



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Michelle Putz*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, January 27, 2015

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[15-004](#) Correspondence and Reminders

Attachments: [Reminders and Calendars](#)

[Thank You Letters](#)

[Presentation STF Replacement](#)

[Letter of Support](#)

V. CEREMONIAL MATTERS

[15-001](#) Certificate for retiring employee Brenda Calkins

Attachments: [Calkins Certificate](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [15-002](#) Approve the minutes of the January 13, 2015 Assembly meeting

Attachments: [Motion Minutes](#)
 [Minutes Jan. 13](#)

X. UNFINISHED BUSINESS:

- B** [ORD 15-01](#) Authorizing a lease amendment to the tidelands lease in Alaska
 Tidelands Survey 1160 to Wade and Gretchen Parrish

Attachments: [Motion Ord 2015-01](#)
 [Memo and attachments](#)
 [Ord 2015-01](#)
 [Tidelands Lease Agreement](#)
 [Planning Comm. minutes, staff reports](#)

- C** [ORD 15-02](#) Adjusting the FY15 Budget

Attachments: [Motion Ord 2015-02](#)
 [Ord 2015-02](#)

XI. NEW BUSINESS:**New Business Items**

- D** [15-003](#) Appoint Doug Osborne to an unexpired term on the Health Needs and
 Human Services Commission

Attachments: [Motion Appointment](#)
 [Osborne application](#)
 [Roster Health Needs and Human Services Commission](#)

New Business First Reading as Amended

- E [ORD 15-03A](#) Plans to issue a Request for Proposal(s) for an entity to take on the responsibilities for planning, coordinating, promoting and executing all phases of conventions, tourism and marketing for Sitka. Formally dissolving the Sitka Convention and Visitor's Bureau under the City's oversight once the Request for Proposal(s) is awarded. The CBS will provide a percentage of bed tax revenues for funding purposes
- Attachments: [Motion Ord 2015-03A](#)
 [Ord 2015-03A](#)
 [SCVB Overview](#)

New Business First Reading

- F [RES 15-01](#) Authorizing the application for a loan increase to the Alaska Department of Environmental Conservation under the Alaska Clean Water Fund for the Channel, Lake, Monastery and Landfill lift stations
- Attachments: [Motion Res 2015-01](#)
 [Memo Res 2015-01](#)
 [Res 2015-01](#)
- G [RES 15-02](#) Supporting a community playground at Crescent Harbor Park
- Attachments: [Motion Res 2015-02](#)
 [Res 2015-02](#)
- H [RES 15-03](#) Approving the City's participation in a proposed refinancing by the Alaska Municipal Bond Bank of certain of the Bond Bank's general obligation bonds, which provided funds to purchase the City's General Obligation Refunding Bond, 2005, and General Obligation Bond, 2008, under loan agreements between the City and the Bond Bank; and authorizing the City's finance director to approve a revised schedule of principal and interest payments with respect to the City's 2005 Bond and 2008 Bond, in accordance with the loan agreements, if the Bond Bank successfully refinances its bonds
- Attachments: [Motion Res 2015-03](#)
 [Res 2015-03](#)

- I [RES 15-04](#) Approving the sale of Block 4, Lot 17 building and property at Gary Paxton Industrial Park to Ed & Clara Gray D.B.A. Monarch Tannery, and authorizing the Municipal Administrator to sign the agreement
- Attachments:** [Motion Res 2015-04](#)
 [Memo Monarch Tannery](#)
 [Res 2015-04](#)
 [Purchase and Sales Contract Monarch Tannery](#)
 [Exhibit A Monarch Tannery](#)
 [Monarch Tannery Offer](#)
 [Ord 00-1568](#)
- J [RES 15-05](#) Approving the sale of Block 4, Lot 12A, Lot 13, Lot 9C and Block 4, Lot 11 building and property containing the former water treatment plant at Gary Paxton Industrial Park to Silver Bay Seafoods, LLC, and authorizing the Municipal Administrator to sign the agreements
- Attachments:** [Motion Res 2015-05](#)
 [Memo Silver Bay Seafoods](#)
 [Res 2015-05](#)
 [Purchase Sales Contract Block 4 Lot 11](#)
 [Exhibit A Block 4 Lot 11 Silver Bay Seafoods](#)
 [Purchase Sales Contract Block 4 Lot 12A Lot 13 and Lot 9C](#)
 [Exhibit A Block 4 Lot 12A Lot 13 and Lot 9C](#)
 [Silver Bay Seafoods original proposal and amendments](#)
 [GPIP Board Minutes](#)
 [GPIP Strategic Plan](#)
 [2014 Appraisal Summary](#)
 [Ord 00-1568](#)
- K [ORD 15-04](#) Modifying Chapter 4.24 of the Sitka General Code, Hotel, Motel and Bed and Breakfast Transient Room Tax, by adding Section 4.24.070 which creates a special revenue fund entitled "Visitor Activities Enhancement Fund," which directs that all bed taxes collected are deposited in the fund, and which sets forth policy as to how such funds may be appropriated and used
- Attachments:** [Motion Ord 2015-04](#)
 [Ord 2015-04](#)
- L [ORD 15-05](#) Adjusting the FY15 Budget
- Attachments:** [Motion Ord 2015-05](#)
 [Ord 2015-05](#)

- M** [ORD 15-06](#) Adding a new title to Sitka General Code entitled "Title 7, Marijuana Regulations" to regulate and tax the use, possession, manufacture and sale of marijuana as well as provide penalties for violation as defined in Chapter 7.30, Section 7.30.010 entitled "Public Consumption"

Attachments: [Motion Ord 2015-06](#)

[Ord 2015-06](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

*Sara Peterson, CMC
Acting Municipal Clerk
Publish: January 23*