



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Valorie Nelson,
Aaron Bean, Kevin Knox, Dr. Richard Wein, Kevin Mosher

Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, June 11, 2019

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[19-130](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars](#)

[05-17-19 DW Secondary Source Letter - City and Borough of Sitka](#)

[PW Assembly Update 6.4.2019.cmr](#)

[2019Q2-LocalProcurementReport](#)

[2019Q3-LocalProcurementReport](#)

V. CEREMONIAL MATTERS

None anticipated.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

[19-118](#) Public Works Department - Lincoln Street Paving: Harbor Way to Harbor Drive

Attachments: [Lincoln Street - Assembly special report 06.11](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [19-119](#) Approve the minutes of the May 22 and May 28 Assembly meetings

Attachments: [Consent and Minutes](#)

- B** [RES 19-17](#) Setting the millage rates for the fiscal year July 1, 2019 through June 30, 2020

Attachments: [Motion Memo and Res 2019-17](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [19-120](#) Reappoint Tyler Green to a three-year term on the Port and Harbors Commission

Attachments: [Motion Green](#)
 [Green Application](#)

- D** [19-121](#) Reappoint Morgan Doubleday to a three-year term on the Animal Hearing Board

Attachments: [Motion Doubleday](#)
 [Doubleday Application](#)

- E** [19-122](#) Appoint Rich Krupa to a three-year term on the Parks and Recreation Committee

Attachments: [Motion Krupa](#)
 [Krupa Application](#)

XI. UNFINISHED BUSINESS:

- F** [RES 19-14A](#) Amending the Participation Agreement with the Public Employees Retirement System of Alaska by Sitka Community Hospital being removed from participation in the Public Employees Retirement System (amend as previously adopted on May 28, 2019 to change the participation removal date on line 31 to July 31, 2019)
- Attachments: [Motion Res 2019-14A and Agreement](#)
 [Memo.pdf](#)
 [Termination Study PERS SCH 2017.pdf](#)
 [Termination Study PERS SCH 2019.pdf](#)
- G** [RES 19-15A](#) Amending the Participation Agreement with the Alaska Supplemental Benefits System of Alaska by Sitka Community Hospital being removed from participation in the Supplemental Benefits System (amend as previously adopted on May 28, 2019 to change the participation removal date on line 30 to July 31, 2019)
- Attachments: [Motion Res 2019-15A and Agreement](#)
 [Memo.pdf](#)
- H** [ORD 19-17S](#) Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2019 through June 30, 2020
- Attachments: [Motion Ord 2019-17S](#)
 [Memo.pdf](#)
 [Ord 2019-17S.pdf](#)
 [Draft FY2020 Budget \(as amended through 5-22-19\).pdf](#)
- I** [ORD 19-18S](#) Adopting the budget and capital improvement plan for the Electric Fund for the fiscal year July 1, 2019 through June 30, 2020
- Attachments: [Motion Ord 2019-18S](#)
 [Memo 2019-18S.pdf](#)
 [Ord 2019-18S.pdf](#)
- J** [ORD 19-19S](#) Adopting the budget and capital improvement plan for the Water Fund for the fiscal year July 1, 2019 through June 30, 2020
- Attachments: [Motion Ord 2019-19S](#)
 [Memo 2019-19S.pdf](#)
 [Ord 2019-19S.pdf](#)

