



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter  
Deputy Mayor Steven Eisenbeisz,  
Vice Deputy Mayor Bob Potrzuski,  
Aaron Bean, Kevin Knox, Dr. Richard Wein,  
Benjamin Miyasato*

*Municipal Administrator: Keith Brady  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, August 14, 2018

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[18-151](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)  
[Jones Certificate.pdf](#)

V. CEREMONIAL MATTERS

*None anticipated.*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

[18-150](#) Special Reports: 1) Sitka Community Hospital - Rob Allen 2) Hospital RFP Consultants - Sarah Cave and Steve Huebner

Attachments: [Special Reports.pdf](#)

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [18-148](#)     Approve the minutes of the July 24 and July 31 Assembly meetings

**Attachments:** [Consent and Minutes.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*None.*

**XI. UNFINISHED BUSINESS:**

- B**     [18-138](#)     Approve the Extension of and Amendment to Agreement between the City and Borough of Sitka and Seafood Producers Cooperative regarding the Sitka Marine Service Center

**Attachments:** [Motion and memo Marine Service Center.pdf](#)

[Extension and Amendment MSC Lease 2018.pdf](#)

[Certificate of Liability Insurance.pdf](#)

[Minutes July 10 and July 24.pdf](#)

[SMSC Lease.pdf](#)

[SPC Extension and Lease Agreement reduced file size.pdf](#)

- C**     [ORD 18-34A](#)     Amending Title 4 "Revenue and Finance" of the Sitka General Code, by modifying Chapter 4.24 "Transient Lodging Tax", Section 4.24.020 "Imposition of Transient Lodging Tax"; and, submitting the question of such an amendment to the qualified voters at a regular election on October 2, 2018 (ballot proposition)

**Attachments:** [Motion and Ord 2018-34A.pdf](#)

- D      [ORD 18-36](#)      Adding a ballot question on the next municipal regular election to be held on October 2, 2018, on whether to exempt the municipality from the provisions of AS 18.35.301 - 18.35.350, an act prohibiting smoking in certain places (effective October 1, 2018), and, if exempted, Sitka General Code, Chapter 9.20 "Smoking in Public Places and Places of Employment", would continue to be the law for the municipality as to banning smoking in certain public places (ballot proposition)

**Attachments:** [Motion Ord 2018-36.pdf](#)

[BALLOT PROP Ord 2018-36 smoking exemption.pdf](#)

[Ord 2005-29.pdf](#)

[Senate Bill 63.pdf](#)

## XII.      NEW BUSINESS:

### New Business First Reading

- E      [ORD 18-37](#)      Making Supplemental Appropriations for Fiscal Year 2019 (reappropriation of Fiscal Year 2018 unexpended appropriations)  
**Attachments:** [Motion Memo Ord 2018-37.pdf](#)
- F      [ORD 18-39](#)      Amending Title 15 "Public Utilities" of the Sitka General Code by repealing Chapter 15.01 "Electric Utility Policies" Section 15.01.020 "Electrical Rates" (Plug-In Electric Vehicle Incentive Credit)  
**Attachments:** [Motion Memo Ord 2018-39.pdf](#)
- G      [ORD 18-40](#)      Authorizing a property tax exemption through December 31, 2020 for the Sitka Historical Society, Inc. in the lease premises at Harrigan Centennial Hall  
**Attachments:** [Motion and Ord 2018-40.pdf](#)  
[July 10 minutes.pdf](#)  
[Revised Sitka Historical Society Lease.pdf](#)
- H      [ORD 18-41](#)      Amending Title 4 "Revenue and Finance" of the Sitka General Code by modifying Chapter 4.09 "Sales Tax" at Section 4.09.020 "Collection of Tax" (products not authorized for sales tax exemptions on sales tax free days)  
**Attachments:** [Motion and Ord 2018-41.pdf](#)

### Additional New Business Items

- I      [18-149](#)      Award a professional services contract to Arcticom LLC for the E911 system replacement with a not to exceed amount of \$285,000  
*Attachments:* [Motion Memo and Contract.pdf](#)  
[Minutes July 10 and July 24.pdf](#)  
[2018-30.pdf](#)
- J      [18-152](#)      Discussion / Direction on the administrative policy for the Stortz Gallery at City Hall  
*Attachments:* [Stortz Gallery.pdf](#)
- K      [18-153](#)      Discussion / Direction of a request from SEDA for an economic impact analysis of Sitka Community Hospital on the local economy and the effect if current operations were to cease or be sold  
*Attachments:* [SEDA request.pdf](#)

**XIII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV.      EXECUTIVE SESSION**

**XV.      ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: August 10*