

QUARTERLY REPORT

February 7, 2024
November 2023 - January 2024

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📍 100 Lincoln Street



To provide public services for Sitka that support a livable community for all.

PEOPLE | INNOVATION | INTEGRITY | SUSTAINABLE | SERVICE

CTP GRANT APPLICATION

GENERAL
Need scoring determination

SCHEDULE
Awards announced

BUDGET
24.13% match committed

Project Status Updates

- Scoring was released

Future Milestones:

- Funding availability and population category sub allocations determined per scoring, clarifying award amounts and will request a debrief if we are not awarded

Project Cost / Budget Information:

- Project estimated by DOT&PF at \$8.7 million
- Assembly approved a 24.13% match commitment of \$2,555,126 for 5 points from existing/VEF/CPV/GV

Background: Strategic Plan goal #4.1

The Community Transportation Program (CTP) is a competitive surface transportation program held every three years and is administered by the Alaska Department of Transportation & Public Facilities (DOT&PF). Awarded projects will be developed and managed by DOT&PF as this program does not issue grants to communities directly.

Katlian Street from Lincoln Street to Halibut Point Road (~4000') to include pavement rehabilitation, drainage improvements, and sidewalk replacement. Widening to be considered where possible within limited right-of-way with priority on meeting ADA requirements.

CAPIS SUBMITTAL

GENERAL
Drafting submittals

SCHEDULE
Due 2/16

BUDGET
N/A

Project Status Updates

- Submittals drafted and prioritized

Future Milestones:

- Administrator review
- Submit online by 2/16

Background: Strategic Plan goal #4.1

CAPIS is the legislative Capital Project Submission and Information System. This interface is another way to communicate capital project priorities for consideration by the legislature. Entries will be pooled to the selected legislator(s) and available for consideration in the capital budgeting process.

Projects identified are the Marine Haul Out, Expand Housing to Sustain Economic Growth, Eliason Harbor Electrical Replacement, Green Lake Hydro Generation Plant Renovation, Police Department and Jail, Wastewater Effluent Disinfection Treatment System, and Sitka Homeless Coalition Housing.

FY2025 PIDP GRANT APPLICATION - ELIASON HARBOR ELECTRICAL REHABILITATION

GENERAL
Decision to reapply

SCHEDULE
Application due 4/30

BUDGET
Match required
Grant writing consultant

Project Status Updates

- Debrief completed for FY2024 round of funding
- Met with the team / decision confirmed to reapply

Future Milestones:

- Contract with grant writing consultant
- Assembly approval
- Draft and submit application with team by 4/30

Project Cost / Budget Information:

- \$3,000 estimated for grant writing consultant
- A match commitment will be required TBD

Background: Strategic Plan goal #4.1; FY2025 Legislative Priority; Sitka Harbor System Master Plan

The Port Infrastructure Development Program (PIDP) is a discretionary grant program administered by the Maritime Administration. Funds for the PIDP are awarded on a competitive basis to projects that improve the safety, efficiency, or reliability of the movement of goods into, out of, around, or within a port.

Eliason Harbor electrical system requires substantial rehabilitation to replace main service equipment, main distribution panelboards and load centers on the floats, and main cables between these components and the new pedestals.

STRATEGIC PLAN UPDATE

GENERAL
Assembly adoption

SCHEDULE
Assembly Meeting 2/13

BUDGET
Unknown

Project Status Updates

- Updates determined through community (including a town hall), staff (via meetings and an online survey), Boards/Commissions (outreach), and the Assembly (including one on one interviews and a work session)

Future Milestones:

