



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz
Deputy Mayor Thor Christianson,
Vice Deputy Mayor Valorie Nelson,
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, March 23, 2021

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM

Greater Sitka Chamber of Commerce / Visit Sitka

[21-054](#)

Visit Sitka Annual Work Session

Attachments: [FY22 Visit Sitka Annual Work Session 2021.03.23](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[21-055](#)

Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Marine Service Center](#)

[2020 Annual Short-Term Rental Report and Attachments](#)

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [21-049](#)

Approve a standard marijuana cultivation facility renewal license application for VanGreen's LLC at 224 Smith Street #D

Attachments: [Motion and Memos](#)

[16738 Renewal Local Government Notice](#)

[16738 Online Renewal Application - Redacted](#)

[16738 MJ-20 Renewal Application Certifications - 4 of 7](#)

[16738 Entity Documents](#)

[16738 POPPP](#)

B [21-050](#)

Approve two liquor license renewal applications for Triple C Ventures Inc.:
1) Cascade Convenience Center at 1211 A Sawmill Creek Road, and 2)
Watson Point Liquor at 1867 Halibut Point Road

Attachments: [Motion and Memos](#)

[202, 4390 LGB Notice - City of Sitka in Borough 3521](#)

[#4390 dba Cascade Convenience Center Temp License and 21-22 Complete R](#)

[#202 dba Watson Point Liquors Temp License and 21-22 Complete Renewal P](#)

IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**C** [21-051](#)

Appoint: 1) Lauren Mitchell to an unexpired term on the Gary Paxton Industrial Park Board of Directors, 2) David E. Miller to a three-year term on the Local Emergency Planning Committee, 3) Lakota Harden to an unexpired term on the Health Needs and Human Services Commission, and 4) Tristan Guevin to an unexpired term on the Health Needs and Human Services Commission

Attachments: [Motion](#)

[Mitchell GPIP Application](#)

[Miller LEPC Application](#)

[Harden HNHS Application](#)

[Guevin HNHS Application](#)

X. UNFINISHED BUSINESS:

None.

XI. NEW BUSINESS:**New Business First Reading**

- D** [ORD 21-05](#) Making supplemental appropriations for fiscal year 2021 (Pet Adoption - Veterinary Services)

Attachments: [Motion](#)
[Memo and Ord 2021-05](#)

Additional New Business Items

- E** [21-052](#) Discussion/Direction/Decision of the Gary Paxton Industrial Park Board's June 22, 2020 decision to not sell Block 4, Lot 1 to John and Maria Welsh

Attachments: [Discussion Decision](#)
[GPIP Submittal](#)
[Welsh Submittal](#)

- F** [RES 21-07](#) Supporting the City's application to the 2021 Alaska Federal Lands Access Program (FLAP) program for \$1.2 million for construction of Jarvis-Hillside neighborhood connector of the Cross Trail Multimodal Pathway

Attachments: [Motion Memos and Res 2021-07](#)

- G** [21-053](#) Update and Discussion/Direction on the Sitka Rocky Gutierrez Airport Terminal Improvements Project

Attachments: [Update Discussion Direction](#)
[Memo](#)
[1. SIT-AssemblyPowerPoint.Presentation.3.23.21.Meeting.Final.3-16-21.kc](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XIV. EXECUTIVE SESSION

Not anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: March 19*