



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Kevin Mosher,
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson

Interim Municipal Administrator: Hugh Bevan
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, February 25, 2020

6:00 PM

Assembly Chambers

WORK SESSION 5:00 P.M.

Greater Sitka Chamber of Commerce / Visit Sitka

[20-055](#)

Greater Sitka Chamber of Commerce / Visit Sitka

Attachments: [Visit Sitka FY21 Supplemental Budget Narrative 2020.02](#)
[CVS FY21 Budget Expenditures 2020.02.19](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[20-056](#)

Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)
[Heritage & Cultural Tourism Conference Program Agenda](#)
[Correspondence from David Kensinger](#)
[BlankRome Activity Report](#)
[First Quarter FY2020 Financial Reporting Package reduced size](#)

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

- [20-047](#) Special Report: Planning Director Amy Ainslie - Municipal Land at 4951 Halibut Point Road, A Portion of Lot 1 USS 3670
Attachments: [4951 Halibut Point Road Special Report](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [20-048](#) Approve the minutes of the February 6 and February 11 Assembly meetings
Attachments: [Consent and Minutes](#)
- B** [20-049](#) Approve a liquor license renewal application for Dove Island Lodge & Sitka Sportfishing Charters, LLC dba Dove Island Lodge at Dove Island
Attachments: [Motion and Memos](#)
[01152020 LGB Notice - City of Sitka Borough of Sitka](#)
[5126 Complete Renewal Application](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [20-050](#) Appoint 1) Justin Mullenix to a three-year term on the Local Emergency Planning Committee under Category 4 (Community Groups), and, 2) Joel Hanson to a three year-term on the Local Emergency Planning Committee under Category 6 (Members of the Public)
Attachments: [Motion Appointments](#)
[Mullenix Application](#)
[Hanson Application](#)
[LEPC Roster.](#)

XI. UNFINISHED BUSINESS:

- D** [ORD 20-02S\(A\)](#) Amending Title 6 “Business Licenses And Regulations”, Title 19 “Building and Construction”, and Title 22 “Zoning” of the Sitka General Code by modifying Chapter 6.12 “Mobile and Manufactured Homes and Mobile and Manufactured Home Parks”, Chapter 19.09 “Residential Code”, Chapter 22.08 “Definitions”, Chapter 22.16 “District Regulations”, Chapter 22.24 “Special Use Permits” and adding Sections 6.12.205 “Construction Requirements For Tiny Houses and Tiny Houses On Chassis”, Section 22.08.798 “Tiny House”, and Section 22.08.799 “Tiny Houses On Chassis” (1st reading)

Attachments: [Motion Ord 2020-02S\(A\)](#)

[Ord 2020-02S\(A\)](#)

[00 supplemental memo - transmittal amended ordinance- 4Feb20
excerpt from Planning Commission draft minutes 15Jan20](#)

[FAQs](#)

[01 21Jan20 transmittal memo tiny houses -brylinsky to assembly](#)

[02 2030 Comp Plan excerpt](#)

[03 2030 Technical Plan excerpt](#)

[04 Assembly Action Plan -Tiny Homes](#)

[05 SEDA 2016 Strategic Plan excerpt](#)

[06 Excerpt from minutes of 18Dec19 PandZ meeting](#)

[07 11Dec19 StaffReport to commission ZA 19-06](#)

[08 8Jan20 update memo to commission](#)

[09 2018 IRC Appendix Q-Tiny Houses](#)

[10 Written Public Comment](#)

- E** [ORD 20-04](#) Making supplemental appropriations for Fiscal Year 2020 (Pet Adoption Fund / GPIP Dock Expense / Permanent Fund Fees)

Attachments: [Motion Ord 2020-04](#)

[Memo and Ord 2020-04](#)

- F** [ORD 20-05](#) Amending appropriations for Fiscal Year 2020 (Removing Subsidies for Harbor / School Bond Debt)

Attachments: [Motion Ord 2020-05](#)

[Memo and Ord 2020-05](#)

XII. NEW BUSINESS:

- G** [20-051](#) Award the 2020 / 2021 Cruise Ship Passenger Transit Service contract to Halibut Point Marine Services
Attachments: [Motion and Memo Transit Contract](#)
- H** [RES 20-03](#) Declaring a climate emergency and mobilization effort to adapt to a changing climate
Attachments: [Motion and Res 2020-03](#)
[AFN Annual Convention Resolution 2019-56](#)
[Sitka Fish and Game Advisory Committee resolution 2019-1 Climate Emergenc](#)
- I** [RES 20-02](#) Increasing cruise ship tender fees, implementing cruise ship security fees, and increasing float plane tenant rate
Attachments: [Motion Memo and Res 2020-02](#)
[Port and Harbor Commission draft minutes January 8, 2020](#)
[SGC 13.06.010](#)
- J** [20-052](#) Approve reallocating existing Electric Department capital project appropriations to supplement the “Green Lake Power Plant 40 Year Overhaul Phase 1 of 3” project by \$1,519,605.30
Attachments: [Motion and Memo Reallocation for Green Lake](#)
- K** [RES 20-04](#) Authorizing the Municipal Administrator to apply for and execute a loan with the U.S. Department Of Agriculture Rural Development for \$3,000,000 to fund the Sitka Green Lake Hydroelectric Rehabilitation Phase 1 Project (“The Project”) for the completion of the design and construction of the project in accordance with the FY2021 budget
Attachments: [Motion Memo and Res 2020-04](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- L** [20-054](#) Subjects that tend to prejudice reputation and character / Grievance over misrepresentation of Resolution 2019-26 (Roadless Rule) document submitted
Attachments: [Motion Executive Session](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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