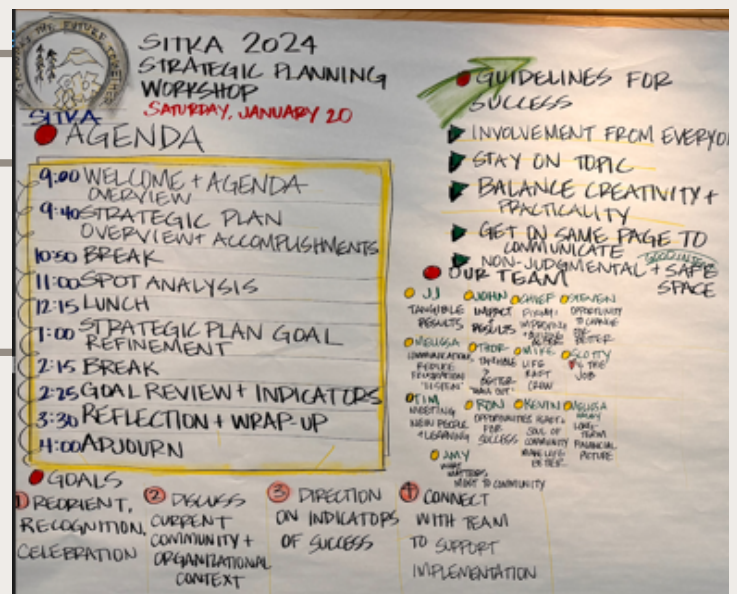
- On the agenda for Assembly adoption 2/13

Project Cost / Budget Information:

- \$22,610 for consultant
- Other resources may be needed to accomplish goals

Background: Strategic Plan Road Map

The Sitka 2022-2027 Strategic Plan was adopted 9/27/2022. The plan calls for making regular annual updates to ensure it remains relevant in meeting current community and organizational needs.



LAND AND WATER CONSERVATION FUND (LWCF) GRANT FOR CRESCENT HARBOR PARK COURTS REHABILITATION AND ENHANCEMENTS

GENERAL
Grant submitted

SCHEDULE
Award notification
scheduled for Fall 2024

BUDGET
Approval in the FY25
budget needed

Project Status Updates

- Assembly approval 10/24
- Grant application and supporting documents submitted 10/31

Future Milestones:

- In April, the State will forward eligible application to NPS
- Project award announcement from NPS expected Fall of 2024
- FY25 budget submittal

Background: Strategic Plan goal #4.1

This grant opportunity is to provide a nationwide legacy of high-quality outdoor recreation. The Crescent Harbor Park Courts Rehabilitation and Enhancements project include resurfacing, painting, and other enhancements to create a more multi-purpose facility that expands community recreation opportunities for people of all ages and for multi-user groups.

FY2024 DENALI COMMISSION GRANT

GENERAL
Project determination

SCHEDULE
Application due 4/12

BUDGET
No match commitment
required

Project Status Updates

- NOFO released 1/17/2024
- A team meeting was held 2/1 to strategize on project(s) to apply for

Future Milestones:

- Administrator weigh in on prioritized projects
- Assembly approval
- Draft and submit application by 4/12

Project Cost / Budget Information:

- Zero match commitment

Background: Likely Strategic Plan goal #4.1 or 1.3

The Denali Commission was established in 1998 as an independent federal agency to promote rural development throughout Alaska.

The Denali Commission solicits applications for rural projects (including but not limited to energy, healthcare and community wellness, climate adaptation, broadband, housing, sanitation, and transportation) and workforce/economic development programs to encourage infrastructure development in rural Alaska.

2023 ANNUNAL REPORT TO THE COMMUNITY

GENERAL
Presentation completed

SCHEDULE
Presented to the Chamber
on 1/24

BUDGET
N/A

Project Status Updates

- John presented to the Chamber on 1/24

Future Milestones:

- Continued distribution and celebration of the successes/accomplishments
- Tracking of 2024 accomplishments

Background: Strategic Plan goal #2

The annual report is a comprehensive document and presentation to provide the community with a transparent and detailed overview of the city's financial performance, achievements, and key activities over the past year. This year it will focus on progress made toward the strategic plan goals and aims to foster greater engagement, accountability, and communication between local government and the Sitka community.

FY2025 LEGISLATIVE PRIORITIES

GENERAL
Distribute widely

SCHEDULE
February and April lobbying
efforts

BUDGET
N/A

Project Status Updates

- Assembly approved 1/23

Future Milestones:

- Meet with Senator Stedman and Representative Himschoot in February to discuss
- Meet with Senator Murkowski, Senator Sullivan, and Representative Peltola in April to discuss
- Follow up with Federal agencies

Background: Strategic Plan goal #1 & 4

Legislative Priorities guide efforts in working with our state and national legislatures to advocate for and shape laws and regulations that will directly affect our local community.

