



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, May 8, 2018

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[18-102](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Sitka Public Library Director Report.pdf](#)

V. CEREMONIAL MATTERS

[18-096](#) Service Award - Charles Horan (Gary Paxton Industrial Park Board of Directors)

Attachments: [Horan Certificate.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

- [18-097](#) Special Reports - 1) Sitka Public Library Director, Andrew Murphy; 2) Greater Sitka Chamber of Commerce Convention and Visitor Services Contract, Rachel Roy; and 3) Sitka Sound Science Center/Final Report of the Sitka Landslide Warning Workshop

Attachments: [Special Reports.pdf](#)
[Assembly CVS Update Presentation 2018.05.08.pdf](#)
[Final Report Sitka Landslide Warning Workshop.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A [18-098](#) Approve the minutes of the April 10 and April 24 Assembly meetings
Attachments: [Consent and Minutes.pdf](#)
- B [RES 18-07](#) Authorizing a 50/50 matching grant application to the Office of Justice Programs - Bulletproof Vest Partnership
Attachments: [Res 2018-07.pdf](#)
- C [ORD 18-20](#) Adjusting the FY18 Budget (Secure Rural Schools, Pass Thru Grants) 1st reading
Attachments: [Ord 2018-20.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

- D [18-090](#) Approve Health Needs and Human Services Commission member, Jennifer Herrera, to serve as an official City and Borough of Sitka liaison to the H.O.P.E. Coalition PULLED
Attachments: [Herrera H.O.P.E Coalition.pdf](#)

- E** [ORD 18-18](#) Amending Title 18 "Property Acquisition and Disposal" and Title 19 "Building and Construction" of the Sitka General Code by modifying Chapter 18.12 "Real Property Disposal", Chapter 18.16 "Tidelands Lease Procedure", and Chapter 19.07 "Demolition or Removal of Municipally Owned Buildings"
Attachments: [Motion and memo Ord 2018-18.pdf](#)
[Ord 2018-18.pdf](#)
- F** [ORD 18-09](#) Adjusting the FY18 Budget (Landslide Study Project)
Attachments: [Motion and memo Ord 2018-09.pdf](#)
[Ord 2018-09.pdf](#)
- G** [ORD 18-16](#) Adjusting the FY18 Budget (Safety Equipment/Dump Trailer)
Attachments: [Motion and memo Ord 2018-16.pdf](#)
[Ord 2018-16.pdf](#)
- H** [ORD 18-17](#) Adjusting the FY18 Budget (Cell Service Enhancement Project)
Attachments: [Motion and memo Ord 2018-17.pdf](#)
[Ord 2018-17.pdf](#)
- XII. NEW BUSINESS:**
- I** [18-100](#) Discussion/Direction/Decision on the Sitka Community Hospital Affiliation Proposal Evaluation Matrix
Attachments: [SCH Affiliation Proposal Evaluation Matrix.pdf](#)
[REVISED SCH RFP Scoring Matrix \(FINAL 50718\).pdf](#)
- J** [18-099](#) Approve renewal of a three-year Microsoft Enterprise Agreement
Attachments: [renewal Microsoft agreement.pdf](#)
- K** [18-101](#) Approve a contract with GCI/Alaska Wireless Network, LLC for Cell Service Enhancement
Attachments: [Motion and memo cell service enhancement.pdf](#)
- L** [ORD 18-25](#) Adopting Budgets for the Fiscal Year July 1, 2018 through June 30, 2019 (1st reading)
Attachments: [Motion and Ord 2018-25.pdf](#)
[FY2019 Administrator budget letter.pdf](#)

- M** [ORD 18-22](#) Authorizing the lease of Alaska Tideland Survey 1571 to Samson Tug and Barge Company, Inc. (1st reading)
 Attachments: [Motion, memo and Ord 2018-22.pdf](#)
 [documents from Planning Department.pdf](#)
 [Lease Agreement Samson.pdf](#)
- N** [ORD 18-21](#) Amending Title 22 "Zoning" of the Sitka General Code by adding a new Chapter 22.40 "Comprehensive Plan" (1st reading)
 Attachments: [Motion, memo and Ord 2018-21.pdf](#)
 [REVISED Ord 2018-21.pdf](#)
 [Final Comp Plan reduced size.pdf](#)
 [Technical Plan Draft 4Apr2018 reduced size.pdf](#)
- O** [ORD 18-24](#) Amending Title 9 "Health and Sanitation" of the Sitka General Code by adding a new Chapter "Tobacco Distribution to Persons Under the Age of Twenty-One" (1st reading)
 Attachments: [Motion, memo and Ord 2018-24.pdf](#)
- P** [ORD 18-13S](#) Amending Chapter 4.24 "Hotel, Motel and Bed and Breakfast Transient Room Tax" of the Sitka General Code by amending the heading to "Transient Lodging Tax" and modifying the provisions by changing structure references to "lodging", and incorporating package plans (substitute ordinance - 1st reading)
 Attachments: [Motion and Ord 2018-13S.pdf](#)
- Q** [ORD 18-23](#) Amending Title 6 "Business Licenses and Regulations" of the Sitka General Code by revising Chapter 6.19 "Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions" Section 6.19.030 "Permit required for commercial operations involving organized excursions when such operations occur in certain areas" Subsection C "Limitations" (1st reading)
 Attachments: [Motion, memo and Ord 2018-23.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

None anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: May 4*