- K** [ORD 19-20S](#) Adopting the budget and capital improvement plan for the Wastewater Fund for the fiscal year July 1, 2019 through June 30, 2020 and amending Title 15 "Public Utilities" of the Sitka General Code to increase Section 15.04.320 "Rates and Fees"
- Attachments:** [Motion Ord 2019-20S](#)
 [Memo 2019-20S.pdf](#)
 [Ord 2019-20S.pdf](#)
- L** [ORD 19-21S](#) Adopting the budget and capital improvement plan for the Solid Waste Fund for the fiscal year July 1, 2019 through June 30, 2020 and amending Title 15 "Public Utilities" of the Sitka General Code to increase solid waste disposal rates in Section 15.06.020 "Solid Waste Disposal Policy and Rates," Section 15.06.035 "Rates for Treatment and Collection," and Section 15.06.045 "Transfer Station Drop-Off Charges and Special Refuse Collection Charges"
- Attachments:** [Motion Ord 2019-21S](#)
 [Memo 2019-21S.pdf](#)
 [Ord 2019-21S.pdf](#)
- M** [ORD 19-22S](#) Adopting the budget and capital improvement plan for the Harbor Fund for the fiscal year July 1, 2019 through June 30, 2020
- Attachments:** [Motion Ord 2019-22S](#)
 [Memo 2019-22S.pdf](#)
 [Ord 2019-22S.pdf](#)
- N** [ORD 19-23S](#) Adopting budgets and capital improvement plans for the Airport Terminal Fund, the Marine Service Center Fund, and the Gary Paxton Industrial Park Fund for the fiscal year July 1, 2019 through June 30, 2020
- Attachments:** [Motion Ord 2019-23S](#)
 [Memo 2019-23S.pdf](#)
 [Ord 2019-23S.pdf](#)
- O** [ORD 19-24](#) Amending Sitka Home Rule Charter Article XI "Finance," Section 11.16 "Sitka Permanent Fund," Subsection (B) "Flow of money into the Sitka Permanent Fund," by changing the flow of net proceeds from the sale of any municipal real property solely to the Sitka Permanent Fund to an equal division between the Sitka Permanent Fund and Governmental Capital Project Fund; and, submitting the question of such an amendment to the qualified voters at a Regular Election on October 1, 2019
- Attachments:** [Motion Ord 2019-24](#)
 [Memo Ord 2019-24.pdf](#)
 [Ord 2019-24.pdf](#)

XII. NEW BUSINESS:**New Business First Reading**

- P** [ORD 19-25](#) Adopting the budget for Sitka Community Hospital for a portion of the fiscal year July 1, 2019 through June 30, 2020
 Attachments: [Motion Ord 2019-25](#)
 [Memos and Ord 2019-25](#)
- Q** [ORD 19-26](#) Amending Title 15 "Public Utilities" of the Sitka General Code by modifying Chapter 15.01 "Electric Utility Policies", Section 15.01.020 "Electrical Rates" which will shift the period for seasonal electric rates
 Attachments: [Motion Ord 2019-26](#)
 [Ord 2019-26](#)
- R** [ORD 19-27](#) Making supplemental appropriations for fiscal year 2019 (legal fees and administration contracted services - Sitka Community Hospital sale)
 Attachments: [Motion Ord 2019-27](#)
 [Memo-Supplemental professional services re SCH-SEARHC affiliation](#)
 [Ord 2019-27](#)
 [1. March 26, 2018-Huebner Advisory engagment agreement](#)
 [2. May 5, 2019-Huebner Advisory fee proposal](#)
 [3. September 24, 2018-Schwabe engagment letter](#)
 [4. April 14, 2019-Schwabe explanatory letter](#)
 [5. June 4, 2019-Schwabe supplemental explanatory letter](#)

Additional New Business Items

- S** [19-124](#) Consideration and award of the request for proposals submitted for the available funds (\$35,592) in the Fisheries Enhancement Fund
 Attachments: [Process](#)
 [Administrator Memo and Materials](#)
 [2019 All Years Combined Amounts Given](#)
 [2019 Sitka Sound Science Center App](#)
 [2019 ALFA FEF App_Redacted](#)
- T** [19-123](#) Approve a Consent to Assignment for Security for Kootznahoo Fortress of the Bear
 Attachments: [Motion](#)
 [FOB Consent to Assignment for Security v.3](#)

- U** [19-125](#) Update and Discussion / Direction / Decision of Assembly Position
Subcommittee recommendations from June 7 meeting
Attachments: [Motion Subcommittee](#)
[DRAFT MINUTES 2019-06-07](#)
[PACKET 2019-06-07](#)
- V** [RES 19-16](#) A preliminary resolution of the Assembly of the City and Borough of Sitka
to remove Keith Brady as Administrator of the City and Borough of Sitka
Attachments: [Motion Res 2019-16](#)
[Res 2019-16](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- W** [19-126](#) Legal Matter: Update from legal counsel regarding the status of the
litigation arising out of the August 18, 2015 landslide events including
consideration and potential action upon a settlement offer after executive
session.
Attachments: [Executive Session Landslide](#)
- X** [19-127](#) Financial Matter: Baranof Island Brewing Company Forbearance
Agreement
Attachments: [Executive Session BIBCO](#)
- Y** [19-128](#) Legal Matter: Rutter dba 738 Taxi LLC lawsuit
Attachments: [Executive Session Rutter](#)
- Z** [19-129](#) Legal Matter: Equipment Tampering / Power Theft Claim by the City and
Borough of Sitka against a customer
Attachments: [Executive Session Equipment Tampering and Power Theft](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: June 7*