P&GR Director presented John his Alaska Municipal League Emerging Leader of the Year Award 12/7/2023



FERC POWER SITE SECTION 24 WITHDRAWAL

GENERAL
Application revisions

SCHEDULE
Revising application after
preliminary review

BUDGET
Contractor assistance in
the application and agency
review

Project Status Updates

- Application revisions taking place
-

Future Milestones:

- Update application with revisions
 - Revise exhibits
 - Agency 30-day review
 - Submit amendment to FERC in accordance with 18 C.F.R. 4.201(c)
-

Project Cost / Budget Information:

- Electric Department is waiting on a proposal which will also aid in the FERC relicensing
-

Background: Strategic Plan goal #1.2

Federal withdrawal for the Green Lake project encompasses 1,281 acres, the facility itself, including reservoir occupies approximately 200 acres. CBS would like the option to develop of the lands outside the area occupied by the hydro project.

P&GR POLICIES

GENERAL
Legal review required

SCHEDULE
Low priority

BUDGET
N/A

Project Status Updates

- Policy needs identified
 - American with Disabilities Act (ADA) Complaint Procedure
 - Policy written / waiting for legal review
 - Media Response Policy
 - Draft policy and procedure written
-

Future Milestones:

- ADA Policy
 - Implement
 - Media Response Policy
 - Complete form
-

Background: Strategic Plan goal #5.4

An updated external ADA policy. An administrative policy for responding to media inquiries for staff efficiency. Policies and procedures for grant opportunities internal and external/grant management policy.



Expense Budget Performance Report

Fiscal Year to Date 02/07/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
Division 500 - Administrative										
Department 001 - Administrator & Assembly										
EXPENSE										
5110										
5110.001	Regular Salaries/Wages	425,903.40	.00	425,903.40	.00	.00	121,235.20	304,668.20	28	209,079.17
5110.002	Holidays	.00	.00	.00	.00	.00	8,600.80	(8,600.80)	+++	7,141.24
5110.003	Sick Leave	.00	.00	.00	.00	.00	.00	.00	+++	1,529.28
5110.010	Temp Wages	27,600.00	.00	27,600.00	.00	.00	25,550.00	2,050.00	93	36,650.00
5110 - Totals		\$453,503.40	\$0.00	\$453,503.40	\$0.00	\$0.00	\$155,386.00	\$298,117.40	34%	\$254,399.69
5120										
5120.001	Annual Leave	25,591.00	.00	25,591.00	.00	.00	10,222.00	15,369.00	40	35,981.92
5120.002	SBS	28,922.63	.00	28,922.63	.00	.00	9,767.49	19,155.14	34	17,765.61
5120.003	Medicare	6,946.87	.00	6,946.87	.00	.00	2,403.86	4,543.01	35	4,202.35
5120.004	PERS	93,698.80	.00	93,698.80	.00	.00	30,636.76	63,062.04	33	52,344.07
5120.005	Health Insurance	94,724.76	.00	94,724.76	.00	.00	21,818.37	72,906.39	23	33,463.51
5120.006	Life Insurance	50.52	.00	50.52	.00	.00	16.52	34.00	33	28.32
5120.007	Workmen's Compensation	4,196.20	.00	4,196.20	.00	.00	464.63	3,731.57	11	824.10
5120.011	PERS on Behalf	18,938.09	.00	18,938.09	.00	.00	.00	18,938.09	0	6,191.00
5120 - Totals		\$273,068.87	\$0.00	\$273,068.87	\$0.00	\$0.00	\$75,329.63	\$197,739.24	28%	\$150,800.88
5201										
5201.000	Training and Travel	79,600.00	.00	79,600.00	383.50	.00	21,760.80	57,839.20	27	46,292.73
5201 - Totals		\$79,600.00	\$0.00	\$79,600.00	\$383.50	\$0.00	\$21,760.80	\$57,839.20	27%	\$46,292.73
5204										
5204.000	Telephone	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,115.52
5204.001	Cell Phone Stipend	600.00	.00	600.00	.00	.00	175.00	425.00	29	300.00
5204 - Totals		\$2,600.00	\$0.00	\$2,600.00	\$0.00	\$0.00	\$175.00	\$2,425.00	7%	\$1,415.52
5206										
5206.000	Supplies	9,000.00	.00	9,000.00	.00	.00	1,259.58	7,740.42	14	3,470.80
5206 - Totals		\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$1,259.58	\$7,740.42	14%	\$3,470.80
5211										
5211.000	Data Processing Fees	67,129.00	.00	67,129.00	.00	.00	39,158.56	27,970.44	58	49,091.04
5211 - Totals		\$67,129.00	\$0.00	\$67,129.00	\$0.00	\$0.00	\$39,158.56	\$27,970.44	58%	\$49,091.04
5212										
5212.000	Contracted/Purchased Serv	250,700.00	131,672.25	382,372.25	11,256.94	227,094.57	101,121.68	54,156.00	86	225,639.88
5212 - Totals		\$250,700.00	\$131,672.25	\$382,372.25	\$11,256.94	\$227,094.57	\$101,121.68	\$54,156.00	86%	\$225,639.88
5222										
5222.000	Postage	100.00	.00	100.00	.00	.00	9.65	90.35	10	.00
5222 - Totals		\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$9.65	\$90.35	10%	\$0.00
5224										
5224.000	Dues & Publications	17,765.00	.00	17,765.00	.00	.00	16,698.61	1,066.39	94	16,772.44



