



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, April 24, 2018

6:00 PM

Assembly Chambers

WORK SESSION 5:00-5:50 PM Critical Secondary Water Supply Evaluation

[18-092](#)

work session materials - critical secondary water source

Attachments: [FINAL Filtration Evaluation for Critical Secondary Water Supply.pdf](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

Note: Ordinance 2018-13 (transient lodging tax) has been pulled from this agenda for further review.

[18-093](#)

Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Public Works Update.pdf](#)

V. CEREMONIAL MATTERS

None anticipated.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

[18-087](#)

Special Reports: 1) Hospital RFP Consultants, Steve Huebner and Sarah Cave, and 2) Harrigan Centennial Hall Building Manager, Don Kluting

Attachments: [Special Reports Hospital RFP and Harrigan Centennial Hall Manager.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [18-089](#)

Approve the minutes of the March 27, 29, and April 5 Assembly meetings

Attachments: [Consent and Minutes.pdf](#)

B [18-090](#)

Approve Health Needs and Human Services Commission member, Jennifer Herrera, to serve as an official City and Borough of Sitka liaison to the H.O.P.E. Coalition

Attachments: [HOPE liaison rep April 2018 memo.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

C [18-088](#)

Appoint: 1) Wayne Unger to a two-year term on the Gary Paxton Industrial Park Board of Directors, and, 2) Stephen Morse to an unexpired term on the Library Commission

Attachments: [Motion appointments.pdf](#)

[Unger Application.pdf](#)

[Morse Application.pdf](#)

XI. UNFINISHED BUSINESS:

- D** [ORD 18-14](#) Amending Chapter 4.09 "Sales Tax" of the Sitka General Code by deleting Section 4.09.100.Y "Exemption for Persons who have Reached the Age of Sixty-Five", adding new Section 4.09.130 "Annual Sales Tax Rebate for Persons who have Reached the Age of Sixty-Five" and amending Section 4.09.420 "Definitions"
Attachments: [Motion and Memo Ord 2018-14.pdf](#)
[Ord 2018-14.pdf](#)
[charts.pdf](#)
- E** [ORD 18-15](#) Amending Sitka General Code Title 19 "Building and Construction"
Attachments: [Motion and Memo Ord 2018-15.pdf](#)
[Ord 2018-15.pdf](#)
- F** [ORD 18-09](#) Adjusting the FY18 Budget (Landslide Study Project)
Attachments: [Motion and Memo Ord 2018-09.pdf](#)
[Ord 2018-09.pdf](#)
- G** [ORD 18-10](#) Adjusting the FY18 Budget (Raw Water Infrastructure Enhancement Project) possible executive session
Attachments: [Motion and Memo Ord 2018-10.pdf](#)
[Ord 2018-10.pdf](#)
- H** [ORD 18-11](#) Adjusting the FY18 Budget (SEACAD-JAG Grant)
Attachments: [Motion and Memo Ord 2018-11.pdf](#)
[Ord 2018-11.pdf](#)
- I** [ORD 18-12](#) Adjusting the FY18 Budget (TWIC Reader/Software)
Attachments: [Motion and Memo Ord 2018-12.pdf](#)
[Ord 2018-12.pdf](#)

XII. NEW BUSINESS:

New Business First Reading

- J** [ORD 18-18](#) Amending Title 18 "Property Acquisition and Disposal" and Title 19 "Building and Construction" of the Sitka General Code by modifying Chapter 18.12 "Real Property Disposal", Chapter 18.16 "Tidelands Lease Procedure", and Chapter 19.07 "Demolition or Removal of Municipally Owned Buildings"
Attachments: [Motion and Memo Ord 2018-18.pdf](#)
[Ord 2018-18.pdf](#)

- K** [ORD 18-19](#) Amending Title 4 "Revenue and Finance" of the Sitka General Code by adding a new Chapter 4.27 "Severance Tax"
 Attachments: [Motion and Memo Ord 2018-19.pdf](#)
 [Ord 2018-19.pdf](#)
- L** [ORD 18-16](#) Adjusting the FY18 Budget (Safety Equipment/Dump Trailer)
 Attachments: [Motion and Memo Ord 2018-16.pdf](#)
 [Ord 2018-16.pdf](#)
- M** [ORD 18-17](#) Adjusting the FY18 Budget (Cell Service Enhancement Project)
 Attachments: [Motion and Memo Ord 2018-17.pdf](#)
 [Ord 2018-17.pdf](#)

Additional New Business Items

- N** [RES 18-06](#) Increasing Grid, Eliason Harbor Load Zone and Work Float Charges and Fees
 Attachments: [Motion and Memo Res 2018-06.pdf](#)
 [Res 2018-06.pdf](#)
- O** [18-091](#) Discussion/Direction of a Sac Roe Moratorium
 Attachments: [Sac Roe Moratorium Memo.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION**XV. ADJOURNMENT**

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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