



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Kevin Mosher,
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson

Interim Municipal Administrator: Hugh Bevan
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, February 11, 2020

6:00 PM

Assembly Chambers

WORK SESSION 5:00 P.M.

Alaska Remote Sellers Sales Tax Commission

[20-036](#)

Alaska Remote Sellers Sales Tax Commission

Attachments: [Work Session Alaska Remote Sellers Sales Tax Commission](#)

[FAQ For Alaska](#)

[FAQ for Businesses](#)

[FAQ for Local Governments](#)

[Policy on Parity](#)

[CBS Approved Res 2019-27 and Attachment A](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[20-043](#)

Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Status Report #2 No Name Mountain Granite Creek - Master Land Use Plan](#)

[PW Assembly Update 1 1.27.2020](#)

[population determination](#)

[STA 2020 Legislative Priorities](#)

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[20-038](#) Special Report: Police Chief Robert Baty

Attachments: [Quarterly Report - Sitka Police Department](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [20-037](#) Approve the minutes of the January 23 and January 28 Assembly meetings

Attachments: [Consent and Minutes](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

B [ORD 20-03](#) Amending the official Sitka Zoning Map to rezone 4513, 4521, and 4533 Halibut Point Road from Industrial District (I) to General Commercial and Mobile Home District (C-2)

Attachments: [Motion Ord 2020-03](#)

[Memo Ord 20-03](#)

[Ord 20-03](#)

[Appendix A - Zoning Map](#)

[ZA 20-01 Planning Commission Materials](#)

[Written Public Comment](#)

- C [ORD 20-02S](#) Amending Title 6 “Business Licenses And Regulations”, Title 19 “Building and Construction”, and Title 22 “Zoning” of the Sitka General Code by modifying Chapter 6.12 “Mobile and Manufactured Homes and Mobile and Manufactured Home Parks”, Chapter 19.09 “Residential Code”, Chapter 22.08 “Definitions”, Chapter 22.16 “District Regulations”, Chapter 22.24 “Special Use Permits” and adding Sections 6.12.205 “Construction Requirements For Tiny Houses and Tiny Houses On Chassis”, Section 22.08.798 “Tiny House”, and Section 22.08.799 “Tiny Houses On Chassis” (1st reading substitute ordinance)

Attachments: [Motion Ord 2010-02S](#)

[Ord 2020-02S TINY HOUSES all chapters_Final w-edits 4Feb20 \(002\)](#)

[00 supplemental memo - transmittal amended ordinance- 4Feb20](#)

[excerpt from Planning Commission draft minutes 15Jan20](#)

[FAQs](#)

[01 21Jan20 transmittal memo tiny houses -brylinsky to assembly](#)

[02 2030 Comp Plan excerpt](#)

[03 2030 Technical Plan excerpt](#)

[04 Assembly Action Plan -Tiny Homes](#)

[05 SEDA 2016 Strategic Plan excerpt](#)

[06 Excerpt from minutes of 18Dec19 PandZ meeting](#)

[07 11Dec19 StaffReport to commission ZA 19-06](#)

[08 8Jan20 update memo to commission](#)

[09 2018 IRC Appendix Q-Tiny Houses](#)

[10 Written Public Comment](#)

XII. **NEW BUSINESS:**

- D [20-044](#) Approve hire offer for Jessica Ieremia as Library Director

Attachments: [Motion and Memo Library Director](#)

- E [20-039](#) Approve a Memorandum of Understanding between the City and Borough of Sitka and the Sitka Cycling Club

Attachments: [Motion MOU](#)

[Memo](#)

[SCC MOU 2.4.20 v.2](#)

[SCC Permit_Final](#)

[bike-trail-proposal-figure \(002\)](#)

- F** [20-041](#) Discussion / Direction / Decision on the Crescent Harbor High Load Dock repair project (Net Shed)
Attachments: [Memo Net Shed Dock](#)
- G** [ORD 20-06](#) Making supplemental appropriations for Fiscal Year 2020 (Crescent Harbor High Load Dock Project) 1st reading
Attachments: [Motion Ord 2020-06](#)
[Ord 2020-06](#)
- H** [20-040](#) Discussion / Direction / Decision to keep or sell the Marine Services Center and next steps
Attachments: [Memo Marine Services Center](#)
[As-Built Survey Marine Services Center](#)
- I** [ORD 20-04](#) Making supplemental appropriations for Fiscal Year 2020 (Pet Adoption Fund / GPIP Dock Expense / Permanent Fund Fees) 1st reading
Attachments: [Motion Ord 2020-04](#)
[Memo and Ord 2020-04](#)
- J** [ORD 20-05](#) Amending appropriations for Fiscal Year 2020 (Removing Subsidies for Harbor / School Bond Debt) 1st reading
Attachments: [Motion Ord 2020-05](#)
[Memo and Ord 2020-05](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- K** [20-042](#) Legal Matters / Personnel Matters: Sitka Police Department

Attachments: [Motion Executive Session](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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