



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, July 8, 2025

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[25-095](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[25-088](#) Department Quarterly Reports - Public Works and Harrigan Centennial Hall

Attachments: [Special Report](#)

[PW Quarterly Report 01JUL25 Final](#)

[HCH Quarterly Report 2025 \(April 1-June 30 2025\)](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [25-089](#) Approve the minutes of the June 10 and June 24 Assembly meetings

 Attachments: [Consent and Minutes](#)
- B** [25-090](#) Approve a liquor license renewal application for BPO Elks Lodge #1662 at 412 Sawmill Creek Road

 Attachments: [Motion](#)
 [Memo Elks renewal](#)
 [Internal Memo Elks](#)
 [363 BPO Elks Lodge #1662](#)
- C** [ORD 25-20](#) Making supplemental appropriations for fiscal year 2026 (E911 Phone Consoles) 1st reading

 Attachments: [Motion](#)
 [Memo E911 Phone Consoles Supplemental Appropriation](#)
 [Ord 2025-20](#)
- D** [ORD 25-21](#) Making supplemental appropriations for fiscal year 2026 (Library / Electric / Central Garage Custodial Services) 1st reading

 Attachments: [Motion](#)
 [Memo Custodial Services Supplemental Appropriation](#)
 [Ord 2025-21](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

- E** [ORD 25-18](#) Proposing to amend Section 20.01 “Sitka Community Hospital Dedicated Fund” of the Home Rule Charter and, submitting the question of such an amendment to the qualified voters at the regular election on October 7, 2025

Attachments: [Motion Ord 2025-18](#)
[Memo charter amendment](#)
[Ord 2025-18 BALLOT PROP Article XX_final](#)

- F** [25-091](#) Discussion / Direction on Lincoln Street closures for the remainder of the visitor season (follow up to the May 29 Assembly meeting)

Attachments: [DD Title Page](#)
[Memo_2025 Lincoln Street Closures](#)

- G** [ORD 25-17](#) Authorizing the Administrator to contract with the State of Alaska Office of Administrative Hearings re: appeal of Planning and Zoning Commission’s decision on cell tower variance (P&Z No. Var 25-01)

Attachments: [Motion Ord 2025-17](#)
[Ord 2025-17](#)

XII. NEW BUSINESS:

- H** [25-094](#) Approve Amendment No. 1 to Arctic Blue Waters Alaska, Inc. Purchase Agreement for Raw Water in Bulk for Export (agreement extension)

Attachments: [Motion](#)
[Memo Arctic Blue Water Alaska purchase ageement extension request - CBS](#)
[Amendment Arctic Blue Waters Amendment 1 Bulk Water Agreement - final](#)

- I** [25-092](#) Approve the proposed adjustments to the Gary Paxton Industrial Park Port Tariff Fee Schedule (Port Tariff #6)

Attachments: [Motion](#)
[Memo_Port Tariff #6 Assembly](#)
[Update Master Tariff No. 6 Draft](#)

- J** [ORD 25-19](#) Making supplemental appropriations for fiscal year 2026 (Chamber/Visit Sitka Supplemental Funding) 1st reading

Attachments: [Motion](#)
[Memo Supplemental Appropriation for Continuation of Visit Sitka Services](#)
[Ord 2025-19](#)

- K [25-093](#) Discussion / Direction on issuing a Request for Information for Visit Sitka services

Attachments: [DD Title Page](#)

[Memo Visit Sitka RFI 7.8.25 revised](#)

[Appendix A Scope of Services](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

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