



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter*  
*Deputy Mayor Bob Potrzuski*  
*Vice-Deputy Mayor Steven Eisenbeisz*  
*Tristan Guevin, Kevin Knox*  
*Aaron Bean, and Aaron Swanson*

*Municipal Administrator: Mark Gorman*  
*Municipal Attorney: Brian Hanson*  
*Municipal Clerk: Sara Peterson*

---

Tuesday, March 14, 2017

6:00 PM

Assembly Chambers

---

#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-032](#) Reminders, Calendars and Correspondence

*Attachments:* [Reminders and Calendars.pdf](#)

[Public Works Update.pdf](#)

V. CEREMONIAL MATTERS

*None anticipated.*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

VIII. REPORTS

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [17-033](#)     Approve the minutes of the February 28, March 2 and March 7 Assembly meetings  
*Attachments:* [Consent and Minutes.pdf](#)
- B**     [RES 17-05](#)     Supporting legislation to facilitate implementation of an Alaska Ground Emergency Medical Transport supplemental reimbursement program in Alaska  
*Attachments:* [Motion Res 2017-05.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**     [17-034](#)     Appoint Beth Smith to a three-year term on the Parks and Recreation Committee  
*Attachments:* [Smith application.pdf](#)

**XI. UNFINISHED BUSINESS:**

- D**     [17-041](#)     Update and Discussion/Direction on the Municipal Administrator selection process  
*Attachments:* [recruitment.pdf](#)
- E**     [ORD 17-05S](#)     Amending Sitka General Code Chapter 15.01 entitled "Electric Utility Policies" by amending Section 15.01.020 entitled "Electrical Rates"  
*Attachments:* [Motion Ord 2017-05S.pdf](#)  
[ORD 2017-05S.pdf](#)
- F**     [ORD 17-06S](#)     Amending Sitka General Code Chapter 15.01 entitled "Electric Utility Policies" by amending Section 15.01.020 entitled "Electrical Rates" to allow for a seasonal increase in electrical rates  
*Attachments:* [Motion Ord 2017-06S.pdf](#)  
[Ord 2017-06S.pdf](#)  
[Ord 2017-06S slides.pdf](#)

**XII. NEW BUSINESS:****New Business First Reading**

- G**      [ORD 17-08](#)      Amending Sitka General Code Chapter 4.09 "Sales Tax" at 4.09.350  
"Procedures on Delinquencies"

**Attachments:** [Motion Ord 2017-08.pdf](#)

[Memo Ord 2017-08.pdf](#)

- H**      [ORD 17-07](#)      Adjusting the FY17 Budget (grants, Greater Sitka Chamber of  
Commerce, Inc.)

**Attachments:** [Motion Ord 2017-07.pdf](#)

### **Additional New Business Items**

- I**      [17-036](#)      Approve a final plat for a major subdivision filed by Shee Atika for Lot 16  
of Ethel Staton Subdivision

**Attachments:** [Major Subdivision.pdf](#)

- J**      [17-037](#)      Approve a retail marijuana store license for Green Leaf, Inc. at 4612  
Halibut Point Road

**Attachments:** [Green Leaf Inc..pdf](#)

- K**      [17-039](#)      Authorizing the application for new Passenger Facilities Charges to fund  
the Sitka Rocky Gutierrez Airport terminal improvements

**Attachments:** [Motion and Airport improvements.pdf](#)

- L**      [17-038](#)      Appeal of the denial of a public records request filed by Marko  
Dapcevich (possible executive session)

**Attachments:** [motion appeal.pdf](#)

[Dapcevich.pdf](#)

[Hanson.pdf](#)

### **XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

### **XIV. EXECUTIVE SESSION**

### **XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, CMC, Municipal Clerk  
Publish: March 13*