Include Rollup Account and Rollup to Account

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Expense Budget Performance Report

Fiscal Year to Date 02/07/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
Division 500 - Administrative										
Department 001 - Administrator & Assembly										
Sub-Department 900 - Human Resources										
EXPENSE										
5204										
5204.001	Cell Phone Stipend	300.00	.00	300.00	.00	.00	50.00	250.00	17	.00
5204 - Totals		\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$50.00	\$250.00	17%	\$0.00
5206										
5206.000	Supplies	6,100.00	.00	6,100.00	.00	.00	317.40	5,782.60	5	1,082.40
5206 - Totals		\$6,100.00	\$0.00	\$6,100.00	\$0.00	\$0.00	\$317.40	\$5,782.60	5%	\$1,082.40
5211										
5211.000	Data Processing Fees	21,381.00	.00	21,381.00	.00	.00	12,472.25	8,908.75	58	17,124.00
5211 - Totals		\$21,381.00	\$0.00	\$21,381.00	\$0.00	\$0.00	\$12,472.25	\$8,908.75	58%	\$17,124.00
5212										
5212.000	Contracted/Purchased Serv	36,569.00	100,000.00	136,569.00	3,570.00	25,562.50	59,340.48	51,666.02	62	84,292.54
5212 - Totals		\$36,569.00	\$100,000.00	\$136,569.00	\$3,570.00	\$25,562.50	\$59,340.48	\$51,666.02	62%	\$84,292.54
5222										
5222.000	Postage	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
5222 - Totals		\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0%	\$0.00
5224										
5224.000	Dues & Publications	7,759.00	.00	7,759.00	.00	.00	74.71	7,684.29	1	229.00
5224 - Totals		\$7,759.00	\$0.00	\$7,759.00	\$0.00	\$0.00	\$74.71	\$7,684.29	1%	\$229.00
5226										
5226.000	Advertising	19,110.00	.00	19,110.00	.00	.00	2,584.35	16,525.65	14	3,638.43
5226 - Totals		\$19,110.00	\$0.00	\$19,110.00	\$0.00	\$0.00	\$2,584.35	\$16,525.65	14%	\$3,638.43
EXPENSE TOTALS		\$390,496.60	\$100,000.00	\$490,496.60	\$3,570.00	\$25,562.50	\$132,948.09	\$331,986.01	32%	\$299,566.08
Sub-Department 900 - Human Resources Totals		(\$390,496.60)	(\$100,000.00)	(\$490,496.60)	(\$3,570.00)	(\$25,562.50)	(\$132,948.09)	(\$331,986.01)	32%	(\$299,566.08)
Department 001 - Administrator & Assembly Totals		(\$1,595,212.87)	(\$1,306,672.25)	(\$2,901,885.12)	(\$15,210.44)	(\$252,657.07)	(\$1,360,596.09)	(\$1,288,631.96)	56%	(\$1,070,470.10)
Department 003 - Municipal Clerk										
EXPENSE										
5110										
5110.001	Regular Salaries/Wages	238,258.80	.00	238,258.80	.00	.00	117,038.96	121,219.84	49	202,930.22
5110.002	Holidays	.00	.00	.00	.00	.00	8,668.08	(8,668.08)	+++	7,158.68
5110.003	Sick Leave	.00	.00	.00	.00	.00	2,604.42	(2,604.42)	+++	3,085.74
5110.010	Temp Wages	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	14,133.20
5110 - Totals		\$288,258.80	\$0.00	\$288,258.80	\$0.00	\$0.00	\$128,311.46	\$159,947.34	45%	\$227,307.84
5120										
5120.001	Annual Leave	6,519.00	.00	6,519.00	.00	.00	11,350.54	(4,831.54)	174	20,741.84
5120.002	SBS	18,106.82	.00	18,106.82	.00	.00	8,624.17	9,482.65	48	15,275.88



