

SITKA PUBLIC LIBRARY

QUARTERLY REPORT

APRIL THROUGH JUNE 2025

Staff

1 unfilled part-time library assistant position

Resignation received for part-time library assistant position in early August

Full-time Staff:

Acquisitions Librarian -Angela Schieler

Adult Services Librarian -Margot O'Connell

Library Assistant- Mary Beth Palof

Technical Services Librarian -Joanna Perensovich

Youth Services Librarian -Maite Lorente

Part-time Library Assistants:

1. Adriana Bryan
2. Leigh Rector

Temporary Employee:

1. Quinlyn Holder
2. Darryl Rehkopf

Budget

As of July 8th, the Library has used 0% of its FY26 budget.

Library Highlights

- Art Exhibition- '*A Conversation in Color*'- April
- Summer Reading Program kicked off – May 31 – August 2
- Reading Buddy program June 7th – August 2
 - 20 children have been matched with 20 adults
- Snack Grab N Go every Wednesday at 10 am
 - June 4 – July 30
 - Serving 30 kids each week
 - This program is a collaboration with the Sitka Conservation Society and the Friends of the Sitka Public Library
- American Library Association Conference, Philadelphia, PA - In June the Library Director and Youth Services Librarian attended

Programs

April

Youth

Weekly: Stay & Play, Preschool Storytime, and Storyline (new stories in Spanish & English available on the telephone)

Monthly: Sitka Babies & Books – with Pauline Duncan, Teen Advisory Board Meeting, Be-Tween Art Club, literacy scavenger hunt

Programs: Instrument Petting Zoo with the Juneau Orchestra and Sitka Fine Arts Camp

Adult

AMSEA presented Risky Waters: Staying Afloat in Sitka Sound

Alaska Raptor Center presented H5N1 Avian Flu in Alaska

Poetry Reading with Shauna Potocky

Chicken Talk with Dr. Wolf

Respite Care for Caregivers of Children with ASD presented by Jamie Seavey

MAY

Youth

Weekly: Stay & Play, Preschool Storytime and Storyline (new stories in Spanish & English available on the telephone)

Monthly: Sitka Babies & Books – Summer Reading Kick Off!, Teen Advisory Board Meeting, Tween Art Club

Programs: First grade classroom visits

Adult

3 Adult Game Nights

Technology appointments

JUNE

Youth

Weekly: Stay & Play, Preschool Storytime, and Storyline (new stories in Spanish & English available on the telephone), Summer Breakfast

Monthly: Artist scavenger hunt

Summer: Summer Reading Program- 196 participants

Age group:

Babies- preschoolers- 85 participants

Five – Nine years old- 59 participants

Twelve – Eighteen years old – 32 participants

Reading Buddies – Incoming 1st and 2nd grade- 20

Adult

Monthly: Technology Assistance Appointments

Summer: Adult Reading Program – 45 participants

Community Outreach:

We partner with the Alaska Department of Health and Social Services' Project HOPE program to provide free harm reduction materials to those struggling with addiction. Through our Little Free Pantry, we offer other FREE personal care products from diapers to toothbrushes.

We host the Sitka Seed Library, which removes barriers for Sitkans interested in gardening for food and fun.

The library provides a wide variety of services, from research assistance, technical assistance, print, copy and fax services, job application assistance, proctor site, tax & PFD filing, to fishing permits.

