



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Gary Paxton  
Deputy Mayor Steven Eisenbeisz,  
Vice Deputy Mayor Kevin Mosher,  
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson*

*Interim Municipal Administrator: Hugh Bevan  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, November 12, 2019

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[19-248](#) Reminders, Calendars, and General Correspondence

**Attachments:** [Reminders and Calendars](#)

[Letter Humpback Whale Critical Habitat Proposed Rule](#)

[PW Assembly Update 11](#)

V. CEREMONIAL MATTERS

*None.*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[19-236](#) Sitka Community Playground

**Attachments:** [Special Report Sitka Community Playground](#)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**A**     [19-238](#)     Approve the minutes of the October 22 Assembly meeting

**Attachments:** [Consent and Minutes](#)

**B**     [19-237](#)     Approve a liquor license renewal application for DPJT, Inc. dba Nugget Restaurant at 600 Airport Road Suite A

**Attachments:** [Motion and Memos Nugget](#)  
[AMCO Nugget](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

**C**     [19-239](#)     Reappoint James Poulson to a three-year term on the Parks and Recreation Committee and appoint Sarah Lawrie to a three-year term on the Parks and Recreation Committee

**Attachments:** [Motion Parks and Rec](#)  
[Poulson Application](#)  
[Lawrie Application](#)

**D**     [19-240](#)     Reappoint Deb Miller and Lisa Moore to three-year terms on the Tree and Landscape Committee

**Attachments:** [Motion Tree and Landscape](#)  
[Miller Application](#)  
[Moore Application](#)

**E**     [19-241](#)     Reappoint Michael Reif to a three-year term on the Investment Committee

**Attachments:** [Motion Investment](#)  
[Reif Application](#)

**F**     [19-242](#)     Appoint Gregg Olson to a three-year term on the Police and Fire Commission

**Attachments:** [Motion Police](#)  
[Olson Application](#)

**XI. UNFINISHED BUSINESS:**

- G**     [ORD 19-38](#)     Making supplemental appropriations for fiscal year 2020 (Homeland Security Grants)  
          **Attachments:** [Motion ORD 2019-38](#)  
                          [Memo and ORD 2019-38](#)
- H**     [19-221](#)     Update and Discussion / Direction on the possibility of Closed Captioning for Assembly meetings  
          **Attachments:** [Discussion Direction Closed Captioning](#)
- I**     [19-224](#)     Approve the Purchase and Sale Agreement, and related documents, for the utility dock transaction between the City and Borough of Sitka and Hanson Maritime Company  
          **Attachments:** [00 Motion](#)  
                          [01 Memo Hanson Maritime Purchase Agreement](#)  
                          [02 Hanson Maritime proposal](#)  
                          [03 GPIIP Ramp Project - Concept No. 3 Operational Narrative \(1\)](#)  
                          [04 Concept Plan 3 Drawing](#)  
                          [05 Purchase and Sale Agreement for Industrial Marine Park with Appendices](#)

**XII. NEW BUSINESS:****New Business First Reading**

- J**     [ORD 19-39](#)     Amending Title 2 "Administration" of the Sitka General Code by modifying Chapter 2.38 "Gary Paxton Industrial Park" at Section 2.38.110 "Gary Paxton Industrial Park Director Designated Appointment"  
          **Attachments:** [Motion ORD 2019-39](#)  
                          [Memo ORD 2019-39](#)  
                          [ORD 2019-39](#)

**Additional New Business Items**

- K**     [19-243](#)     Approve the promotion of Amy Ainslie from Planner I to Planning Director  
          **Attachments:** [Motion and Memo Planning Director](#)

- L**      [19-244](#)      Discussion / Direction / Decision of the engagement letter and fee proposal submitted by Blank Rome Government Relations, LLC to perform Congressional lobbying and agency coordination on behalf of the City and Borough of Sitka  
*Attachments:* [Motion and Memo Lobbying](#)  
[Engagement Letter and Addendum](#)  
[About Blank Rome](#)
- M**      [19-245](#)      Discussion / Direction / Decision on moving forward with the Marine Service Center Action Plan  
*Attachments:* [Memo](#)  
[Action Plan](#)  
[MSC Bulkhead Condition Assessment](#)
- N**      [19-246](#)      Reschedule the second regular meeting in December due to the Christmas Eve holiday  
*Attachments:* [Reschedule Dec 2019](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. EXECUTIVE SESSION**

- [19-247](#)      1) Legal Matter - Alaska Public Entity Insurance Proposed Assignment Agreement, and, 2) Financial Matter - Baranof Island Brewing Company Debt Collection  
*Attachments:* [Motion APEI Proposed Assignment](#)  
[Motion BIBCO](#)

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: November 8*