Expense Budget Performance Report

Fiscal Year to Date 02/07/24

Include Rollup Account and Rollup to Account

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Fund 100 - General Fund										
Division 500 - Administrative										
Department 003 - Municipal Clerk										
EXPENSE										
5120										
5120.003	Medicare	4,282.98	.00	4,282.98	.00	.00	2,039.96	2,243.02	48	3,613.45
5120.004	PERS	52,417.04	.00	52,417.04	.00	.00	30,725.60	21,691.44	59	51,461.60
5120.005	Health Insurance	57,634.20	.00	57,634.20	.00	.00	37,581.63	20,052.57	65	52,281.48
5120.006	Life Insurance	30.24	.00	30.24	.00	.00	17.64	12.60	58	31.63
5120.007	Workmen's Compensation	809.09	.00	809.09	.00	.00	396.44	412.65	49	746.59
5120.011	PERS on Behalf	17,419.13	.00	17,419.13	.00	.00	.00	17,419.13	0	5,707.00
5120 - Totals		\$157,218.50	\$0.00	\$157,218.50	\$0.00	\$0.00	\$90,735.98	\$66,482.52	58%	\$149,859.47
5201										
5201.000	Training and Travel	14,150.00	.00	14,150.00	.00	.00	4,298.25	9,851.75	30	13,443.90
5201 - Totals		\$14,150.00	\$0.00	\$14,150.00	\$0.00	\$0.00	\$4,298.25	\$9,851.75	30%	\$13,443.90
5204										
5204.000	Telephone	500.00	.00	500.00	.00	.00	.00	500.00	0	185.92
5204.001	Cell Phone Stipend	1,500.00	.00	1,500.00	.00	.00	525.00	975.00	35	900.00
5204 - Totals		\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$525.00	\$1,475.00	26%	\$1,085.92
5206										
5206.000	Supplies	10,000.00	.00	10,000.00	.00	.00	5,732.98	4,267.02	57	8,433.37
5206 - Totals		\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$5,732.98	\$4,267.02	57%	\$8,433.37
5211										
5211.000	Data Processing Fees	42,012.00	.00	42,012.00	.00	.00	24,507.00	17,505.00	58	45,737.04
5211 - Totals		\$42,012.00	\$0.00	\$42,012.00	\$0.00	\$0.00	\$24,507.00	\$17,505.00	58%	\$45,737.04
5212										
5212.000	Contracted/Purchased Serv	92,468.00	7,400.00	99,868.00	.00	41,886.00	43,772.26	14,209.74	86	19,395.44
5212 - Totals		\$92,468.00	\$7,400.00	\$99,868.00	\$0.00	\$41,886.00	\$43,772.26	\$14,209.74	86%	\$19,395.44
5222										
5222.000	Postage	.00	.00	.00	.00	.00	.00	.00	+++	29.90
5222 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$29.90
5223										
5223.000	Tools & Small Equipment	2,000.00	4,702.50	6,702.50	.00	852.50	8,158.00	(2,308.00)	134	.00
5223 - Totals		\$2,000.00	\$4,702.50	\$6,702.50	\$0.00	\$852.50	\$8,158.00	(\$2,308.00)	134%	\$0.00
5224										
5224.000	Dues & Publications	6,595.00	.00	6,595.00	.00	.00	1,745.00	4,850.00	26	5,596.90
5224 - Totals		\$6,595.00	\$0.00	\$6,595.00	\$0.00	\$0.00	\$1,745.00	\$4,850.00	26%	\$5,596.90
5226										
5226.000	Advertising	40,000.00	.00	40,000.00	.00	.00	17,252.30	22,747.70	43	36,367.60
5226 - Totals		\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$17,252.30	\$22,747.70	43%	\$36,367.60



