



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Valorie Nelson,
Aaron Bean, Kevin Knox, Dr. Richard Wein, Kevin Mosher

Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, February 12, 2019

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM: Housing - ADU, Tiny Home, Cluster and Cottage Neighborhood Development

[19-035](#)

Work Session Materials

Attachments: [Memo Assembly Member Knox](#)

[Community Land Trust One Page](#)

[clt-infographic](#)

[SCLT brochure](#)

[SCLT Homebuyer brochure](#)

[Pages from Sitka Comprehensive Plan 2030 Housing](#)

[Pages from Sitka Comprehensive Plan 2030-2 Land Use](#)

REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

[19-032](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars](#)

[PW Assembly Update](#)

[GPIP Update Feb 2019](#)

[Chamber Financial Report FY2019-Q1](#)

[Letter to Murkowski requesting federal funds signed](#)

[Letter to Sullivan requesting federal funds signed](#)

[Letter to Young requesting federal funds signed](#)

V. CEREMONIAL MATTERS

none anticipated

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

[19-028](#) Special Reports: 1) U.S. Census Bureau - Barbara Miranda, Partnership Specialist 2) Sitka Community Hospital - Rob Allen, CEO

Attachments: [Special Reports](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [19-029](#) Approve a new liquor license application and restaurant designation permit application for Allen Marine Tours, Inc. dba Allen Marine Tours at Lot 6 Finn Island

Attachments: [Consent motion](#)

[Motion and memo](#)

[Allen Marine new license app](#)

[Allen Marine restaurant designation](#)

B [RES 19-03](#) Adopting the City and Borough of Sitka Local Multi-Hazard Mitigation Plan

Attachments: [Motion and memo](#)
[Res 2019-03](#)
[Final Draft Sitka HMP](#)

C [RES 19-04](#) Affirming the 2020 Census Partnership and Complete Count Committee

Attachments: [Motion and Res 2019-04](#)
[2020 Census Partnership Letter](#)
[Municipal Complete Count Committee](#)

D [RES 19-06](#) Authorizing a \$163,000 grant application to the Department of Homeland Security and Emergency Management (DHS&EM)

Attachments: [Motion Memo and Res 19-06](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

E [19-030](#) Appoint Tyler Green to an unexpired term on the Port and Harbors Commission

Attachments: [Motion appointment](#)
[Green application redacted](#)
[Roster](#)

XI. UNFINISHED BUSINESS:

F [ORD 19-02](#) Making supplemental appropriations for Fiscal Year 2019 (PERS On-Behalf Payments)

Attachments: [Motion Ord 2019-02](#)
[Memo Ord 2019-02](#)
[Ord 2019-02](#)
[Letter from State of Alaska](#)

G [ORD 19-03](#) Making supplemental appropriations for Fiscal Year 2019 (Utility Subsidization)

Attachments: [Motion Ord 2019-03](#)
[Memo Ord 2019-03](#)
[Ord 2019-03](#)

XII. NEW BUSINESS:

- H [RES 19-05](#) Authorizing the Municipal Administrator to execute a loan application with the Alaska Department of Environmental Conservation (ADEC) for the estimated funding shortfall of \$5,079,500 for the Sitka Wastewater Treatment Plant Rehabilitation Project ("the project") for the completion of the design and construction of the project in accordance with the FY2019 budget
Attachments: [Motion Memo and Res 2019-05](#)
- I [ORD 19-04](#) Authorizing the vacation and sale of a 1,660 square foot portion of the right-of-way adjacent to 1318 Sawmill Creek Road (1st reading)
Attachments: [Motion Ord 2019-04](#)
[Memo Ord 2019-04](#)
[Ord 2019-04](#)
[Maps](#)
[Staff Memo July 26 Planning Commission Meeting](#)
[Minutes July 26 Planning Commission Meeting](#)
- J [19-033](#) Approve Amendment No. 6 to lease between City and Borough of Sitka and Sitka Animal Hospital
Attachments: [Motion Memo and Lease Amendment](#)
[Historical info Sitka Animal Hospital Lease](#)
- K [19-031](#) Approve a Letter of Intent between the City and Borough of Sitka and Northern Southeast Regional Aquaculture Association for water delivery
Attachments: [Administrator Memo and Letter of Intent](#)
[Memo from Utility Director](#)
[Memo from GPIIP Director](#)
- L [19-027](#) Approve a Memorandum of Understanding between Sitka Tribe of Alaska, Sitkans Against Family Violence, and the City and Borough of Sitka Police Department to provide services and enhanced safety to victims of domestic violence and sexual assault
Attachments: [Motion MOU](#)
[Memo from STA](#)
[MOU STA SAFV SPD](#)
[Contract](#)
- M [19-036](#) Approve Consents of Assignment, for security purposes, from Sitka Tribe of Alaska to First National Bank of Alaska regarding tidelands leases, seaward of the uplands property located at 204 Siginaka Way
Attachments: [Motion Consent of Assignment](#)
[Consents of Assignment](#)

N [19-034](#) Discussion / Direction on amending the seasonal electric rates

Attachments: [Cosponsors memo](#)
[Administrator memo](#)
[Finance Director memo](#)

O [19-026](#) Discussion / Direction of the Investment Committee recommendation to add infrastructure exchange-traded funds as an authorized investment asset class

Attachments: [Finance Director Memo](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

not anticipated

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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