



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
1332 Seward Ave.
Room 229
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Bob Potrzuski*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Sara Peterson, CMC*

Tuesday, December 8, 2015

6:00 PM

Assembly Chambers

WORKSESSION 5:00 PM

Electric Department - 10 year Capital Plan

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[15-238](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars](#)

[Public Works Update](#)

[North Pacific Research Board](#)

[Commission thank you letters](#)

V. CEREMONIAL MATTERS

none anticipated

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[15-234](#) Alaska Clean Harbors Award and Presentation

[15-239](#) Sitka Community Hospital Update - Rob Allen, CEO

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [15-230](#) Approve the minutes of the November 24 Assembly meeting
Attachments: [Consent and Minutes](#)
- B** [15-231](#) Approve the Acting Municipal Administrator list for 2016
Attachments: [Acting Administrator list](#)
- C** [RES 15-23](#) Requesting the Alaska Department of Law maintain the Assistant District Attorney position in Sitka
Attachments: [Res 2015-23](#)
- D** [15-235](#) Award a professional services contract to DOWL for the Sitka Seaplane Base Siting Analysis Update with a not to exceed amount of \$70,656
Attachments: [Sitka Seaplane Base](#)
- E** [15-236](#) Authorize the Municipal Administrator to approve the Statement of Work with eDocsAlaska, Inc. and purchase the necessary software and services for a document management system
Attachments: [eDocsAlaska Inc](#)
- F** [15-237](#) Authorize the Municipal Administrator to approve the Statement of Work with Leverage Information Systems and purchase the necessary equipment for the network redesign project
Attachments: [Leverage Information Systems](#)
- G** [ORD 15-58](#) Adjusting the FY16 Budget (first reading)
Attachments: [Ord 2015-58](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- H** [15-232](#) Appoint Clara Gray to a three-year term on the Health Needs and Human Services Commission and Liz McKenzie to a three-year term on the Tree and Landscape Committee

Attachments: [Motion appointments](#)

[Gray application](#)

[McKenzie application](#)

XI. UNFINISHED BUSINESS:**XII. NEW BUSINESS:**

- I** [15-233](#) Direct the Municipal Administrator to obtain bulk water export permits for Green Lake water

Attachments: [Green Lake](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION**XV. ADJOURNMENT**

Sara Peterson, Municipal Clerk, CMC

Publish: December 4