Statistics

Checkouts- 13,185 items

Wi-Fi Sessions – 15,738

Door Count – 24,080

Meeting & Study Room Reservations – 346

Public Computers Session – 918

Building project

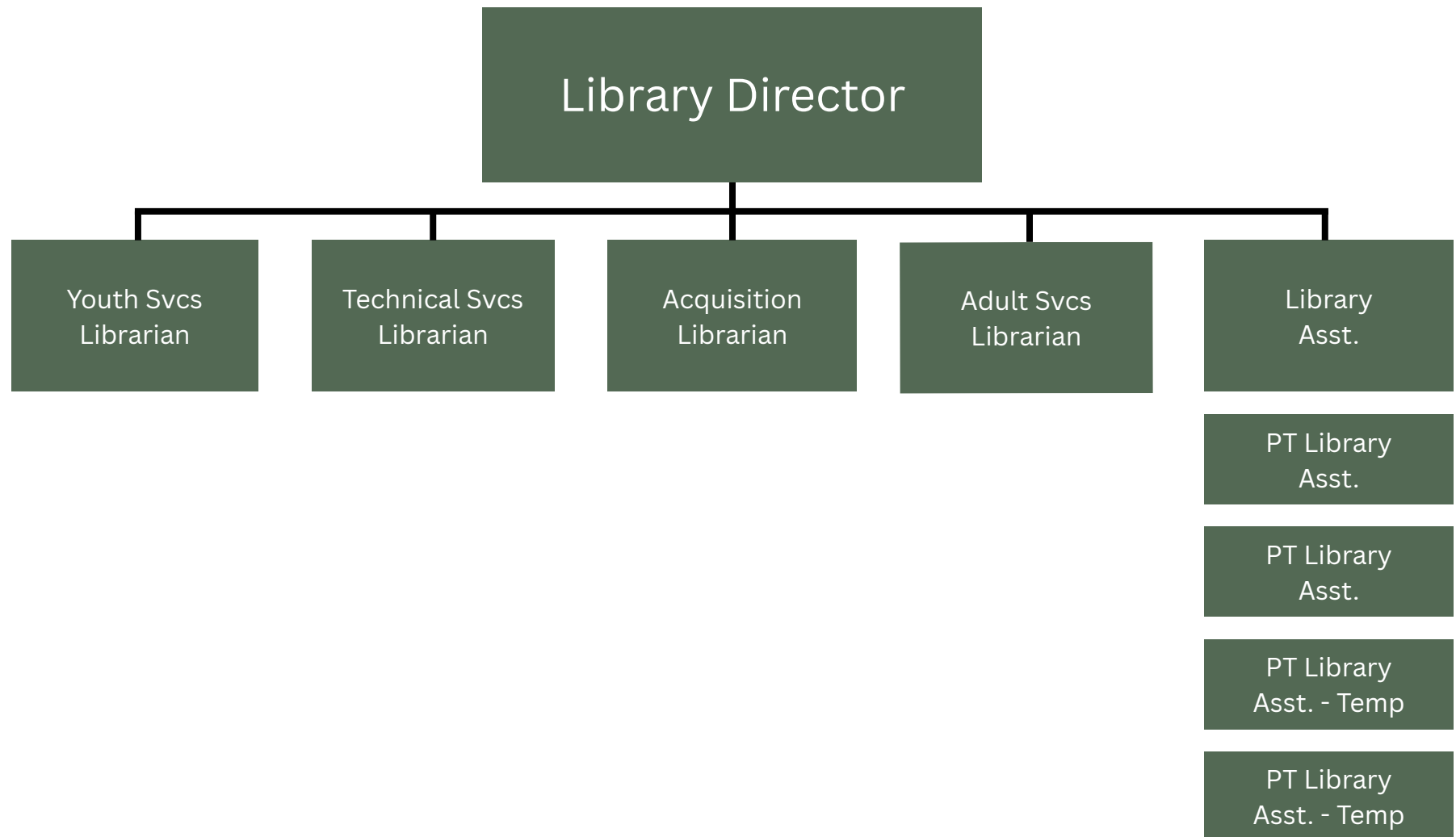
- Multipurpose Room- Dimensional Communications will be installing a new audio and visual system – updating our projector and new speaker system that is compatible to use along with a microphone to accommodate the hearing-impaired during programs

Special mention:

Our library is collaborating with PBS KIDS who will be travelling to Sitka and providing two FREE workshops.

- July 30- 31st – Ready Jet Go! Space Camp ages 6-10 years 11:00 – 4pm
- July 31st – Learn and Grow Family Workshop ages 0-5 years 4:00- 6pm
 - Free dinner will be provided, FREE \$30 gift card, older siblings welcome
 - This program helps children develop their social & emotional skills and gives parents some techniques to help your child become more self-aware and work on self-control
- Summer is a quiet time for adult programs, and we will return to a robust programming schedule in the second half of August. Some things to look forward to this fall include travel programs, a book discussion series, and continued partnerships with Parks & Recreation.

