

POSSIBLE MOTION

I MOVE TO approve Ordinance 2010-28 on
first reading.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2010-28

**AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA
ADJUSTING THE FY10 AND FY11 BUDGETS FOR CHANGES IDENTIFIED DURING THE
FOURTH QUARTER FY10 FORMAL BUDGET EXECUTION REVIEW**

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. **PURPOSE.** The purpose of this ordinance is to adjust the FY10 AND FY11 budgets for changes identified during the Fourth Quarter, FY10 Formal Budget Execution Review.

4. **ENACTMENT.** The Assembly of the City and Borough of Sitka hereby adjusts the FY10 and FY11 Budgets for changes identified during the Fourth Quarter, FY10 Formal Budget Execution Review. In accordance with Section 11.10(a) of the Charter of the City and Borough of Sitka, Alaska, the budget for the fiscal period beginning July 1, 2009 and ending June 30, 2010 is hereby adjusted as follows:

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
<u>FISCAL YEAR 2010 EXPENDITURE BUDGETS</u>			
GENERAL FUND			
Legal Department – Travel & Training:			
100-300-315-3151.003	Grant Revenue	\$998	
100-500-002-5201.000	Travel & Training	\$998	
To recognize a State of Alaska Grant.			
Legal Department – Travel & Training:			
100-500-002-5225.000	Legal Expense		\$59
100-500-002-5201.000	Travel & Training	\$59	
To cover overage.			
General Revenue – COPS- ARRA 2010-2013 Grant Project #80214:			
100-300-315-3161.001	ARRA Grants	\$32,786	
To recognize a U.S. Department of Justice Grant.			

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
GENERAL FUND (cont.)			
Finance Department – Operations:			
100-500-004-5110.001	Regular Wages		\$13,466
100-500-004-5212.000	Contracted/Purchased Services	\$13,466	
To cover overage.			
Planning Department – Operations:			
100-500-006-5110.001	Regular Wages		\$7
100-500-006-5212.000	Contracted/Purchased Services	\$7	
To cover overage.			
Police Department – Operations:			
100-520-021-803-5110.001	Regular Wages		\$13,163
100-520-021-803-5223.000	Tools & Equipment	\$13,163	
To cover overage.			
Fire Department – Operations:			
100-520-022-807-5110.004	Overtime		\$36,789
100-520-022-800-5201.000	Travel & Training		\$24,600
100-2910.120	Designated Future Expenditures	\$61,389	
To rollover funds from FY10 to FY11 for FEMA & Homeland Security Grant.			
SAR Department – Travel & Training:			
100-520-024-5290.000	Other Expense		\$472
100-520-024-5201.000	Travel & Training	\$472	
To cover overage.			
Public Works Admin – Operations:			
100-530-031-5110.001	Regular Wages		\$21,040
100-530-031-5226.000	Advertising	\$21,040	
To cover overage.			

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
GENERAL FUND (cont.)			
Public Works Department – Travel & Training:			
100-530-032-800-5212.000	Contracted/Purchased Services		\$8,594
100-530-031-5201.000	Travel & Training	\$8,594	
To cover overage.			
Recreation Department – Operations:			
100-530-034-800-5110.001	Regular Wages		\$15,646
100-530-031-5110.001	Regular Wages		\$9,081
100-530-034-800-5221.000	Transportation & Vehicles	\$24,727	
To cover overage.			
Library Department – Travel & Training:			
100-300-315-3151.003	Grant Revenue	\$375	
100-540-041-5201.000	Travel & Training	\$375	
To recognize a Department of Education & Early Development Grant.			
Centennial Building – Personnel:			
100-300-370-3701.194	Interfund Billing CPET	\$9,224	
100-540-043-5110.001	Regular Wages	\$9,224	
To cover overage.			
Fixed Assets – Land Improvements:			
100-2900-070	Reserved Title III Funds		\$12,771
100-550-670-7102.000	Fixed Assets/Land Improvements	\$12,771	
To cover the cross trail expenditures.			
Fixed Assets – Land:			
100-550-670-7101.000	Fixed Assets/Land	\$6,544	
To cover overage.			
Fixed Assets – Administration:			
100-550-670-7106.001	Fixed Assets/Equipment		\$18,800
100-2910.120	Designated Future Expenditures	\$18,800	
To rollover funds from FY10 to FY11 for copier.			

