



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Valorie Nelson,
Aaron Bean, Kevin Knox, Dr. Richard Wein, Kevin Mosher*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, April 23, 2019

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[19-089](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars](#)
[Congressional Letters](#)

V. CEREMONIAL MATTERS

none.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

[19-079](#) Special Report: Loyd Platson - Alaska Children's Trust

Attachments: [Alaska Children's Trust](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [19-080](#) Approve the minutes of the April 4, 11 and 16 Assembly meetings

Attachments: [Consent and Minutes](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

B [19-081](#) Reappointments: 1) Victor Weaver to a three-year term on the Planning Commission, and, 2) Scott Saline to a three-year term on the Historic Preservation Commission in the category of At Large

Attachments: [Motion Reappointments](#)

[Weaver Application.pdf](#)

[Saline Application](#)

XI. UNFINISHED BUSINESS:

C [19-084](#) Discussion / Direction / Decision on the approval of additional FY2020 funding (\$200,200) for marketing regarding the Convention and Visitors Bureau contract (postponed at the March 19 meeting)

Attachments: [Motion](#)

[Administrator Memo](#)

[Minutes March 19](#)

[Response to Special Funding 2019.04.17](#)

[2018-12-28 Chamber Contract FINAL- EXHIBIT A](#)

[2018-12-28 Chamber Contract FINAL- EXHIBIT B](#)

[3 Year Marketing Strategy 2019-2021 PRINT 2019.01.08](#)

[Annual Marketing Work Plan 201901.08](#)

[12. AVSP 7 Summ Profiles Southeast](#)

[Google Analytics 20180701-20190406 visitsitka.org](#)

[Visit Sitka FY19 FY20 Budget Narrative 2019.03.19](#)

[CVS FY19 Comp Budget Expenditures 2019.03.12](#)

[CVS FY20 Comp Budget Expenditures 2019.03.12](#)

[Visit Sitka Presentation to Assembly 2019.03.19](#)

- D [19-066](#) Report from interim Police Chief Baty and Discussion / Direction / Decision on the selection of a Police Department third party investigator (executive session anticipated)
 Attachments: [Report Exec Session.](#)
 [PD third party investigator.pdf](#)
- E [19-082](#) Approve renegotiated hire offer for Planning Director Bruce Wall
 Attachments: [Motion Planning Director](#)
 [Administrator memo](#)
- F [19-083](#) Approve a liquor license renewal application for Baranof Island Brewing Company at 1209 A Sawmill Creek Road (possible executive session)
 Attachments: [Motion and Documents BIBCO](#)
- G [ORD 19-13](#) Making supplemental appropriations for Fiscal Year 2019 (Shepard vs CBS)
 Attachments: [Motion Ord 2019-13](#)
 [Ord 2019-13.pdf](#)
- H [ORD 19-14](#) Making supplemental appropriations for Fiscal Year 2019 (City's Datacenter Storage upgrade)
 Attachments: [Motion Ord 2019-14](#)
 [Ord 2019-14.pdf](#)
- I [ORD 19-15](#) Amending Title 22 "Zoning" of the Sitka General Code by modifying Chapters 22.08 "Definitions", Chapter 22.12 "Zoning Maps and Boundaries", Chapter 22.16 "District Regulations", Chapter 22.20 "Supplemental District Regulations and Development Standards" and adding new Section 22.16.180 "C Cemetery District" to create a Cemetery District
 Attachments: [Motion Ord 2019-15](#)
 [Memo Ord 2019-15.pdf](#)
 [Ord 2019-15.pdf](#)
 [Ord 2019-15 planning documents.pdf](#)

XII. NEW BUSINESS:

New Business First Reading

- J [ORD 19-16](#) Amending Title 22 "Zoning" of the Sitka General Code by modifying Chapter 22.20 "Supplemental District Regulations and Development Standards"
- Attachments:** [Motion Ord 2019-16](#)
[Memo to Assembly- development stndrds ordinance 16Apr19](#)
[Ord 2019-16](#)
[ZA 18-08 Development Standards Staff Report](#)
[PandZ minutes 20Mar19 reco approval amend development stndrds](#)
[ZA 18-08 Development Standards Tabulation of Variances](#)
[ZA 18-08 Development Standards Buildable Areas](#)
[Buildable Area w-parking shown](#)
[Buildable Area w-parking shown 2](#)
[ZA 18-08 Development Standards Maps](#)

Additional New Business Items

- K [RES 19-09](#) Supporting the Sitka Ranger District grant application to the Alaska Federal Lands Access Program for Harbor Mountain/Gavan Hill Trail reconstruction and reroute
- Attachments:** [Motion and Res 2019-09](#)
[Administrator memo FS Trail Grant](#)
[Forest Service Briefing Paper](#)
[2019-AK-FLAP-Proposal-Form 20190417](#)
[Map_STW_AAR_SupportLetter_Gavan2019](#)
[2019-AK-FLAP-Joint-Endorsement-Form HarborGavan](#)
- L [19-087](#) Approve Memorandum of Agreement between the Sitka School District, City and Borough of Sitka, and Alaska Arts Southeast, Inc. for professional management and custodial service of the Performing Arts Center at Sitka High School
- Attachments:** [Motion MOA Performing Arts Center](#)
[Administrator memo MOA SSD AAS](#)
[MOA Performing Arts Center](#)
- M [19-085](#) Discussion / Direction on beginning construction of the Cross Trail Phase 6 project as funded and permitted
- Attachments:** [Motion and Cosponsors Memo](#)
[4-23-19 Cross Trail support doc's](#)
[LOA - Sitka Trail Works & CBS](#)
[Cross Trail 6 1-21-19 Meeting Agenda](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- N** [19-086](#) Update from legal counsel regarding the status of the litigation arising out of the August 18, 2015 landslide events

Attachments: [Executive Session Update Litigation Status](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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