



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Valorie Nelson,
Aaron Bean, Kevin Knox, Dr. Richard Wein, Kevin Mosher*

*Interim Municipal Administrator: Dave Miller
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, July 9, 2019

6:00 PM

Assembly Chambers

WORK SESSION

5:00 PM - Assembly Action Plans

[19-151](#)

Assembly Action Plans

Attachments: [01 WORK SESSION Cover Sheet.pdf](#)

[02 Lobbying for Secondary Water and Electrical July 2.pdf](#)

[03 Seaplane Action Plan Draft July 1 \(003\).rev.2.pdf](#)

[04 No Name Granite Creek Master Plan Development July 2.pdf](#)

[05 Cold Storage Action Plan July 2 Draft.pdf](#)

[06 Business Friendly CBS July 2 Draft.pdf](#)

REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

[19-152](#)

Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)
[Colvin Service Award.pdf](#)
[Letter to Ken Cameron.pdf](#)
[Letter of support downtown post office.pdf](#)
[GPIP Action Item Update July 2019.pdf](#)
[PW Assembly Update 7.2.2019 Final.pdf](#)

V. CEREMONIAL MATTERS*None.***VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)****VII. PERSONS TO BE HEARD**

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [19-142](#) Approve the minutes of the June 25 Assembly meeting

Attachments: [Consent and Minutes.pdf](#)

B [19-143](#) Approve an application for the renewal of a standard marijuana cultivation facility license for AKO Farms, LLC at 1210 Beardslee Way

Attachments: [Motion and memo AKO cultivation.pdf](#)
[A 12253 Renewal Local Government Notice.pdf](#)
[B 12253 Renewal Online Application Redacted.pdf](#)
[C 12253 MJ-20 Renewal Application Certifications.pdf](#)
[D 12253 Entity Documents.pdf](#)
[E 12253 POPPP.pdf](#)

- C [19-144](#) Approve an application for the renewal of a marijuana concentrate manufacturing facility license for AKO Farms, LLC at 1210 Beardslee Way

Attachments: [Motion and memo AKO concentrate .pdf](#)
[A 16767 Renewal Local Government Notice.pdf](#)
[B 16767 Renewal Online Application_Redacted.pdf](#)
[C 16767 MJ-20 Renewal Application Certifications.pdf](#)
[D 16767 Entity Documents \(2\).pdf](#)
[E 16767 POPPP \(2\).pdf](#)

X. **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

None.

XI. **UNFINISHED BUSINESS:**

- D [ORD 19-28](#) Making supplemental appropriations for fiscal year 2020 (water transmission main emergency repair)

Attachments: [Motion Ord 2019-28.pdf](#)
[Memo Ord 2019-28](#)
[Ord 2019-28](#)

- E [ORD 19-29](#) Making supplemental appropriations for fiscal year 2020 (No Name Mountain Master Plan)

Attachments: [Motion Ord 2019-29.pdf](#)
[Memo Ord 2019-29](#)
[Ord 2019-29](#)

- F [ORD 19-30](#) Reducing FY2019 appropriations and making supplemental appropriations for FY2020 (harbor security cameras)

Attachments: [Motion Ord 2019-30.pdf](#)
[Memo Ord 2019-30](#)
[Ord 2019-30](#)

- G [ORD 19-31](#) Reducing FY2019 appropriations and making supplemental appropriations for FY2020 (police department heat pump)

Attachments: [Motion Ord 2019-31.pdf](#)
[Memo Ord 2019-31](#)
[Ord 2019-31](#)

XII. **NEW BUSINESS:**

New Business First Reading

- H [ORD 19-32](#) Amending Title 20 "Environmentally Critical Areas" of the Sitka General Code by updating Chapter 20.04 "Floodplain Management" and adopting updated regulations

Attachments: [Motion Ord 2019-32.pdf](#)
[Memo Ord 2019-32.pdf](#)
[Ord 2019-32.pdf](#)
[Sitka Floodplain Regulations.pdf](#)
[NFIP Consequences of Non-Participation Handout.pdf](#)
[Email from First Bank.pdf](#)
[February 1, 2019 FEMA Correspondence.pdf](#)
[April 29, 2019 FEMA Correspondence.pdf](#)
[June 29, 2019 FEMA Correspondence.pdf](#)

Additional New Business Items

- I [19-147](#) Approve 1) Assembly Action Plans for Cold Storage and Business Friendly CBS, and, 2) Updated Assembly Actions Plans for Lobbying (Secondary Water and Electric Department), No Name Mountain / Granite Creek, and, Seaplane Base

Attachments: [Motion Action Plans.pdf](#)
[Cold Storage Action Plan July 2 Draft.pdf](#)
[Business Friendly CBS July 2 Draft.pdf](#)
[Lobbying for Secondary Water and Electrical July 2.pdf](#)
[No Name Granite Creek Master Plan Development July 2.pdf](#)
[Seaplane Action Plan Draft July 1 \(003\).rev.2.pdf](#)

- J [19-148](#) Discussion / Direction on proceeding with the Lincoln Street paving project

Attachments: [Motion Lincoln Street.pdf](#)
[Lincoln Street - Assembly special report 06.11.pdf](#)

- K [19-145](#) Adopt the Chief Finance and Administrative Officer's interpretation of Sitka General Code 4.09 "Sales Tax" as it relates to the sale of advertising in conjunction with internet websites

Attachments: [Motion and memo SGC 4.09.pdf](#)

- L [19-146](#) Approve the Assembly Position Subcommittee recommendations of the June 28 meeting for the following positions: Library Page; Library Assistant; Temporary, Part-Time, On-Call Library Assistants; Intern Engineer; and Office Assistant - Fire/EMS

Attachments: [Motion and minutes Subcommittee.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- M** [19-138](#) Legal Matter - Proposed Assignment of a service contract of Sitka Community Hospital to Southeast Alaska Regional Health Consortium under the Asset Purchase Agreement
Attachments: [Executive Session Contract Assignment](#)
- N** [19-149](#) Legal Matter: Claim related to 6.4(a) of the Asset Purchase Agreement (Sitka Community Hospital affiliation with Southeast Alaska Regional Health Consortium)
Attachments: [Motion Executive Session Claim Related to APA.pdf](#)
- O** [19-150](#) Legal Matter: Hearing Officer decision in the appeal by Sigurd Rutter of the revocation of his commercial operator permit
Attachments: [Motion Executive Session Hearing Officer.pdf](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Melissa Henshaw, CMC, Acting Municipal Clerk
Publish: July 5*