



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor JJ Carlson,
Vice Deputy Mayor Chris Ystad,
Kevin Mosher, Scott Saline,
Thor Christianson, Katie Riley*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, July 28, 2026

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[26-131](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[CBS Response to CLIA](#)

VI. CEREMONIAL MATTERS

[26-124](#) Citation - Honoring U.S. Coast Guard Day

Attachments: [USCG Day 2026](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[26-125](#)

- 1) Sitka Tribe of Alaska Tribal Council
- 2) Department Quarterly Reports - Electric, Fire, Library

Attachments: [special reports](#)

[2026 Q2 Electric Department](#)

[Fire Dept Quarterly Report](#)

[Quarterly Report Library July 2026](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A[26-126](#)

Approve the minutes of the July 14 Assembly meeting

Attachments: [Consent Minutes](#)

X.

BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI.

UNFINISHED BUSINESS:

B[ORD 26-17](#)

Making supplemental appropriations for fiscal year 2027 (Additional Sitka Recreation Foundation Support - Parks and Recreation Master Plan)

Attachments: [Motion Ord 2026-17](#)

[Parks & Rec Letter of Support](#)

[Memo Ord 2026-17](#)

C[ORD 26-18](#)

Authorizing the lease of Block 4, Lot 1 of the Gary Paxton Industrial Park to Northern Southeast Regional Aquaculture Association, Inc.

Attachments: [Motion Ord 2016-18](#)

[Ord 2026-18](#)

[Memo-NSRAA Lease Reconsideration](#)

[Administrative Policy 15-02 - Lease Administration \(REV\)](#)

XII.

NEW BUSINESS:

New Business First Reading

- D [ORD 26-19](#) Making supplemental appropriations for fiscal year 2027 (Harrigan Centennial Hall Fee Waiver)

Attachments: [Motion](#)
[Memo Ord Waiver](#)

Additional New Business Items

- E [26-127](#) Approve a Request for Proposal for a long-term lease of Lot 16B at the Gary Paxton Industrial Park for private sector development

Attachments: [Motion](#)
[Memo Lot 16b rfp development](#)
[GPIP Lot16B RFP with ROW Final Draft](#)

- F [26-128](#) Approve a Request for Proposal for a long-term lease of a portion of Lot 6 at the Gary Paxton Industrial Park for private sector development for marine vessel and marine services

Attachments: [Motion](#)
[Memo GPIP Lot 6 RFP](#)
[GPIP Lot6 RFP UPDATED](#)

- G [26-129](#) Discussion / Direction / Decision on project selection for a FY2027 Designated Legislative Grant

Attachments: [FY27 Award Letter - Sitka](#)
[FY27 Designated Legislative - Grantee Handbook](#)

- H [26-130](#) Discussion / Direction on next steps for the Municipal Administrator recruitment

Attachments: [MA Recruitment](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1826. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

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