



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
1332 Seward Ave.
Room 229
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Bob Potrzuski

Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Sara Peterson, CMC

Tuesday, February 9, 2016

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[16-027](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Public Works Update.pdf](#)

V. CEREMONIAL MATTERS

[16-017](#) Bicycle Friendly Community Proclamation and Service Awards for Janet Keck Love and Kay Turner

Attachments: [Bicycle Friendly Community.pdf](#)

[Janet Keck Love Service Award.pdf](#)

[Kay Turner Service Award.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[16-026](#) Update on the Sitka Seaplane Dock - Harbormaster, Stan Eliason

Attachments: [Update on Seaplane Dock.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [16-018](#) Approve the minutes of the January 26, 2016 Assembly meeting
Attachments: [Consent and Minutes.pdf](#)
- B** [16-019](#) Approve liquor license renewal applications for SOE, LLC dba 1) Asian Palace and 2) Little Tokyo and forward these to the Alcoholic Beverage Control Board without objection
Attachments: [Liquor license renewals.pdf](#)
- C** [16-020](#) Amend the Tree and Brush Clearing Services contract for an amount not to exceed \$275,000 for FY2016
Attachments: [Tree and Brush Clearing.pdf](#)
- D** [16-021](#) Approve a professional services agreement between TS&H Automation and the City and Borough of Sitka for On-Call Industrial Automation Systems Development
Attachments: [TS&H automation.pdf](#)
- E** [16-022](#) Award a time and expenses contract to Boreal Controls Inc. with a not to exceed amount of \$193,525 for completion of the SCADA system upgrades
Attachments: [SCADA.pdf](#)
- F** [RES 16-05](#) Supporting the Alaska Department of Fish and Game and the fisheries representatives serving on the US/Canada Salmon Commission
Attachments: [Res 2016-05.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- G** [16-023](#) Reappoint Gary Smith to a term on the Building Department Appeals Board and appoint: 1) Brendan Jones to an unexpired term on the Port and Harbors Commission, and, 2) Alene Henning to an unexpired term on the Citizens' Taskforce

Attachments: [Smith.pdf](#)

[Jones.pdf](#)

[Henning.pdf](#)

XI. UNFINISHED BUSINESS:

- H** [ORD 16-02](#) Amending Chapter 2.60 by adding Section 2.60.060 entitled, "Municipal Employees Serving on Municipal Boards, Commissions or Committees"

Attachments: [Ord 2016-02.pdf](#)

- I** [ORD 16-03](#) Adjusting the FY16 Budget

Attachments: [Ord 2016-03.pdf](#)

XII. NEW BUSINESS:

- J** [16-024](#) Presentation and discussion of the Kramer landslide geotechnical report (note- the Assembly will meet first in Executive Session to discuss legal issues with counsel)

Attachments: [Motion.pdf](#)

- K** [16-025](#) Discussion/Direction on utility customer cutoffs and payment plans

Attachments: [memo.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

*Sara Peterson, CMC, Municipal Clerk
Publish: February 5*