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
GENERAL FUND (cont.)			
Fixed Assets – Centennial Blding:			
100-550-670-7106.043	Fixed Assets/Equipment		\$9,000
100-2910.120	Designated Future Expenditures	\$9,000	
To rollover funds from FY10 to FY11 for kitchen hood suppression system.			
School Support – Operations:			
100-550-660-952-5208.000	Blding Repairs & Maintenance		\$21,242
100-2910.120	Designated Future Expenditures	\$21,242	
To rollover remaining major maintenance funds from FY10 to FY11.			
Hospital Support – Operations:			
100-550-660-953-5290.000	Other Expenditures		\$102,751
100-2910.120	Designated Future Expenditures	\$102,751	
To rollover remaining equipment funds from FY10 to FY11.			
ENTERPRISE AND INTERNAL SERVICE FUNDS			
Electric Fund – Operations:			
710-600-630-5212.000	Contracted/Purchased Services		\$154,909
710-600-680-7200.000	Interfund Transfers	\$154,909	
200-1810.060	DA Air Quality Permit	\$154,909	
Recognize closed projects and balances transferred to Jarvis D4 Air Quality Permit Project #90595.			
Water Fund – Operations:			
210-600-610-5110.001	Regular Wages		\$8,298
210-600-601-5214.000	Interdepartmental Services	\$8,298	
To cover overages.			

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
ENTERPRISE AND INTERNAL SERVICES			
Waste Water Fund – Personnel:			
220-600-610-5212.000	Contracted/Purchased Services		\$55,094
220-600-607-5221.000	Transportation & Vehicles		\$28,271
220-600-607-5110.001	Regular Wages	\$151,705	
220-600-607-5110.004	Overtime	\$28,590	
To cover overages.			
Harbor Fund – Operations:			
240-600-601-5110.001	Regular Wages		\$22,650
240-600-601-5214.000	Interdepartmental Services	\$22,650	
To cover overage.			
Airport Terminal Building – Travel & Training:			
250-600-630-5201.000	Travel & Training	\$860	
To cover overage.			
Airport Terminal Building – Airport Expansion Plan FY08 – FAA Grant:			
250-600-630-5212.000	Contracted/Purchased Services	\$11,527.91	
To recognize expenditures for the FAA Grant that was recognized in FY09.			
Marine Service Center Fund – Fixed Assets/Equipment:			
260-600-670-7106.000	Fixed Assets/Equipment		\$50,000
260-2910.140	Designated Future Expenditures	\$50,000	
Rollover funds from FY10 to FY11 for the Replace Dock Levelers.			
SMC Industrial Complex – Personnel:			
270-600-630-5120.008	Unemployment	\$197	
To cover overage.			
SMC Industrial Complex – Operations:			
270-600-630-5214.000	Interdepartmental Services	\$31,735	
To cover overage.			

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
ENTERPRISE AND INTERNAL SERVICES FUNDS (cont.)			
MIS Fund – Fixed Assets/Equipment:			
300-600-630-5223.000	Tools & Small Equipment		\$13,950
300-600-670-7106.000	Fixed Assets/Equipment	\$13,950	
To purchase and payoff the ICS FormSprint Software for IBM AS400.			
Central Garage Fund – Personnel:			
310-600-630-5206.000	Supplies		\$3,168
310-600-630-5120.004	PERS	\$1,331	
310-600-630-5120.008	Unemployment	\$1,837	
To cover overage.			
Central Garage Fund – Fixed Assets/Vehicles:			
200-600-680-7200.000	Interfund Transfers	\$1,366	
310-300-370-3701.200	Interfund Billing	\$1,366	
310-600-670-7107.000	Fixed Assets/Vehicles	\$1,366	
To cover overage.			
Building Maintenance Fund – Operations:			
100-550-670-7105.000	Fixed Assets/Bldgs		\$10,000
100-540-047-5208.000	Blding Repairs & Maintenance		\$5,000
220-600-601-5208.000	Blding Repairs & Maintenance		\$12,000
320-600-630-5212.000	Contracted/Purchased Services		\$27,000
100-2910.120	Designated Future Expenditures	\$15,000	
220-2910.120	Designated Future Expenditures	\$12,000	
320-2910.120	Designated Future Expenditures	\$27,000	
To rollover funds from FY10 to FY11 for City Hall Front Door Replacement; Senior Center Fireplace Repair; and WWTP Garage Door Replacement.			
Building Maintenance Fund – Operations:			
320-600-630-5212.000	Contracted/Purchased Services		\$125,044
320-2910.120	Designated Future Expenditures	\$125,044	
To rollover funds from FY10 to FY11 for the General Fund building retro commissioning project.			

