



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City Assembly

Mayor Cheryl Westover
Deputy Mayor Larry Crews
Vice Deputy Mayor Mim McConnell
Assembly Member Phyllis Hackett
Assembly Member Terry Blake
Assembly Member Thor Christianson
Assembly Member Pete Esquiro

Municipal Administrator: Jim Dinley
Municipal Attorney: Theresa Hillhouse
Municipal Clerk: Colleen Ingman, MMC

Tuesday, April 12, 2011

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

REVISED AGENDA - ITEMS R, T, U and V have been pulled.

Government-to-Government Update with Sitka Tribe of Alaska

V. CEREMONIAL MATTERS

Girl's Basketball and MHS Science Team

VI. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A [11-78](#) Approve the minutes of the March 22, 2011 Assembly meeting.
Attachments: [MOTION and MIN](#)
- B [11-74](#) Approve an MOU between the CBS and the Natural Resources Conservation Service under the National Cooperative Soil Survey Program pending review/approval by the Municipal Administrator and Attorney.
Attachments: [MOTION MOU](#)
 [Soil Survey](#)
- C [11-76](#) Approve the transfer of \$23,500 from the Marine Passenger Fee Fund to the Harbor Fund for the Cruise Ship Security Booth Project.
Attachments: [MOTION Security Booth](#)
 [Security Booth](#)
- D [11-73](#) Approve a Professional Services Contract with Germano & Associates to provide services for the 2011 Long Term Benthic Monitoring and Bioaccumulation Survey and Report for Sawmill Cove and Silver Bay.
Attachments: [MOTION Germano](#)
 [Germano](#)
- E [11-66](#) Approve five-year renewal for the sub-lease with Regional Disposal Company and CBS as recommended by the Sawmill Cove Industrial Park Board of Directors.
Attachments: [MOTION Sublease Disposal](#)
 [Regional Disposal Co. SubLease](#)
- F [11-69](#) Approve a Professional Services Agreement with Anderson Land Planning to provide professional services for the Takatz Lake Feasibility Project.
Attachments: [MOTION Takatz Feasibility](#)
 [Takatz Anderson Land Planning](#)
- G [11-68](#) Approve a Professional Services Agreement with Corvus Design, Inc. to provide professional services for Takatz Lake Feasibility Study.
Attachments: [MOTION Takatz Feas Corvus](#)
 [Takatz Corvus Design](#)

- H [11-71](#) Authorize closing Capital Project 90626 (Blue Lake Ring Bus) and transfer the remaining funds to: 1) Feeder Improvements No. 8003 and 2) Microwave or Optic Fiber No. 90611.

Attachments: [MOTION Blue Lake Fund Transfer](#)
 [Elec Cap Project Fund Trans](#)

- I [11-75](#) Approve award of the Blatchley Middle School Pool Equipment Upgrades Contract to Schmolck Mechanical Contractors.

Attachments: [MOTION BMS Pool](#)
 [BMS](#)

IX. UNFINISHED BUSINESS:

- J [ORD 11-06](#) Adjusting the FY 2011 Budget for changes identified during the Second Quarter FY 2011 Formal Budget Execution Review

Attachments: [MOTION ORD 11-06](#)
 [ORD 11-06](#)

- K [ORD 11-08](#) Authorizing the issuance of general obligation bonds of the CBS in the principal amount of not to exceed \$5,690,000 to finance major capital maintenance improvements to Blatchley Middle School as authorized by ordinances of the Assembly and approved by Sitka's voters at an election held therein on October 5, 2010; authorizing tax levies to pay the principal thereof and interest thereon; and authorizing the sale of the bonds to the Alaska Municipal Bond Bank on the terms and conditions provided in this ordinance.

Attachments: [MOTION ORD 11-08](#)
 [ORD 2011-08 BOND](#)

The following 4 sub-lease Ordinances: 07, 09, 10 & 11 or Items L,M, N, and O will be considered as one.

- L [ORD 11-07](#) Authorizing sublease of space by Ground Control, LLC at the Sitka Rocky Gutierrez Airport Terminal Building.

Attachments: [MOTION ORDS 11-7, 9, 10, 11](#)
 [ORD 2011-07](#)
 [Ground Control 2011 lease](#)

- M [ORD 11-09](#) Authorizing sublease of space by Alaska Rent A Car, Inc. d/b/a Avis Rent a Car at the Sitka Rocky Gutierrez Airport Terminal Building.

