



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, July 10, 2018

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM

[18-130](#)

Work Session: Continuation of Sitka local hazard mitigation plan project development (Maegan Bosak and Jill Missal)

Attachments: [Sitka Mitigation Plan..pdf](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[18-135](#)

Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[3-31-18 City and Borough of Sitka Interim Financial Statements.pdf](#)

[Local Purchase Counts-Quarters-FY18Q3.pdf](#)

[Local Purchase Counts-Quarters-FY18Q4.pdf](#)

V. CEREMONIAL MATTERS

[18-128](#)

Ceremonial - Sitka Community Playground Volunteers

Attachments: [Sitka Community Playground Certificate.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

- [18-129](#) Special Reports: 1) Hospital RFP Consultants - Sarah Cave and Steve Huebner and 2) Sitka Community Hospital - Rob Allen
Attachments: [Special Reports.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [18-131](#) Approve the minutes of the June 26 Assembly meeting
Attachments: [Consent and Minutes June 26.pdf](#)
- B** [18-132](#) Approve a standard marijuana cultivation facility license renewal for Michael Daly dba Northern Lights Indoor Gardens, LLC at 1321 Sawmill Creek Road Suite O and P
Attachments: [Motion Northern Lights cultivation.pdf](#)
[LG Renewal Notice - Standard Marijuana Cultivation Facility - Northern Lights Ir 10136 MJ-20 Renewal Application Certifications.pdf](#)
[10136 Online Renewal Application Redacted.pdf](#)
[10136 Entity Documents.pdf](#)
[10136 POPPP.pdf](#)

- C [18-133](#) Approve a retail marijuana store license renewal for Michael Daly dba Northern Lights Indoor Gardens, LLC at 1321 Sawmill Creek Road Suite O and P
- Attachments:** [Motion Northern Lights retail.pdf](#)
 [LG Renewal Notice - Retail Marijuana Store - Northern Lights Indoor Gardens. I](#)
 [10138 MJ-20 Renewal Application Certifications.pdf](#)
 [10138 Online Renewal Application_Redacted.pdf](#)
 [10138 Entity Documents.pdf](#)
 [10138 POPPP.pdf](#)

- D [18-134](#) Approve a retail marijuana store license renewal for Anna M Cleaver dba Weed Dudes at 1321 Sawmill Creek Road Suite J
- Attachments:** [Motion Weed Dudes retail.pdf](#)
 [LG Renewal Notice - Retail Marijuana Store - Weed Dudes License #10220.pdf](#)
 [10220 MJ-20 Renewal Application Certifications.pdf](#)
 [10220 Online Renewal Application_Redacted.pdf](#)
 [10220 POPPP.PDF](#)

X. **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

None.

XI. **UNFINISHED BUSINESS:**

- E [18-126](#) Discussion / Direction / Decision on the contract with the Greater Sitka Chamber of Commerce, Inc., provider of Convention and Visitor Bureau Services (executive session)
- Attachments:** [Motion and Memo Chamber of Commerce.pdf](#)

- F [18-114](#) Approve a lease agreement between Trident Seafoods Corporation and the City and Borough of Sitka for Block 4, Lot 6 of the Gary Paxton Industrial Park - request to rescind action taken June 26, 2018
- Attachments:** [Motion to Rescind Trident Seafoods lease.pdf](#)
 [June 26 draft minutes Trident lease June 26.pdf](#)
 [Memo Trident Lease.pdf](#)
 [Lease TRIDENT LOT 6 Final.pdf](#)
 [Trident Lot 6 lease exhibit A001.pdf](#)
 [Trident Entity details.pdf](#)
 [2016useplan 11.02.16.pdf](#)
 [GPIPstrategicplan2017approved.pdf](#)
 [2018 LOI Business Proposal GPIP 3.pdf](#)
 [GPIP Mtg051018Minutes.pdf](#)

XII. NEW BUSINESS:

- G** [18-137](#) Approve the proposed adjustments to the Gary Paxton Industrial Park Port Tariff No. 1
Attachments: [Motion and Memo GPIIP Port Dock Tariff.pdf](#)
[Master Tariff 3-6-2018 FINAL Protected rev 2.pdf](#)
- H** [18-136](#) Approve a lease agreement between the Sitka Historical Society, Inc. and the City and Borough of Sitka for a portion of 330 Harbor Drive
Attachments: [Motion Memo and Historical Society Lease.pdf](#)
- I** [18-138](#) Approve the extension of agreement between Seafood Producers Cooperative and the City and Borough of Sitka regarding the Sitka Marine Service Center
Attachments: [Motion and Memo SPC lease extension.pdf](#)
[2018_Extension Marine Service Center_SPC.pdf](#)
[SMSC Lease.pdf](#)
[SPC Extension and Lease Agreement reduced file size.pdf](#)
- J** [ORD 18-30](#) Making supplemental appropriations for Fiscal Year 2019 (E911 Software System Acquisition) 1st reading
Attachments: [Motion Memo and Ord 2018-30.pdf](#)
- K** [ORD 18-31](#) Amending Title 4 "Revenue and Finance" of the Sitka General Code by modifying Chapter 4.09 "Sales Tax" at Section 4.09.100 "Exemptions" by including an exemption for sales tax on groceries and residential utilities and amending Section 4.09.420 "Definitions" by adding a definition for groceries (1st reading)
Attachments: [Motion and Ord 2018-31.pdf](#)
- L** [ORD 18-32](#) Amending Article XIII "Taxation", Section 13.03 "Property Tax Limit", of the Home Rule Charter of the City and Borough of Sitka, by increasing the property tax levy limit by two tenths of one percent (2 mills), from six tenths of one percent (6 mills) to eight tenths of one percent (8 mills) of the assessed valuation of the property to be taxed; and, submitting the question of such an amendment to the qualified voters at a regular election on October 2, 2018 (1st reading - ballot proposition)
Attachments: [Motion and Ord 2018-32.pdf](#)
- M** [ORD 18-33](#) Amending Title 4 "Revenue and Finance" of the Sitka General Code by modifying Chapter 4.24 "Transient Lodging Tax" and Chapter 4.09 "Sales Tax", by exempting transient lodging rent from sales tax (1st reading)
Attachments: [Motion and Ord 2018-33.pdf](#)

- N** [ORD 18-34](#) Amending Title 4 "Revenue and Finance" of the Sitka General Code, by modifying Chapter 4.24 "Transient Lodging Tax", Section 4.24.020 "Imposition of Transient Lodging Tax"; and, submitting the question of such an amendment to the qualified voters at a regular election on October 2, 2018 (1st reading - ballot proposition)

Attachments: [Motion and Ord 2018-34.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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