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
CAPITAL PROJECTS			
Fund 700 – City/State Troubleshoot Air Control System Project #90690:			
100-500-007-802-5208.000	Blding Maintenance Fees		\$16,000
100-550-680-7200.000	Interfund Transfers	\$16,000	
700-300-370-3701.100	Interfund Billing	\$16,000	
700-600-630-5212.000	Contracted/Purchased Services	\$16,000	
To transfer the City/State Troubleshoot Air Control System to Capital Projects.			
Fund 730 – Belt Filter Press – Rebuild WW Project #90664:			
730-600-630-5212.000	Contracted/Purchased Services	\$1,028	
To cover overage on a closed project.			
Fund 740 – Recycle Yard Job Shack Project #90635:			
230-600-680-7200.000	Interfund Transfers	\$6,347	
740-300-370-3701.230	Interfund Billing	\$6,347	
740-600-630-5212.000	Contracted/Purchased Services	\$6,347	
To cover the overage.			

In accordance with Section 11.10(a) of the Charter of the City and Borough of Sitka, Alaska, the budget for the fiscal period beginning July 1, 2010 and ending June 30, 2011 is hereby adjusted as follows:

Account Number	Account	Increase	Decrease
FISCAL YEAR 2011 EXPENDITURE BUDGET			
GENERAL FUND			
Fire Department – Operations:			
100-2910-120	Designated Future Expenditures		\$61,389
100-520-022-807-5110.004	Overtime	\$36,789	
100-520-022-800-5201.000	Travel & Training	\$24,600	
To rollover funds from FY10 to FY11 for the FEMA and Homeland Security Grant.			
Fixed Assets – Administration:			
100-2910.120	Designated Future Expenditures		\$18,800
100-550-670-7106.001	Fixed Assets/Equipment	\$18,800	
To rollover funds from FY10 to FY11 for Copier.			
Fixed Assets – Police:			
100-300-310-3101.005	Grant Revenue	\$7,000	
100-550-670-7106.021	Fixed Assets/Equipment	\$7,000	
To recognize a State of Alaska – Department of Corrections Grant for camera system for the jail.			
Fixed Assets – Centennial Blding:			
100-2910.120	Designated Future Expenditures		\$9,000
100-550-670-7106.043	Fixed Assets/Centennial Blding	\$9,000	
To rollover funds from FY10 to FY11 for kitchen hood suppression system.			
School Support – Operations:			
100-2910.120	Designated Future Expenditures		\$21,242
100-550-660-952-5208.000	Blding Repairs & Maintenance	\$21,242	
To rollover remaining major maintenance funds from FY10 to FY11.			
Hospital Support – Operations:			
100-2910.120	Designated Future Expenditures		\$102,751
100-550-660-953-5290.000	Other Expenditures	\$102,751	
To rollover the remaining equipment funds from FY10 to FY11.			

Account Number	Account	Increase	Decrease
ENTERPRISE AND INTERNAL SERVICE FUNDS			
Wastewater Fund – Granite Creek FY10 Project #80231:			
220-300-310-3101.005	Grant Revenue	\$21,050	
220-600-610-5212.000	Contracted/Purchased Services	\$21,050	
To recognize an Alaska Clean Water Actions Grant.			
Harbor Fund – Seaplane Base Planning Study Project #80242:			
240-300-315-3151.003	Grant Revenue	\$110,000	
240-600-630-5212.000	Contracted/Purchased Services	\$110,000	
To recognize a Federal Aviation Administration Grant.			
Marine Service Center Fund – Fixed Assets/Equipment:			
260-2910.140	Designated Future Expenditures		\$50,000
260-600-670-7106.000	Fixed Assets/Equipment	\$50,000	
To rollover funds for the Replace Dock Levelers from FY10 to FY11.			
Building Maintenance Fund – Operations:			
100-2910.120	Designated Future Expenditures		\$15,000
220-2910.120	Designated Future Expenditures		\$12,000
320-2910.120	Designated Future Expenditures		\$27,000
100-550-670-7105.000	Fixed Assets/Bldgs	\$10,000	
100-540-047-800-5208.000	Blding Repairs & Maintenance	\$5,000	
220-600-601-5208.000	Blding Repairs & Maintenance	\$12,000	
320-600-630-5212.000	Contracted/Purchased Services	\$27,000	
To rollover funds from FY10 to FY11 for City Hall Front Door Replacement; Senior Center Fireplace Repair; and WWTP Garage Door Replacement.			
Building Maintenance Fund – Operations:			
320-2910.120	Designated Future Expenditures		\$125,044
320-600-630-5212.000	Contracted/Purchased Services	\$125,044	
To rollover funds from FY10 to FY11 for the General Fund building retro commissioning project.			

