



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, November 26, 2024

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[24-183](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Assessing Quarterly Report](#)

VI. CEREMONIAL MATTERS

[24-179](#) Service Awards - Ted Laufenberg (Building Department Appeals Board) and James Mellema (Police and Fire Commission)

Attachments: [Laufenberg Building Appeals Board](#)

[Mellema Police and Fire Commission](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[24-180](#)

- 1) Sitka Tribe of Alaska Tribal Council Chairman Lawrence Widmark
- 2) Update on SEARHC - Mt. Edgecumbe Medical Center Construction, Hospital Administrator Bill Spivey

Attachments: [Special Reports](#)

[FINAL CBS SEARHC MEMCC Update](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [24-178](#)

Approve the following liquor and marijuana license applications: 1) a transfer of ownership application, premises diagram application, and restaurant endorsement application from Marina Pizza & Grill LLC to Totem Marina LLC dba Marina Pizza & Grill at 201 Katlian Street, 2) a renewal application for SOE, LLC dba Little Tokyo at 327 Seward Street, and 3) a standard marijuana cultivation facility license renewal application for Jeremy J. Erickson dba Vern's Wicked Weed at 3872 Halibut Point Road Bay One

Attachments: [Motion and memos](#)

[#5510 Marina Pizza & Grill](#)

[#4428 Little Tokyo](#)

[#10071 Vern's Wicked Weed](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

B [24-181](#)

Appoint Nicole D. Caraway to a three-year term on the Animal Hearing Board and Reappoint 1) Amanda Roberts to a three-year term on the Health Needs and Human Services Commission and 2) Leslie Young to a three-year term on the Police and Fire Commission

Attachments: [Motion](#)

[Caraway Animal Hearing Board](#)

[Roberts HNHS](#)

[Young Police and Fire Commission](#)

XI. UNFINISHED BUSINESS:

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- C [ORD 24-25](#) Making supplemental appropriations for fiscal year 2025 (Finance Department - Personnel & Contract/Purchased Services)
Attachments: [Motion Ord 2024-25](#)
[Memo and Ord 2024-25](#)
- D [ORD 24-26](#) Making supplemental appropriations for fiscal year 2025 (Marine Vessel Haul Out and Shipyard Project - Disaster Relief Payment)
Attachments: [Motion Ord 2024-26](#)
[Memo and Ord 2024-26](#)
- E [ORD 24-27](#) Making supplemental appropriations for fiscal year 2025 (Solid Waste Vehicle)
Attachments: [Motion Ord 2024-27](#)
[Memo and Ord 2024-27](#)
- F [ORD 24-28](#) Making supplemental appropriations for fiscal year 2025 (Crescent Harbor Courts)
Attachments: [Motion Ord 2024-28](#)
[Memo and Ord 2024-28](#)
- XII. **NEW BUSINESS:**
- G [ORD 24-29](#) Making supplemental appropriations for fiscal year 2025 (Marine Vessel Haul Out and Shipyard Project) 1st reading
Attachments: [Motion Ord 2024-29](#)
[Memo Budget Appropriation Request -Haulout 11-19-24](#)
[Ord 2024-29](#)
[90931 GPIP Vessel Haulout -Charter Coversheet 11-15-24](#)
[Interim Financials Through June 30, 2024](#)
- H [ORD 24-30](#) Amending Title 14 “Streets, Sidewalks and Public Places” of the Sitka General Code by amending Chapter 14.10 “Commercial Recreational use of Municipal Lands and Facilities” (1st reading)
Attachments: [Motion Ord 2024-30](#)
[Memo SGC 14.10 Code Revision](#)
[Ord 2024-30](#)
- I [ORD 24-31](#) Making supplemental appropriations for fiscal year 2025 (Data Center Uninterruptible Power Supply) 1st reading
Attachments: [Motion Ord 2024-31](#)
[Memo IT - DataCenter UPS](#)
[Ord 2024-31](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XV. EXECUTIVE SESSION**

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

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