



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final

City and Borough Assembly

Mayor Matthew Hunter
Deputy Mayor Bob Potrzuski
Vice-Deputy Mayor Steven Eisenbeisz
Tristan Guevin, Kevin Knox
Aaron Bean, and Aaron Swanson

Municipal Administrator: Mark Gorman
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, January 10, 2017

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

Present: 5 - Swanson, Potrzuski, Hunter, Knox, and Bean

Absent: 2 - Eisenbeisz, and Guevin

IV. CORRESPONDENCE/AGENDA CHANGES

Assembly member Knox thanked departing Parks & Rec Committee member, Jeff Mossige, for his service.

[17-004](#)

Reminders, Calendars and General Correspondence

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

Fire Chief Dave Miller provided a summary of year end call numbers. 2016 had the highest call volume since 2004.

VII. PERSONS TO BE HEARD

Shirley Robards suggested the Assembly consider spending some of the Permanent Fund as opposed to raising rates.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

Administrator - Gorman noted there had been multiple water line breaks in the community and applauded staff for their work in making repairs. The breaks served as a reminder of the aging and failing infrastructure. Gorman spoke to the completed repairs at the Green Lake hydro plant which returned to service January 7. He noted a FEMA flood mapping meeting was scheduled for January 25.

Liaisons - Knox reported on the recent Sitka Comprehensive Plan meeting and noted the Planning Commission had identified key goals.

Clerk - Peterson reminded the Assembly of the joint worksession with the Sitka School District on January 11 and Government to Government Dinner with the Sitka Tribe of Alaska Council on January 17.

Other - Bean stated he had lost sponsorship for the Municipal Quota Entity item (December 27 meeting) and would not be pursuing it. Instead, he urged Assembly members to research and consider cosponsoring an agenda item for a Community Quota Entity (CQE). He added CQE's existed in 42 Alaskan communities. Bean also noted he and Assembly member Knox had met with staff to research the possibility of a rural utility co-op and would keep the Assembly apprised of ongoing conversations.

- A** [17-001](#) Approve the minutes of the December 27 Assembly meeting

This item was APPROVED ON THE CONSENT AGENDA.

IX. CONSENT AGENDA

A motion was made by Swanson that the Consent Agenda consisting of items A & B be APPROVED. The motion PASSED by the following vote.

Yes: 5 - Swanson, Potrzuski, Hunter, Knox, and Bean

Absent: 2 - Eisenbeisz, and Guevin

- A** [17-001](#) Approve the minutes of the December 27 Assembly meeting

This item was APPROVED ON THE CONSENT AGENDA.

- B** [17-002](#) Approve liquor license renewal applications for: 1) House of Liquors, Inc. dba Salty Sal's Liquor Cabinet and 2) BPO Elks Lodge #1662

This item was APPROVED ON THE CONSENT AGENDA.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [17-003](#) Reappoint Jere Christner to a three-year term on the Investment Committee

A motion was made by Knox that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 5 - Swanson, Potrzuski, Hunter, Knox, and Bean

Absent: 2 - Eisenbeisz, and Guevin

XI. UNFINISHED BUSINESS:

D [ORD 16-47A](#) Amending Sitka General Code at Title 10 "Public Peace, Safety and Morals", Chapter 10.25 "Cellular Phone Use While Driving", by adding Section 10.25.040 entitled "Penalties"

Knox explained when Ordinance 2016-05, prohibiting cell phone use while driving, was approved in April 2016, a fine schedule wasn't attached. At that time it was believed a fine schedule wasn't deemed necessary. This had since been determined to be problematic in that an offender receiving a ticket would need to appear in court and then a fine of no more than \$200 would be assigned by the judge. Assigning a fee schedule provided clarity and would not require a mandatory court appearance until the fourth offense.

A motion was made by Potrzuski that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 5 - Swanson, Potrzuski, Hunter, Knox, and Bean

Absent: 2 - Eisenbeisz, and Guevin

XII. NEW BUSINESS:

New Business First Reading

E [ORD 17-01](#) Adjusting the FY17 Budget (Central Garage Fund)

Administrator Gorman stated while staff was taking a critical look at vehicle purchases, this was a reasonable and justified expense. Swanson wondered what had happened to the two recently replaced Fire Department vehicles. Gorman explained, while the vehicles in question had short life spans, they had been repurposed to the Police Department. Police Chief, Jeff Ankerfelt, clarified the use of a white truck at the station. Ankerfelt explained it was a dual purpose vehicle primarily used by Lt. Ewers for support of the Police Department and Search and Rescue.

A motion was made by Knox that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.

Yes: 5 - Swanson, Potrzuski, Hunter, Knox, and Bean

Absent: 2 - Eisenbeisz, and Guevin

XIII. PERSONS TO BE HEARD:

None.

XIV. EXECUTIVE SESSION

None.

XV. ADJOURNMENT

A motion was made by Swanson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 6:30pm.

ATTEST:

Sara Peterson, CMC
Municipal Clerk