Account Number	Account	Increase	Decrease
SPECIAL REVENUE AND AGENCY FUNDS			
Fund 171 – Southeast Economic Development Fund:			
171-500-601-5290.000	Other Expenses	\$750,000	
The purchase of a temporary medical office building with funding coming from the Southeast Development Fund – Public Infrastructure Revolving Loan.			

In accordance with Section 11.10(a) of the Charter of the City and Borough of Sitka, Alaska, the budget for the fiscal period beginning July 1, 2010 and ending June 30, 2011 is hereby adjusted as follows for the purchase orders open as of June 30, 2010.

<u>Account Number</u>			
<u>FISCAL YEAR 2011 EXPENDITURE BUDGETS</u>			
<u>GENERAL FUND</u>			
<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
Planning:			
100-500-006-5212.000	Contracted/Purchased Services	\$3,300.00	
General Office:			
100-500-007-801-5208.000	Bldg Repairs & Maintenance	\$5,830.00	
Police Department:			
100-520-021-800-5207.000	Repairs & Maintenance	\$420.00	
100-520-021-800-5223.000	Tools & Small Equipment	\$8,777.46	
100-520-021-803-5202.000	Uniforms	\$2,864.65	
100-520-021-803-5206.000	Supplies	\$8,658.00	
100-520-021-803-5223.000	Tools & Small Equipment	\$8,431.81	
100-520-021-804-5223.000	Tools & Small Equipment	\$800.00	
Fire Department:			
100-520-022-800-5206.000	Supplies	\$8,105.31	
100-520-022-800-5223.000	Tools & Small Equipment	\$1,853.20	
Ambulance:			
100-520-023-5201.000	Travel & Training	\$475.00	
100-520-023-5290.000	Other Expense	\$95.86	
SAR:			
100-520-024-5201.000	Travel & Training	\$263.16	
100-520-024-5206.000	Supplies	\$497.65	
100-520-024-5223.000	Tools & Small Equipment	\$995.90	
100-520-024-5290.000	Other Expense	\$1,410.45	
Streets:			
100-530-033-812-5206.000	Supplies	\$18,645.00	
100-530-033-812-5212.000	Contracted/Purchased Services	\$68,898.00	

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
GENERAL FUND (cont.)			
Streets (cont.):			
100-530-033-813-5206.000	Supplies	\$5,899.00	
100-530-033-815-5206.000	Supplies	\$12,888.00	
100-530-033-815-5212.000	Contracted/Purchased Services	\$18,031.25	
100-530-033-816-5206.000	Supplies	\$5,331.75	
100-530-033-816-5207.000	Repairs & Maintenance	\$74.50	
Recreation:			
100-530-034-800-5207.000	Repairs & Maintenance	\$12,398.94	
100-530-034-800-5212.000	Contracted/Purchased Services	\$10,000.00	
100-530-034-817-5206.000	Supplies	\$673.85	
100-530-034-817-5207.000	Repairs & Maintenance	\$6,147.24	
100-530-034-818-5206.000	Supplies	\$2,891.33	
Library:			
100-540-041-5206.000	Supplies	\$838.61	
100-540-041-5223.000	Tools & Small Equipment	\$1,214.00	
100-540-041-5227.002	Rent – Equipment	\$44.91	
100-540-041-5240.000	Books & Publications	\$12,823.95	
Homeland Security:			
159-500-601-5212.000	Contracted/Purchased Services	\$2,128.42	
CPET:			
194-600-630-5212.000	Contracted/Purchased Services	\$44,993.49	
ENTERPRISE AND INTERNAL SERVICES FUNDS			
Electric Fund:			
200-600-601-5212.000	Contracted/Purchased Services	\$3,442.40	
200-600-602-5206.000	Supplies	\$1,423.68	
200-600-602-5223.000	Tools & Small Equipment	\$228.88	
200-600-603-850-5212.000	Contracted/Purchased Services	\$3,300.00	
200-600-603-851-5206.000	Supplies	\$98.56	
200-600-603-851-5212.000	Contracted/Purchased Services	\$2,743.00	

