



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Timothy Pike,  
Vice Deputy Mayor JJ Carlson,  
Kevin Mosher, Scott Saline,  
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach  
Municipal Attorney: Rachel Jones  
Municipal Clerk: Sara Peterson*

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Tuesday, January 14, 2025

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[25-008](#) Reminders, Calendars, and General Correspondence

**Attachments:** [01 Reminders and Calendars](#)

[02 Service Awards](#)

[03 HCH Quarterly Report 2024 \(October 1-December 31\)](#)

VI. CEREMONIAL MATTERS

*None.*

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [RES 25-01](#)     Adopting an alternative allocation method for the FY25 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 18: CENTRAL SOUTHEAST AREA

**Attachments:** [CONSENT](#)

[Motion Memo Res 2025-01](#)

- B**     [RES 25-02](#)     Authorizing an application to the Department of Homeland Security and Emergency Management

**Attachments:** [Motion Memo Res 2025-02](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**     [25-003](#)     Appoint Sterling Camden to a three-year term on the Health Needs and Human Services Commission

**Attachments:** [Motion](#)

[Camden HNHS](#)

**XI. UNFINISHED BUSINESS:**

- D**     [ORD 24-32](#)     Amending Title 2 "Administration" of the Sitka General Code by updating Chapter 2.35 "Library Commission"

**Attachments:** [Motion](#)

[Memo\\_Ord 2024-32](#)

- E**     [ORD 25-02](#)     Amending Title 14 "Streets, Sidewalks and Public Places" of the Sitka General Code by amending Chapter 14.10 "Commercial Recreational Use of Municipal Lands and Facilities" (1st reading - substitute ordinance, previously referred to as Ordinance 2024-30)

**Attachments:** [Motion Ord 2025-02](#)

[Memo 2025-02](#)

[Ord 2025-02 Commercial Recreational Land Use effective 11.1.25](#)

**XII. NEW BUSINESS:****New Business First Reading**

- F [ORD 25-01](#) Making supplemental appropriations for fiscal year 2025 (special election)  
**Attachments:** [Motion](#)  
[Memo Ord 2025-01](#)

**Additional New Business Items**

- G [RES 25-03](#) Submitting City and Borough of Sitka FY2026 Legislative Priorities to the State of Alaska and 2025 Legislature  
**Attachments:** [Motion](#) [Memo](#) [Res 2025-03](#)  
[FY2026 CBS Legislative Priorities 123024](#)  
[FY2026 CBS Unfunded Mandates 123024](#)
- H [25-004](#) Approve a Purchase Agreement for Raw Water in Bulk for Export between the City and Borough of Sitka and Global Hydration, LLC  
**Attachments:** [Motion](#)  
[Memo](#)  
[GH Draft Water Purchase Agreement 2024 Final](#)
- I [25-006](#) Discussion / Direction / Decision on lease terms for the Sitka Community Garden at Jarvis Street  
**Attachments:** [Memo](#) [Community Garden Lease Terms 1.14.25](#)  
[Community Garden Lease Term Attachments](#)
- J [25-005](#) Approve Amendment No. 1 to Lease Agreement between the City and Borough of Sitka and Sitka Historical Society, Inc.  
**Attachments:** [Motion](#)  
[Memo](#)  
[Lease - CBS-SHS](#)  
[Amendment No. 1 to Lease Agreement \(draft 11.18.2024\)](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV. EXECUTIVE SESSION**

- K [25-007](#) Legal / Financial Matters - Cranford v. CBS  
**Attachments:** [Motion Executive Session](#)

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: January 10*