

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2025-09

**AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AUTHORIZING THE LEASE  
OF A PORTION OF TRACT 4-B, ASLS 81-21, LOCATED ON JARVIS STREET, TO  
SITKA COMMUNITY GARDENS ASSOCIATION**

**1. CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to become a part of the Sitka General Code.

**2. SEVERABILITY.** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

**3. PURPOSE.** The purpose of this ordinance is to authorize the lease of approximately one-half acre of municipally owned property referred to as a portion of Tract 4-B, ASLS 81-21, located on Jarvis Street, to the Sitka Community Gardens Association.

**4. ENACTMENT.** NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka.

A. The leasing of this property is hereby authorized with the following terms:

- 1) The property is leased to facilitate the development and operation of a community garden.
- 2) The development and operation of the site shall be consistent with the pertinent zoning provisions as specified in Title 22 of the Sitka General Code and with the lessee's response to the municipality's Request for Proposals for Jarvis Street Horticulture Site.
- 3) The annual rent payment shall be \$1.00.
- 4) The initial lease term is for three (3) years, with five (5), five (5) year renewal options at the same terms as outlined above subject to adjustment and approval by Lessor Assembly.

B. The Administrator is authorized to execute a lease document consistent with the terms of this ordinance, SGC Title 18 that governs municipal leases, and existing municipal policies.

C. The requirement to competitively bid leases of municipal real property as outlined by Sitka General Code 18.15.010(E) was satisfied by the issuance of a Request for Proposals that was open to the public from July 25, 2024, to August 22, 2024.

**5. EFFECTIVE DATE.** This ordinance shall become effective on the day after the date of its passage.

**PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka, Alaska, this 13<sup>th</sup> day of May, 2025.

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ATTEST:

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Sara Peterson, MMC

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Municipal Clerk

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1<sup>st</sup> reading: 4/22/2025

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2<sup>nd</sup> and final reading: 5/13/2025

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Steven Eisenbeisz, Mayor