




City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Memorandum

To: Mayor and Assembly Members
From: Mark Gorman, Municipal Administrator 
Date: April 6, 2016
Subject: Personnel Policy Ordinance

Ordinance 2016-10 amends the Sitka Personnel Policies allowing the Administrator, with Assembly approval, to change the hours of work and utilize furlough days as a budgetary reduction instrument. This provides the Administrator the necessary flexibility to balance the budget.