



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Valorie Nelson,
Aaron Bean, Kevin Knox, Dr. Richard Wein, Kevin Mosher*

*Interim Municipal Administrator: Dave Miller
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, July 23, 2019

6:00 PM

Assembly Chambers

WORK SESSION:

5:00 P.M. - Floodplain management and updated regulations

[19-165](#)

Floodplain management and updated regulations

Attachments: [Work Session Floodplain](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[19-164](#)

Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars](#)

[Sanders Service Award](#)

V. CEREMONIAL MATTERS

[19-154](#)

Citation - Honoring U.S. Coast Guard Day

Attachments: [USCG Citation](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

- [19-155](#) Special Reports: 1) Update on the SCH / SEARHC Affiliation Project - Jay Sweeney and Brian Hanson, 2) Gary Paxton Industrial Park Port Facility Overview - Garry White

Attachments: [Special Reports](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A [19-156](#) Approve the minutes of the July 9 Assembly meeting

Attachments: [Consent and Minutes](#)

- B [19-162](#) Approve an application for the renewal of a standard marijuana cultivation facility license for vanGreen's LLC at 224 Smith Street #D and #E

Attachments: [Motion and Memos VanVeen](#)

[Renewal - LG Notice - Standard Marijuana Cultivation Facility - vanGreen's LLC](#)

[16738 MJ-20 Renewal Application Certifications](#)

[16738 Online Application Redacted](#)

[16738 POPPP](#)

[16738 Entity Documents](#)

- C [19-163](#) Approve an application for the renewal of a retail marijuana store license for Anna M Cleaver dba Weed Dudes at 1321 Sawmill Creek Road Suite #J

Attachments: [Motion and Memos Weed Dudes](#)

[Renewal - LG Notice - Retail Marijuana Store - Weed Dudes, License #10220](#)

[10220 MJ-20 Renewal Application Certifications](#)

[10220 Online Application Redacted](#)

[10220 POPPP](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

- D** [ORD 19-32](#) Amending Title 20 "Environmentally Critical Areas" of the Sitka General Code by updating Chapter 20.04 "Floodplain Management" and adopting updated regulations

Attachments: [Motion Ord 2019-32](#)

[Memo Ord 2019-32.pdf](#)

[Ord 2019-32.pdf](#)

[Sitka Floodplain Regulations.pdf](#)

[NFIP Consequences of Non-Participation Handout.pdf](#)

[Email from First Bank.pdf](#)

[February 1, 2019 FEMA Correspondence.pdf](#)

[April 29, 2019 FEMA Correspondence.pdf](#)

[June 29, 2019 FEMA Correspondence.pdf](#)

XII. NEW BUSINESS:**New Business First Reading**

- E** [ORD 19-33](#) Amending Chapter 2.38 "Gary Paxton Industrial Park" of the Sitka General Code, at Section 2.38.010 "Designation", by removing Lot 17, Lot 18, and 7,496 square feet of the easement adjacent to Lot 17 from the site designated as the Gary Paxton Industrial Park (1st reading)

Attachments: [Motion Ord 2019-33](#)

[Assembly memo - GPIIP Lot 17 acquisition](#)

[Ord 2019-33 and Exhibits](#)

[figure 1](#)

[figure 2 - survey drawing](#)

[figure 3 - SCIP Resubdivision 1](#)

[Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

Additional New Business Items

- F** [RES 19-19](#) Supporting Sitka Maritime Heritage Society's application under the FY19 Historic Preservation Grant program for Certified Local Governments
Attachments: [Motion Res 2019-19](#)
[Res 2019-19](#)
[CLG Sitka Maritime Heritage Society_Memo](#)
[CLG Sitka Maritime Heritage Society_Application](#)
[CLG Sitka Maritime Heritage Society_Budget Table](#)
- G** [RES 19-20](#) Supporting St. Peter's by the Sea Episcopal Church and See House's application under the FY19 Historic Preservation Fund Grant program for Certified Local Governments
Attachments: [Motion Res 2019-20](#)
[Res 2019-20](#)
[CLG St Peter's & See House_Memo](#)
[CLG St Peter's & See House_Application](#)
[CLG St Peter's & See House_Budget Table](#)
- H** [RES 19-21](#) Supporting the Sitka Woman's Club's application under the FY19 Historic Preservation Fund Grant program for Certified Local Government
Attachments: [Motion Res 2019-21](#)
[Res 2019-21](#)
[CLG Sitka Woman's Club_Memo](#)
[CLG Sitka Woman's Club_Application](#)
[CLG Sitka Woman's Club_Budget Table](#)
- I** [RES 19-22](#) Approving submittal and execution of Municipal Harbor Facility Grant applications to the State of Alaska, Department of Transportation and Public Facilities (DOT&PF) in the amounts of \$1,500,000 for the project entitled Eliason Harbor Electrical Replacement, and \$219,125 for the project entitled Thomsen Harbor Corrosion Protection
Attachments: [Motion Memo and Res 2019-22](#)
- J** [19-153](#) Approve the term sheet for the utility dock transaction between the City and Borough of Sitka and Hanson Maritime Company
Attachments: [Motion and Memo](#)
[Term Sheet](#)
[Reid Middleton Report](#)
[GPIP Ramp Project - Concept No. 3 Operational Narrative](#)
[182060 CON No3A](#)

- K** [19-159](#) Discussion / Direction on possible transfer of balance of Southeast Alaska Economic Development Fund to Sitka Permanent Fund

Attachments: [Discussion Direction Transfer](#)
[Investment Committee Minutes 052319](#)

- L** [19-157](#) Approve the Assembly Position Subcommittee recommendations of the July 15 meeting for the following positions: Assistant Landfill/Scrapyard Operator, Accountant (temporary position), and Clerk/Case Manager (temporary position)

Attachments: [Motion and Draft Minutes Subcommittee](#)

- M** [19-158](#) Discussion / Direction / Decision on the City and Borough of Sitka Municipal Administrator recruitment process

Attachments: [Discussion Direction interim administrator](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

Not anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: July 19*