



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter  
Deputy Mayor Steven Eisenbeisz,  
Vice Deputy Mayor Bob Potrzuski,  
Aaron Bean, Kevin Knox, Dr. Richard Wein,  
Benjamin Miyasato*

*Municipal Administrator: Keith Brady  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Thursday, August 30, 2018

6:00 PM

Assembly Chambers

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#### SPECIAL MEETING

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. ROLL CALL**

**IV. CORRESPONDENCE/AGENDA CHANGES**

[18-156](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)  
[Public Works Update 7.1.2018.pdf](#)  
[Christianson Certificate.pdf](#)

**V. CEREMONIAL MATTERS**

*None anticipated.*

**VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)**

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [18-157](#)     Approve a liquor license renewal for JD & PR Colton and JP & TE Colton dba the Nugget Restaurant at 600 Airport Road Ste A

**Attachments:**   [Motion and Memos Nugget License Renewal.pdf](#)  
[Nugget renewal application.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- B**     [18-158](#)     Reappoint James Poulson to a three-year term on the Historic Preservation Commission and appoint James Poulson to an unexpired term on the Parks and Recreation Committee

**Attachments:**   [Motion.pdf](#)  
[Poulson Historic Preservation Application.pdf](#)  
[Poulson Parks & Rec Application.pdf](#)

**XI. UNFINISHED BUSINESS:**

- C**     [18-152](#)     Discussion / Direction on the administrative policy for the Stortz Gallery at City Hall

**Attachments:**   [Stortz Gallery.pdf](#)

- D**     [ORD 18-37](#)     Making Supplemental Appropriations for Fiscal Year 2019 (reappropriation of Fiscal Year 2018 unexpended appropriations)

**Attachments:**   [Motion Memo and Ord 2018-37.pdf](#)

- E**     [ORD 18-39](#)     Amending Title 15 "Public Utilities" of the Sitka General Code by repealing Chapter 15.01 "Electric Utility Policies" Section 15.01.020 "Electrical Rates" (Plug-In Electric Vehicle Incentive Credit)

**Attachments:**   [Motion Memo and Ord 2018-39.pdf](#)

- F      [ORD 18-40](#)      Authorizing a property tax exemption through December 31, 2020 for the Sitka Historical Society, Inc. in the lease premises at Harrigan Centennial Hall

**Attachments:** [Motion and Ord 2018-40.pdf](#)  
[July 10 minutes.pdf](#)  
[Revised Sitka Historical Society Lease.pdf](#)

- G      [ORD 18-41](#)      Amending Title 4 "Revenue and Finance" of the Sitka General Code by modifying Chapter 4.09 "Sales Tax" at Section 4.09.020 "Collection of Tax" (products not authorized for sales tax exemptions on sales tax free days)

**Attachments:** [Motion and Ord 2018-41.pdf](#)

**XII.      NEW BUSINESS:**

**New Business First Reading**

- H      [ORD 18-42](#)      Making Supplemental Appropriations for Fiscal Year 2019 (FY2018 Purchase Orders)

**Attachments:** [Motion Memo and Ord 2018-42.pdf](#)

**Additional New Business Items**

- I      [RES 18-18](#)      Approving submittal and execution of Alaska Drinking Water Fund Loan applications to the State of Alaska Department of Environmental Conservation totalling up to \$18,000,000 for the project entitled Critical Secondary Water Supply

**Attachments:** [Motion Memo and Res 2018-18.pdf](#)

- J      [18-159](#)      Discussion / Direction / Decision to move forward with the Sitka Seaplane Base and land acquisition

**Attachments:** [Motion sheet.pdf](#)  
[Cosponsors memo Seaplane Base.pdf](#)  
[Administrator memo Seaplane Base Discussion-Direction.pdf](#)  
[SitkaSitingAnalysis.FINALDRAFT 2016.pdf](#)

- K      [18-160](#)      Update on Pittman-Robertson funding opportunities and grant application for potential cabin development

**Attachments:** [Update Administrator Memo.pdf](#)  
[June 12 packet documents.pdf](#)

**XIII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. EXECUTIVE SESSION**

- L**      [18-161](#)      Legal personnel matter / lawsuit involving the Sitka Police Department

**Attachments:** [Motion Executive Session.pdf](#)

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
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