



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Crystal Duncan,
Thor Christianson, Chris Ystad,
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, March 14, 2023

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[23-040](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Clerk's Office Quarterly Report](#)

[HR Quarterly Report](#)

[IT Quarterly Report](#)

VI. CEREMONIAL MATTERS

[23-037](#) Service Award - Robert Sam

Attachments: [Sam Service Award](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [23-036](#) Approve the minutes of the February 23, 28, and March 2 Assembly meetings

Attachments: [Consent and Minutes](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

- B** [ORD 23-03](#) Making supplemental appropriations for fiscal year 2023 (mid-year supplemental appropriations)

Attachments: [Motion Ord 2023-03](#)

[Memo and Ord 2023-03](#)

XII. NEW BUSINESS:

- C** [23-039](#) Approve the proposed adjustments to the Gary Paxton Industrial Park Port Tariff Fee Schedule (Port Tariff #5)

Attachments: [Motion Memo Tariff](#)

- D** [RES 23-10](#) Implementing a flat rate dockage fee and passenger wharfage fee for the Port Wall

Attachments: [Motion Memo and Res 2023-10](#)

- E** [RES 23-08](#) Authorizing the Municipal Administrator to apply for and execute a grant for the Transportation Alternatives Set-Aside from the Surface Transportation Block Grant Program with the Alaska Department of Transportation and Public Facilities (ADOT&PF) for the safety improvements for crossing State Right of Way Sawmill Creek Road at Raptor Way

Attachments: [Motion Memo and Res 2023-08](#)

- F [RES 23-09](#) Authorizing the Municipal Administrator to apply for and execute a grant for the Transportation Alternatives Set-Aside from the Surface Transportation Block Grant Program with the Alaska Department of Transportation and Public Facilities (ADOT&PF) for the State right of way Harbor Drive Improvement Safe Pedestrian Crossing Project

Attachments: [Motion Memo and Res 2023-09](#)

- G [RES 23-11](#) Establishing a Tourism Task Force

Attachments: [01 Motion Memo Membership Directives](#)

[02 Resolution 2023-11 Tourism Task Force](#)

[03 Sample CBS Tourism Task Force Application](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

- H [23-038](#) Legal / Financial Matters - Gleason v. SCH/CBS, Wampler v. McGrath/CBS, Mace v. McGrath/CBS, and Dick v. CBS/SPD

Attachments: [Motion](#)

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: March 10*