



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, June 12, 2018

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[18-116](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)
[Arnold Service Award.pdf](#)
[May 2018 Library Director Report.pdf](#)
[Reminder senior citizen sales tax exemption.pdf](#)

V. CEREMONIAL MATTERS

None anticipated.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

[18-115](#) Special Reports: 1) Hospital RFP Consultant - Steve Huebner and 2) Update from Sitka Community Hospital

Attachments: [Special Reports.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [18-111](#) Approve the minutes of the May 22 Assembly meeting

 Attachments: [Consent and Minutes.pdf](#)
- B** [RES 18-11](#) Authorizing a grant application to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program

 Attachments: [Motion Memo Res 2018-11.pdf](#)
- C** [RES 18-12](#) Setting the millage rates for the fiscal year July 1, 2018 through June 30, 2019

 Attachments: [Motion Memo Res 2018-12.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D** [18-113](#) Appoint 1) Christopher Wright to a three-year term on the Parks and Recreation Committee and 2) Amy Zanuzoski to a three-year term on the Local Emergency Planning Committee and Reappoint 1) Ana Dittmar and Roberta Littlefield to three-year terms on the Historic Preservation Commission

 Attachments: [Motion Appointments.pdf](#)
 [Wright Application.pdf](#)
 [Zanuzoski Application.pdf](#)
 [Dittmar Application.pdf](#)
 [Littlefield Application.pdf](#)

XI. UNFINISHED BUSINESS:

- E** [ORD 18-21](#) Adjusting the FY18 Budget (SEACAD Justice Assistance Grant)

 Attachments: [Motion Memo Ord 2018-21.pdf](#)

- F [ORD 18-18](#) Amending Title 18 "Property Acquisition and Disposal" and Title 19 "Building and Construction" of the Sitka General Code by modifying Chapter 18.12 "Real Property Disposal", Chapter 18.16 "Tidelands Lease Procedure", and Chapter 19.07 "Demolition or Removal of Municipally Owned Buildings" (postponed from the May 8 Assembly meeting)

Attachments: [Motion and Memos Ord 2018-18.pdf](#)

[Ord 2018-18.pdf](#)

XII. NEW BUSINESS:

New Business First Reading

- G [ORD 18-29](#) Amending Title 18 "Property Acquisition and Disposal" and Title 19 "Building and Construction" of the Sitka General Code by authorizing an advisory vote and modifying Chapter 18.12 "Real Property Disposal", Chapter 18.16 "Tideland lease Procedure", and Chapter 19.07 "Demolition or Removal of Municipally Owned Buildings"
- Attachments: [Motion Ord 2018-29.pdf](#)
- [Ord 2018-29.pdf](#)
- H [ORD 18-26](#) Amending Title 15 "Public Utilities" of the Sitka General Code to increase water rates at Section 15.05.240 "Service Connection Charge" and Section 15.05.620 "Rates and Fees"
- Attachments: [Motion Ord 2018-26.pdf](#)
- [Memo 2018-26 Water Fund rates FY2019.pdf](#)
- [Ord 2018-26 2018 Water Fee Increase Final Legal.pdf](#)
- I [ORD 18-27](#) Amending Title 15 "Public Utilities" of the Sitka General Code to increase wastewater treatment rates at Section 15.04.100 "Service Connection Charge" and Section 15.04.320 "Rates and Fees"
- Attachments: [Motion Ord 2018-27.pdf](#)
- [Memo 2018-27 Wastewater Fund rates FY2019 MH_MH.pdf](#)
- [Ord 2018-27 2018 Wastewater Fee Increase Final Legal.pdf](#)
- J [ORD 18-28](#) Amending Title 15 "Public Utilities" of the Sitka General Code to increase solid waste collection rates at Sections 15.06.020 "Solid Waste Disposal Policy and Rates", 15.06.035 "Rates for Treatment and Collection", 15.06.045 "Special Refuse and Treatment Charges" and changing the title of 15.06.045 to "Transfer Station Drop-Off Charges and Special Refuse Collection Charges"
- Attachments: [Motion Ord 2018-28.pdf](#)
- [Memo 2018-28 Solid Waste Fund rates FY2019.pdf](#)
- [Ord 2018-28 2018 Solid Waste Fee Increase Final Legal.pdf](#)

Additional New Business Items

- K** [18-110](#) Consideration and award of the request for proposals submitted for the available funds (\$42,000) in the Fisheries Enhancement Fund
Attachments: [Motion and Memo Fisheries Enhancement..pdf](#)
[Sitka Sound Science Center Proposal.pdf](#)
[Chinook Futures Coalition Proposal.pdf](#)
[Alaska Longline Fishermen's Association Proposal.pdf](#)
[Copy of All Years Combined Amounts Given.pdf](#)
[SGC excerpt and ordinances.pdf](#)
- L** [18-114](#) Approve a lease agreement between Trident Seafoods Corporation and the City and Borough of Sitka for Block 4, Lot 6 of the Gary Paxton Industrial Park
Attachments: [Motion Trident Seafoods Lease.pdf](#)
[Memo Trident lot 6 request - Assembly.pdf](#)
[Trident Seafoods Lease.pdf](#)
[Trident Lot 6 lease exhibit A001..pdf](#)
[Trident Entity details.pdf](#)
[GPIPstrategicplan2017approved.pdf](#)
[2016useplan 11.02.16.pdf](#)
- M** [RES 18-06A](#) Increasing Grid, Eliason Harbor Load Zone, and Work Float Charges and Fees (this amends Resolution 2018-06 approved on April 25, 2018)
Attachments: [Motion Memo Res 2018-06A.pdf](#)
[APPROVED Res 2018-06.pdf](#)
- N** [18-112](#) Direct the Administrator to explore Pittman-Robertson funding opportunities and prepare a grant application for potential cabin development on City and Borough of Sitka property
Attachments: [Memo grant app municipal cabins project.pdf](#)
[Tom Young Cabin Revenue FY2016 \(1\).pdf](#)
[Tom Young Cabin Revenue FY2017 \(2\).pdf](#)
[Tom Young Cabin Revenue FY2018 \(1\).pdf](#)
[AK Sitka LandOwnership CenterThird 200 reduced file size.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

None anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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