CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato

Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, February 13, 2018 **6:00 PM** **Assembly Chambers**

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

18-023 Reminders, Calendars and General Correspondence

Attachments: Reminders and Calendars.pdf
Library Director Report.pdf

V. CEREMONIAL MATTERS

none anticipated.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A 18-020 Approve the minutes of the January 23 Assembly meeting

Attachments: Consent and Minutes.pdf

B 18-019 Liquor license applications: 1) Approve a liquor license renewal for Bayview Pub, LLC dba Bayview Restaurant at 407 Lincoln Street, Ste 201, 2) Approve a liquor license renewal for Beak, LLC dba Beak Restaurant at 2 Lincoln Street, Ste 1A, and 3) Approve a liquor license renewal for The Longliner Lodge & Suites, LLC dba The Longliner Lodge & Suites at 485 Katlian Street

Attachments: Motion and Memo liquor license renewal applications.pdf
Bayview Restaurant.pdf
Beak.pdf
Longliner.pdf

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

C 18-022 Appoint Pat Hughes to a three-year term on the Local Emergency Planning Committee - Category 2

Attachments: Motion and Hughes application.pdf

XI. UNFINISHED BUSINESS:

D ORD 18-01 Amending Sitka General Code Section 2.08.050 Planning Commission Organization

Attachments: Motion and Memo Ord 2018-01.pdf
Ord 2018-01.pdf
Code Meeting Schedules.pdf
2018 Cut-off dates.pdf

E ORD 18-02 Authorizing the lease of Alaska Tideland Survey 1300 to Larry McCrehin (adjacent 4319 Halibut Point Road and 104 Pirates Way)

Attachments: Motion and Memo Ord 2018-02.pdf
Ord 2018-02.pdf
Lease Agreement..pdf
supporting documentation.pdf

F 18-015 Discussion/Direction regarding the removal of fluoride from municipal drinking water (postponed from the 1/23 meeting)

Attachments: Discussion ~ Direction fluoride.pdf

G 18-009 Approve sending an Assembly member or Municipal Administrator to attend the March Seatrade Cruise Global event in Fort Lauderdale, FL (postponed from the 1/23 meeting)

Attachments: Motion and Memo Seatrade.pdf
Halibut Point Marine Services Letter.pdf
Greater Sitka Chamber of Commerce Letter.pdf

H 18-018 Reassignment of an Assembly Liaison to the Historic Preservation Commission (postponed from the 1/23 meeting)

Attachments: LIAISONS 2017-2018.pdf

XII. NEW BUSINESS:

I 18-021 Approve a lease agreement between O'Brien & Son's Construction LLC and the City and Borough of Sitka for Block 4, Lot 7 of the Gary Paxton Industrial Park

Attachments: Motion and Memo GPIP lease.pdf
O'Brien letter of intent to lease.pdf
Lease.pdf

J ORD 18-04 Amending Title 15 of the Sitka General Code by adding a new Chapter 15.15 "Utility Cost Subsidization Program" - 1st reading

Attachments: Motion and Memo Ord 2018-04.pdf
Ord 2018-04.pdf

K ORD 18-03 Adjusting the FY18 Budget (document management system, investment management fees) - 1st reading

Attachments: Motion and Memo Ord 2018-03.pdf
Ord 2018-03.pdf

L ORD 18-05 Adjusting the FY18 Budget (Sitka Community Hospital RFP) - 1st reading

Attachments: Memo and Ord 2018-05.pdf
Ord 2018-05.pdf

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at https://sitka.legistar.com/Calendar.aspx or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk
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