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
ENTERPRISE AND INTERNAL SERVICES FUNDS (cont.)			
Electric Fund: (cont)			
200-600-603-851-5223.000	Tools & Small Equipment	\$67.56	
200-600-603-852-5206.000	Supplies	\$2,725.69	
200-600-603-852-5207.000	Blding Repairs & Maintenance	\$5,296.89	
200-600-603-853-5206.000	Supplies	\$222.00	
200-600-604-861-5207.000	Blding Repairs & Maintenance	\$468.00	
200-600-604-861-5212.000	Contracted/Purchased Services	\$2,900.00	
200-600-605-5206.000	Supplies	\$35,063.29	
200-600-605-5212.000	Contracted/Purchased Services	\$4,680.00	
200-600-606-5212.000	Contracted/Purchased Services	\$601.32	
200-600-635-5212.000	Contracted/Purchased Services	\$17,209.83	
Water Fund:			
210-600-605-5212.000	Contracted/Purchased Services	\$20,000.00	
210-600-610-5212.000	Contracted/Purchased Services	\$7,299.92	
Wastewater Fund:			
220-600-601-5212.000	Contracted/Purchased Services	\$33,289.08	
220-600-601-5224.000	Dues & Publications	\$808.00	
220-600-607-5207.000	Repairs & Maintenance	\$5,734.16	
220-600-607-5223.000	Tools & Small Equipment	\$1,200.00	
220-600-670-7106.000	Fixed Assets/Equipment	\$33,877.01	
Solid Waste Fund:			
230-600-601-5206.000	Supplies	\$1,800.00	
230-600-601-5212.000	Contracted/Purchased Services	\$13,150.00	
230-600-621-5212.000	Contracted/Purchased Services	\$2,102.57	
Harbor Department:			
240-600-630-5202.000	Uniforms	\$905.00	
240-600-630-5207.000	Repairs & Maintenance	\$39,770.00	

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
ENTERPRISE AND INTERNAL SERVICE FUNDS (cont.)			
Airport Fund:			
250-600-630-5212.000	Contracted/Purchased Services	\$39,225.25	
Sawmill Cove Industrial Complex Fund:			
270-600-630-5212.000	Contracted/Purchased Services	\$950.00	
MIS Fund:			
300-600-630-5223.000	Tools & Small Equipment	\$2,222.83	
300-600-670-7106.000	Fixed Assets/Equipment	\$8,050.00	
Central Garage Fund:			
310-600-601-5223.000	Tools & Small Equipment	\$765.00	
310-600-630-5207.000	Repairs & Maintenance	\$3,873.57	
Building Maintenance Fund:			
320-600-630-5206.000	Supplies	\$1,055.60	
320-600-630-5207.000	Repairs & Maintenance	\$1,132.14	
320-600-630-5212.000	Contracted/Purchased Services	\$34,835.00	
320-600-670-7106.000	Fixed Assets/Equipment	\$1,350.00	
CAPITAL PROJECTS			
General Fund:			
700-600-630-5212.000	Contracted/Purchased Services	\$142,499.61	
Benchland:			
705-600-630-5212.000	Contracted/Purchased Services	\$117,064.20	
School Bonds:			
706-600-630-5212.000	Contracted/Purchased Services	\$161,075.96	
Electric:			
710-600-630-5206.000	Supplies	\$29,151.09	
710-600-630-5212.000	Contracted/Purchased Services	\$3,892,972.33	
Water:			
720-600-630-5212.000	Contracted/Purchased Services	\$403,621.70	

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
CAPITAL PROJECTS			
Wastewater:			
730-600-630-5212.000	Contracted/Purchased Services	\$1,119,449.64	
Solid Waste:			
740-600-630-5212.000	Contracted/Purchased Services	\$5,000.00	
EDA – Sawmill Cove Industrial Complex:			
781-600-630-5212.000	Contracted/Purchased Services	\$1,285,244.69	

EXPLANATION

As part of the Fourth Quarter FY10 Formal Budget Execution Review, a number of necessary revisions in the FY10 and FY11 budgets were outlined. These changes involve the increase of expenditure accounts and causes decreased cash flows to the fund balance of various funds. A consolidated budget ordinance will normally follow each formal budget review session. A short explanation of each budget revision is included. The revisions for the Open Purchase orders have been rounded up to the nearest dollar.

5. EFFECTIVE DATE. This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 9th Day of November, 2010.

ATTEST:

Cheryl Westover, Mayor

Colleen Pellett, Municipal Clerk