





CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

Thru: John Leach, Municipal Administrator 

From: Amy Ainslie, Acting Public Works Director 

Date: November 6, 2024

Subject: Crescent Harbor Courts Supplemental Appropriation

Background

On October 24, 2023, the Assembly approved Resolution No. 2023-26 authorizing the Municipal Administrator to apply for a Land and Water Conservation Fund (LWCF) grant in the amount of \$125,000 for the rehabilitation of the Crescent Harbor Courts. This grant program is administered by the State of Alaska, Department of Natural Resources, Division of Parks and Outdoor Recreation, and carries a 1:1 match requirement.

CBS was recently notified that its application to this grant was successful with the full \$125,000 to be awarded. As was described at the time of application, staff is now bringing forward the supplemental appropriation for \$250,000 - \$125,000 in contingent grant funding, and \$125,000 in general fund capital.

The project scope includes resurfacing, painting, fencing, and other enhancements of the existing tennis court to create a more multi-purpose facility that expands community recreation opportunities for people of all ages and for multi-user groups. This project would make the court functional for pickleball, tennis, basketball, volleyball, and badminton, as well allowing for playground overflow. Staff will also be investigating the financial feasibility of additional improvements in the park under this grant including lighting and siting for a future restroom facility.

Analysis

As described in the request at time of application, CBS is working with community partners (primarily, the Sitka Recreation Foundation) to accept donations (monetary and/or volunteer hours) to contribute towards our match requirement under the grant. Though the federal requirements for accepting donations can be stringent, we will be

working with the granting agency to outline those requirements early in the project so that we can offset as much general fund capital expenditure as possible.

Fiscal Note

The total project cost is included in the supplemental appropriation, with \$125,000 identified as contingent grant funding, and \$125,000 in general fund working capital. Appropriations in the capital project fund (Fund 700) will increase by \$250,000. Once the grant is approved it will be moved from contingent to approved status and will be available for the project.

Recommendation

Approve the supplemental appropriation authorizing the Municipal Administrator to execute the LWCF grant of \$125,000 and dedicating an additional \$125,000 in match funding from general fund capital for the Crescent Harbor Courts project.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2024-28
AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA MAKING SUPPLEMENTAL
APPROPRIATIONS FOR FISCAL YEAR 2025
(Crescent Harbor Courts)

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. **PURPOSE.** The purpose of this ordinance is to make a supplemental Capital appropriation for FY2025.

4. **ENACTMENT.** In accordance with Section 11.10 (a) of the Charter of the City and Borough of Sitka, Alaska, the Assembly hereby makes the following supplemental appropriation for the budget period beginning July 1, 2024 and ending June 30, 2025.

:

<u>FISCAL YEAR 2025 EXPENDITURE BUDGETS</u>
CAPITAL PROJECTS
Fund 700 – Crescent Harbor Courts Project: Increase appropriations in the amount of \$250,000 the Crescent Harbor Courts Capital Project. These funds will come from a LWCF Grant in the amount of \$125,000 and \$125,000 from the General Fund undesignated working capital.

EXPLANATION

CBS was notified that it's Land and Water Conservation Grant application was successful with the full \$125,000 to be awarded. This application has a \$125,000 match requirement and these funds will come from the General Fund working capital.

5. **EFFECTIVE DATE.** This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 26th day of November 2024.

ATTEST:

Steven Eisenbeisz, Mayor

Sara Peterson, MMC
Municipal Clerk

1st reading: 11/12/2024

2nd and final reading: 11/26/2024

Sponsor: Administrator