City and Borough of Sitka - Library Department





Budget Performance Report

Date Range 07/01/25 - 06/30/26

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 100 - General Fund									
EXPENSE									
Division 540 - Public Service									
Department 041 - Library									
5110									
5110.001	Regular Salaries/Wages	474,260.49	.00	474,260.49	.00	.00	.00	474,260.49	0
5110.010	Temp Wages	17,557.84	.00	17,557.84	.00	.00	.00	17,557.84	0
5110 - Totals		\$491,818.33	\$0.00	\$491,818.33	\$0.00	\$0.00	\$0.00	\$491,818.33	0%
5120									
5120.001	Annual Leave	22,941.00	.00	22,941.00	.00	.00	.00	22,941.00	0
5120.002	SBS	31,554.83	.00	31,554.83	.00	.00	.00	31,554.83	0
5120.003	Medicare	7,464.01	.00	7,464.01	.00	.00	.00	7,464.01	0
5120.004	PERS	104,337.12	.00	104,337.12	.00	.00	.00	104,337.12	0
5120.005	Health Insurance	168,771.12	.00	168,771.12	.00	.00	.00	168,771.12	0
5120.006	Life Insurance	86.76	.00	86.76	.00	.00	.00	86.76	0
5120.007	Workmen's Compensation	1,279.36	.00	1,279.36	.00	.00	.00	1,279.36	0
5120.011	PERS on Behalf	12,276.00	.00	12,276.00	.00	.00	.00	12,276.00	0
5120 - Totals		\$348,710.20	\$0.00	\$348,710.20	\$0.00	\$0.00	\$0.00	\$348,710.20	0%
5201									
5201.000	Training and Travel	11,760.00	.00	11,760.00	.00	.00	.00	11,760.00	0
5201 - Totals		\$11,760.00	\$0.00	\$11,760.00	\$0.00	\$0.00	\$0.00	\$11,760.00	0%
5203									
5203.001	Utilities	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0
5203 - Totals		\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%
5204									
5204.000	Telephone	.99	.00	.99	.00	.00	.00	.99	0
5204.001	Cell Phone Stipend	300.00	.00	300.00	.00	.00	.00	300.00	0
5204 - Totals		\$300.99	\$0.00	\$300.99	\$0.00	\$0.00	\$0.00	\$300.99	0%
5205									
5205.000	Insurance	66,750.00	.00	66,750.00	.00	.00	.00	66,750.00	0
5205 - Totals		\$66,750.00	\$0.00	\$66,750.00	\$0.00	\$0.00	\$0.00	\$66,750.00	0%
5206									
5206.000	Supplies	57,501.00	.00	57,501.00	.00	.00	.00	57,501.00	0
5206 - Totals		\$57,501.00	\$0.00	\$57,501.00	\$0.00	\$0.00	\$0.00	\$57,501.00	0%
5208									
5208.000	Bldg Repair & Maint	143,902.00	.00	143,902.00	.00	.00	.00	143,902.00	0
5208 - Totals		\$143,902.00	\$0.00	\$143,902.00	\$0.00	\$0.00	\$0.00	\$143,902.00	0%
5211									
5211.000	IT Fees	197,400.00	.00	197,400.00	.00	.00	.00	197,400.00	0
5211 - Totals		\$197,400.00	\$0.00	\$197,400.00	\$0.00	\$0.00	\$0.00	\$197,400.00	0%



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Fund 100 - General Fund									
EXPENSE									
Division 540 - Public Service									
Department 041 - Library									
5212									
5212.000	Contracted Services	44,035.00	.00	44,035.00	.00	.00	.00	44,035.00	0
5212 - Totals		\$44,035.00	\$0.00	\$44,035.00	\$0.00	\$0.00	\$0.00	\$44,035.00	0%
5222									
5222.000	Postage	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0
5222 - Totals		\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00	0%
5223									
5223.000	Tools & Small Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0
5223 - Totals		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
5224									
5224.000	Dues and Publications	1,505.00	.00	1,505.00	.00	.00	.00	1,505.00	0
5224 - Totals		\$1,505.00	\$0.00	\$1,505.00	\$0.00	\$0.00	\$0.00	\$1,505.00	0%
5240									
5240.000	Books & Publications	81,999.00	.00	81,999.00	.00	.00	.00	81,999.00	0
5240 - Totals		\$81,999.00	\$0.00	\$81,999.00	\$0.00	\$0.00	\$0.00	\$81,999.00	0%
Department 041 - Library Totals		\$1,484,181.52	\$0.00	\$1,484,181.52	\$0.00	\$0.00	\$0.00	\$1,484,181.52	0%
Division 540 - Public Service Totals		\$1,484,181.52	\$0.00	\$1,484,181.52	\$0.00	\$0.00	\$0.00	\$1,484,181.52	0%
EXPENSE TOTALS		\$1,484,181.52	\$0.00	\$1,484,181.52	\$0.00	\$0.00	\$0.00	\$1,484,181.52	0%
Fund 100 - General Fund Totals									
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++
EXPENSE TOTALS		1,484,181.52	.00	1,484,181.52	.00	.00	.00	1,484,181.52	0%
Fund 100 - General Fund Totals		(\$1,484,181.52)	\$0.00	(\$1,484,181.52)	\$0.00	\$0.00	\$0.00	(\$1,484,181.52)	
Grand Totals									
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++
EXPENSE TOTALS		1,484,181.52	.00	1,484,181.52	.00	.00	.00	1,484,181.52	0%
Grand Totals		(\$1,484,181.52)	\$0.00	(\$1,484,181.52)	\$0.00	\$0.00	\$0.00	(\$1,484,181.52)	