



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, October 9, 2018

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[18-197](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)
[Assembly Update 9.30.2018 final.pdf](#)

V. CEREMONIAL MATTERS

[18-185](#) Sitka Community Hospital Long Term Care - Quality Achievement Award

Attachments: [SCH Service Award.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

[18-188](#) Sitka Community Hospital - Rob Allen, CEO

Attachments: [Special Report SCH.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [18-189](#) Approve the minutes of the September 20, 25, and 27 Assembly meetings

Attachments: [Consent and Minutes.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

See New Business Item G

XI. UNFINISHED BUSINESS:

- B** [ORD 18-43](#) Making Supplemental Appropriations for Fiscal Year 2018 (Personnel PERS, Solid Waste Fund Operations, MIS Operations)

Attachments: [Motion and Ord 2018-43.pdf](#)

- C** [ORD 18-44](#) Making Supplemental Appropriations for Fiscal Year 2019 (Legal Department - Legal Fees)

Attachments: [Motion and Ord 2018-44.pdf](#)

- D** [18-191](#) Approve the Municipal Clerk's Certificate of Election

Attachments: [Certificate of Election 2018..pdf](#)

- E** [18-192](#) Recognize outgoing Assembly members - followed by a short recess

Attachments: [Recognize Outgoing Members.pdf](#)

XII. NEW BUSINESS:

- F** [18-193](#) Oath of Office - Newly Elected Officials

Attachments: [Oath of Office.pdf](#)

- G** [18-190](#) Reappoint Loyd Platson to a three-year term on the Police and Fire Commission
Attachments: [Motion and Platson Application.pdf](#)
- H** [RES 18-21](#) Supporting the State of Alaska Department of Transportation and Public Facilities pursuing funding for the Sitka Rocky Gutierrez Airport Terminal Building Improvements Project
Attachments: [Motion Memo and Res 2018-21.pdf](#)
[SIT Terminal Improvements.pdf](#)
- I** [RES 18-22](#) Authorizing the Administrator to procure a letter of commitment from the State of Alaska for the acquisition of Parcel 1-9208-000 for a new Sitka Seaplane Base Facility on Japonski Island eligible for an Airport Improvement Program Grant from the Federal Aviation Administration (FAA)
Attachments: [Motion Memo and Res 2018-22.pdf](#)
- J** [ORD 18-49](#) Making supplemental appropriations for Fiscal Year 2019 (Seaplane Base Project) 1st reading
Attachments: [Motion Memo and Ord 2018-49.pdf](#)
- K** [ORD 18-50](#) Amending Title 3 "Procurement Policy" of the Sitka General Code by modifying Chapter 3.16 "Procurement Policy" Section 3.16.060 "Exceptions to Competitive Requirements" 1st reading
Attachments: [Motion Memo and Ord 2018-50.pdf](#)
- L** [18-195](#) Rescheduling: November 13 meeting to November 8 due to Assembly and Staff attendance at the Alaska Municipal League Conference
Attachments: [November Calendar..pdf](#)
- M** [18-196](#) Scheduling: Assembly Visioning Session
Attachments: [Schedule Visioning Session.pdf](#)
- N** [18-194](#) Assignments: Deputy Mayor, Vice-Deputy Mayor and Assembly Liaisons
Attachments: [Appoint Deputy and Vice Deputy Mayor.pdf](#)
[LIAISONS 2017-2018.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- O [18-187](#) Update on the Sitka Community Hospital RFP phase 3 process and due diligence

Attachments: [Exec Session Phase 3.pdf](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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