



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, March 13, 2018

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[18-040](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)
[Library Director Report..pdf](#)

V. CEREMONIAL MATTERS

None anticipated.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [18-032](#) Approve the minutes of the February 27 Assembly meeting

Attachments: [Motion and Minutes.pdf](#)

- B** [18-034](#) Approve liquor license renewal applications: 1) American Legion Post #13 at 205 Lincoln Street, 2) Sitka Golf Association Inc. dba Sea Mountain Restaurant & 19th Hole at 301 Granite Creek Road, 3) Dove Island Lodge & Sitka Sportsfishing Charters, LLC dba Dove Island Lodge on Dove Island

Attachments: [Motion and Memo Liquor Licenses.pdf](#)

[American Legion.pdf](#)

[Sea Mountain Restaurant..pdf](#)

[Dove Island Lodge.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [18-033](#) Reappoint Shauna Thornton to a three-year term on the Port and Harbors Commission

Attachments: [Thornton Application redacted..pdf](#)

XI. UNFINISHED BUSINESS:

- D** [RES 18-04](#) RECONSIDERATION: Supporting a National Carbon Fee and Dividend Policy

Attachments: [Motion and Res 2018-04.pdf](#)

[Citizens' Climate Lobby.pdf](#)

[Bean suggested redraft.pdf](#)

- E** [ORD 18-04S](#) Amending Title 15 of the Sitka General Code by adding a new Chapter 15.15 "Utility Cost Subsidization Program" - 1st reading - substitute ordinance

Attachments: [Motion Memo and Ord 2018-04S.pdf](#)

[Previous version 2018-04..pdf](#)

XII. NEW BUSINESS:

- F** [18-037](#) Approve removal of the Solid Waste 4x4 route from the Solid Waste Collection Contract to reduce operating costs by approximately \$71,500 per year
Attachments: [Motion Memo and Maps 4x4 route..pdf](#)
- G** [18-035](#) Approve a liquor license renewal application for JL Sitka, Inc. dba Westmark Sitka Hotel at 330 Seward Street (executive session anticipated)
Attachments: [Steps Memo and Application.pdf](#)
- H** [ORD 18-07](#) Amending Sitka General Code Title 21 "Subdivision"
Attachments: [Motion and Memo Ord 2018-07.pdf](#)
[Ord 2018-07 Subdivision code.pdf](#)
[ZA18-02 Monumentation PlanningPacket 6Feb2018..pdf](#)
- I** [ORD 18-06](#) Adjusting the FY18 Budget (Library Donation, O'Connell Lightering Facility Repair Project)
Attachments: [Motion and Memo Ord 2018-06.pdf](#)
[Ord 2018-06.pdf](#)
[September 2017 Approved Budget Adjustment 2017-31.pdf](#)
[Cost Study and Marketing Research Results and Recommendations.pdf](#)
- J** [18-038](#) Approve the Gary Paxton Industrial Park Port Tariff No. 1
Attachments: [Motion and Memo Tariff.pdf](#)
[GPIP Port Tariff.pdf](#)
[Interdepartmental Internal Service Agreement.pdf](#)
- K** [18-039](#) Approve a one year purchase agreement between the City and Borough of Sitka and Green Gold Distributors for raw water in bulk export
Attachments: [Motion and Memo Green Gold Distributors.pdf](#)
[Green Gold Distributors.pdf](#)
[Green Gold Purchase Agreement.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- L** [18-036](#) Financial matter: Baranof Island Brewing Company - Forbearance Agreement
Attachments: [Exec Session BIBCO.pdf](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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