



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Valorie Nelson,
Aaron Bean, Kevin Knox, Dr. Richard Wein, Kevin Mosher*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, January 22, 2019

6:00 PM

Assembly Chambers

5:00 PM WORK SESSION: FY18 FINANCIALS

[19-022](#)

Work Session Materials: FY18 Financials

Attachments: [Comprehensive Annual Financial Report CBS FY18 reduced](#)
[Federal and State Single Audit Reports CBS FY18 reduced](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[19-019](#)

Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars](#)

V. CEREMONIAL MATTERS

none anticipated

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [19-013](#) Approve the minutes of the January 8, 2019 Assembly meeting

 Attachments: [Consent and Minutes](#)
- B** [19-014](#) Approve a liquor license renewal application, and duplicate license renewal application (downstairs), for Mean Queen at 205 Harbor Drive

 Attachments: [Motion and Memo Mean Queen](#)
 [License #2786](#)
 [License #5553](#)
- C** [RES 19-02](#) Adopting an alternative allocation method for the FY19 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 18: Central Southeast Area

 Attachments: [Motion and Memo Res 2019-02](#)
 [Res 2019-02](#)
 [FY19 Shared Fisheries Business Tax Program](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D** [19-016](#) Reappoint Daniel Gunn to a three-year term on the Library Commission and appoint Christopher Brewton to a three-year term on the Employment Relations Board (City representative seat)

 Attachments: [Motion Appointments](#)
 [Gunn Application](#)
 [Brewton Application](#)
 [Excerpt 2005-30 Collective Bargaining Employment Relations Board](#)

XI. UNFINISHED BUSINESS:

- E [ORD 19-01](#) Making supplemental appropriations for Fiscal Year 2019 (Harrigan Centennial Hall Staffing and Security Monitoring Video Equipment)

Attachments: [Motion Ord 2019-01](#)
 [Ord 2019-01](#)
 [Memo Brady Ord 2019-01](#)
 [Camera Diagrams and Data Drops](#)
 [Memo Kluting HCH Staff Request](#)
 [Memo Kluting Security Video Equipment](#)

XII. NEW BUSINESS:

New Business First Reading

- F [ORD 19-02](#) Making supplemental appropriations for Fiscal Year 2019 (PERS On-Behalf Payments)

Attachments: [Motion Ord 2019-02](#)
 [Memo Ord 2019-02](#)
 [Ord 2019-02](#)
 [Letter from State of Alaska](#)

- G [ORD 19-03](#) Making supplemental appropriations for Fiscal Year 2019 (Utility Subsidization)

Attachments: [Motion Ord 2019-03](#)
 [Memo Ord 2019-03](#)
 [Ord 2019-03](#)

Additional New Business Items

- H [19-021](#) Rescind the January 8 appointments of Mary Ann Hall and David Lam to the Sitka Community Hospital Board due to administrative errors

Attachments: [Motion and Memo Hospital Board](#)
 [Lam Expiring Term Letter 12-06-2018](#)
 [Sipe Expiring Term Letter 12-06-2018 \(3\)](#)
 [Sitka General Code Hospital Board](#)
 [Hospital Board Roster](#)

- I [19-020](#) Approve Consents of Assignment of two tidelands leases, seaward of the uplands property located at 204 Siginaka Way, from K&R Enterprises, Inc. to Sitka Tribe of Alaska

Attachments: [Motion and Memos Consents of Assignment](#)

[Consent to Assignment 1 of 2](#)

[Consent to Assignment 2 of 2](#)

[K R Tidelands leases](#)

- J [19-018](#) Discussion / Direction of the Police Officer Recruitment and Retention Plan

Attachments: [Disc Dir Police Officer Recruitment and Retention Plan-January 2019](#)

- K [19-017](#) Discussion / Direction to waive late fees levied on utility bills for federal employees affected by the government shutdown

Attachments: [Disc Dir waiver of late fees](#)

- L [19-015](#) Discussion of the recent ruling in the cruise ship industry lawsuit against the City and Borough of Juneau (CBJ), with respect to passenger fees assessed against the cruise ship industry by CBJ, and the implications for the City and Borough of Sitka with respect to commercial passenger excise tax funds

Attachments: [Discussion cruise ship industry lawsuit](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

not anticipated

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: January 18*