



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, April 10, 2018

6:00 PM

Assembly Chambers

WORK SESSION 5:00-5:50PM Sitka Comprehensive Plan 2030

[18-079](#)

Sitka Comprehensive Plan 2030

Attachments: [Final Sitka Comprehensive Plan 2030.pdf](#)

[Technical Plan Draft 4Apr2018.pdf](#)

[4.3.18 draft minutes.pdf](#)

REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

[18-078](#)

Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)[March 2018 Library Director Report.pdf](#)[Bingham certificate.pdf](#)[2017-12-31 Financial Review.pdf](#)[1 General Fund.pdf](#)[2 Electric Fund.pdf](#)[3 Water Utility.pdf](#)[4 Wastewater Utility.pdf](#)[5 Solid Waste Utility.pdf](#)[6 Harbor System.pdf](#)[7 Airport Terminal Fund.pdf](#)[8 MSC Fund.pdf](#)[9 GPIP.pdf](#)[10 IT Fund.pdf](#)[11 Central Garage Fund.pdf](#)[12 Bldg Maintenance Fund.pdf](#)**V. CEREMONIAL MATTERS***None anticipated.***VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)**[18-077](#)

Special Report - Jeff Ankerfelt, Police Chief

Attachments: [Special Report.pdf](#)**VII. PERSONS TO BE HEARD***Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.***VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA***All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A [18-075](#) Approve the minutes of the March 22 Assembly meeting
Attachments: [Consent and Minutes.pdf](#)
- B [18-074](#) Approve liquor license renewal applications for Teal West dba Homeport Eatery and Sitka Moose Lodge #1350 dba Loyal Order of Moose #1350
Attachments: [Motion and memo liquor license apps.pdf](#)
[Homeport Eatery.pdf](#)
[Loyal Order of Moose #1350.pdf](#)

X. **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

None for consideration.

XI. **UNFINISHED BUSINESS:**

- C [ORD 18-08](#) Adjusting the FY18 Budget (Thomsen Harbor Lift Station Rehabilitation Project)
Attachments: [Motion and Memo Ord 2018-08.pdf](#)
[Ord 2018-08.pdf](#)

XII. **NEW BUSINESS:**

New Business First Reading

- D [ORD 18-15](#) Amending Sitka General Code Title 19 "Building and Construction"
Attachments: [Motion and Memo Ord 2018-15.pdf](#)
[Ord 2018-15.pdf](#)
- E [ORD 18-09](#) Adjusting the FY18 Budget (Landslide Study Project)
Attachments: [Motion and memo Ord 2018-09.pdf](#)
[Ord 2018-09.pdf](#)
- F [ORD 18-10](#) Adjusting the FY18 Budget (Raw Water Infrastructure Enhancement Project)
Attachments: [Motion and memo Ord 2018-10.pdf](#)
[Ord 2018-10.pdf](#)
- G [ORD 18-11](#) Adjusting the FY18 Budget (SEACAD-JAG Grant)
Attachments: [Motion and memo Ord 2018-11.pdf](#)
[Ord 2018-11.pdf](#)

- H** [ORD 18-12](#) Adjusting the FY18 Budget (TWIC Reader/Software)
- Attachments:** [Motion and memo Ord 2018-12.pdf](#)
[Ord 2018-12.pdf](#)
- I** [ORD 18-14](#) Amending Chapter 4.09 "Sales Tax" of the Sitka General Code by deleting Section 4.09.100.Y "Exemption for Persons who have Reached the Age of Sixty-Five", adding new Section 4.09.130 "Annual Sales Tax Rebate for Persons who have Reached the Age of Sixty-Five" and amending Section 4.09.420 "Definitions"
- Attachments:** [Motion and memo Ord 2018-14.pdf](#)
[Ord 2018-14.pdf](#)
- J** [ORD 18-13](#) Amending Sitka General Code Chapter 4.24 "Hotel, Motel and Bed and Breakfast Transient Room Tax" by amending title to, "Transient Lodging Tax", modifying and updating this chapter to reflect: an increase from six to sixteen percent, from room to lodging, the distribution of the tax, and package plans. Adding transient lodging tax to 4.09.100.R as an exemption to sales tax
- Attachments:** [Motion Ord 2018-13.pdf](#)
[Ord 2018-13.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

None anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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