Attachments: [ORD 11-09 Avis](#)
 [Avis Lease 11-09](#)

- N [ORD 11-10](#) Authorizing sublease of space by Ostrov Enterprises d/b/a Airport Gift Shop at the Sitka Rocky Gutierrez Airport Terminal Building.

Attachments: [ORD 11-10 Gift Shop](#)
 [Ostrov Airport giftshop](#)

- O [ORD 11-11](#) Authorizing a sublease of space by Ostrov Enterprises d/b/a North Star Rent a Car at the Rocky Gutierrez Airport Terminal Building.

Attachments: [ORD 11-11 North Star](#)
 [Ostrov North Star lease](#)

X. NEW BUSINESS:

New Business First Reading

- P [RES 11-09](#) Committing to a level of financial support to be provided to the Sitka School District for Fiscal Year 2012.

Attachments: [MOTION & RES 11-09](#)

- Q [RES 11-08](#) Calling on the State of Alaska Redistricting Board to maintain the City and Borough of Sitka in a single House District.

Attachments: [MOTION RES 11-8](#)
 [RES 11-08](#)
 [Hearing Calendar](#)

- R [ORD 11-12](#) PULLED Amending the Sales Tax Exemptions at SGC Subsections 4.09.100 D, I, J, P, and V regarding Dues and Fees, Loans, Medical and Veterinary Services, Resale, and Government-Funded Agencies.

Attachments: [MOTION ORD 11-12](#)
 [ORD 11-12](#)

- S [ORD 11-13](#) Removing Section 4.16 Fuel Flow Tax and Section 11.58 for Hire Vehicles at the Sitka Airport.

Attachments: [ORD 11-13](#)

- T [ORD 11-14](#) PULLED Amending the Sales Tax Exemption at SGC Subsection 4.09100 G, O, and W regarding sales to Governmental Agencies, School Sales, and Child Care for Clarification &/or Expansion Purposes, deleting Subsections 4.09100 R, T and Z regarding Telephone and Telegraph, Long Term Motor Vehicle and Equipment Rentals, and Fine Arts Camp Housing Exemptions, and deleting the "Bed Tax" exemption at SGC Section 4.24.050 entitled "Exemption of Housing for Students Attending the Sitka Fine Arts Camp"

Attachments: [MOTION ORD 11-14](#)
 [ORD 11-14](#)

- U [ORD 11-15](#) PULLED Amending the Sales Tax Exemptions at SGC Subsection 4.09100 L entitled "Nonprofit Charitable Organizations."
- Attachments: [MOTION ORD 11-15](#)
 [ORD 11-15](#)
- V [ORD 11-16](#) PULLED Amending the Sales Tax Exemptions at SGC Subsection 4.09100N entitled "Over One Thousand Dollars on Sales and Rents of Tangible Personal Property and on Sales of Services, and Over One Thousand Dollars in Rent or Lease of Real Property on a Monthly Basis."
- Attachments: [MOTION ORD 11-16](#)
 [ORD 11-16](#)

Additional New Business Items

- W [11-70](#) Approve a Time and Equipment Contract (not to exceed \$600,000) to Chatham Electric Inc. to supplement the Electric Department line crew for work on HPR to Kramer Line Riser.
- Attachments: [MOTION Chatham Elec](#)
 [Chatham Electric Contract](#)
 [Ring Bus Drawing](#)
- X [11-77](#) Southeast Economic Development Fund Loan Requests: 1) Center for Community - \$200,000 - 10-Year Payback help fund roof replacement; and 2) Fortress of the Bear - \$100,000 - 10 Year Payback fund Gift Shop/Fixtures/Inventory/Driveway/Holding Facilities and Additional Staff.
- Attachments: [MOTION SE ECONOMIC DEV Funds](#)
 [MEMO SEED Funds](#)
 SEED Fund Loan Req Fortress
 Center for C Application
- Y [11-67](#) Discussion on the placement of a Sitka Respect Mural on the City/State Building located at 304 Lake Street.
- Attachments: [respect Mural placement](#)

XI. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XII. ADJOURNMENT

*Colleen Ingman, MMC
Municipal Clerk
Publish: 4-8-11 and 4-11 (revised)*