Expense Budget Performance Report

Fiscal Year to Date 02/07/24

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
Division 500 - Administrative										
Department 003 - Municipal Clerk										
EXPENSE										
5227										
5227.001	Rent-Buildings	13,066.00	.00	13,066.00	.00	.00	7,745.47	5,320.53	59	1,411.48
5227 - Totals		\$13,066.00	\$0.00	\$13,066.00	\$0.00	\$0.00	\$7,745.47	\$5,320.53	59%	\$1,411.48
5290										
5290.000	Other Expenses	.00	.00	.00	.00	.00	.00	.00	+++	6.95
5290 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$6.95
EXPENSE TOTALS		\$667,768.30	\$12,102.50	\$679,870.80	\$0.00	\$42,738.50	\$332,783.70	\$304,348.60	55%	\$508,675.81
Department 003 - Municipal Clerk Totals		(\$667,768.30)	(\$12,102.50)	(\$679,870.80)	\$0.00	(\$42,738.50)	(\$332,783.70)	(\$304,348.60)	55%	(\$508,675.81)
Department 007 - General Office										
Sub-Department 801 - 100 Lincoln St Bldg										
EXPENSE										
5203										
5203.001	Utilities	60,000.00	.00	60,000.00	.00	.00	24,564.38	35,435.62	41	68,674.38
5203 - Totals		\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$24,564.38	\$35,435.62	41%	\$68,674.38
5205										
5205.000	Insurance	185,725.00	.00	185,725.00	.00	.00	279,026.41	(93,301.41)	150	196,373.46
5205 - Totals		\$185,725.00	\$0.00	\$185,725.00	\$0.00	\$0.00	\$279,026.41	(\$93,301.41)	150%	\$196,373.46
5206										
5206.000	Supplies	13,930.00	.00	13,930.00	.00	.00	5,309.62	8,620.38	38	12,331.14
5206 - Totals		\$13,930.00	\$0.00	\$13,930.00	\$0.00	\$0.00	\$5,309.62	\$8,620.38	38%	\$12,331.14
5207										
5207.000	Repairs & Maintenance	2,650.00	.00	2,650.00	.00	.00	.00	2,650.00	0	.00
5207 - Totals		\$2,650.00	\$0.00	\$2,650.00	\$0.00	\$0.00	\$0.00	\$2,650.00	0%	\$0.00
5208										
5208.000	Bldg Repair & Maint	130,156.00	.00	130,156.00	.00	.00	75,924.31	54,231.69	58	122,415.96
5208 - Totals		\$130,156.00	\$0.00	\$130,156.00	\$0.00	\$0.00	\$75,924.31	\$54,231.69	58%	\$122,415.96
5212										
5212.000	Contracted/Purchased Serv	40,908.00	.00	40,908.00	.00	15,334.55	21,941.85	3,631.60	91	36,742.40
5212 - Totals		\$40,908.00	\$0.00	\$40,908.00	\$0.00	\$15,334.55	\$21,941.85	\$3,631.60	91%	\$36,742.40
5221										
5221.000	Transportation/Vehicles	4,064.00	.00	4,064.00	.00	.00	2,138.17	1,925.83	53	2,938.66
5221 - Totals		\$4,064.00	\$0.00	\$4,064.00	\$0.00	\$0.00	\$2,138.17	\$1,925.83	53%	\$2,938.66
5222										
5222.000	Postage	24,000.00	.00	24,000.00	.00	4,000.00	15,959.73	4,040.27	83	21,073.14
5222 - Totals		\$24,000.00	\$0.00	\$24,000.00	\$0.00	\$4,000.00	\$15,959.73	\$4,040.27	83%	\$21,073.14



Expense Budget Performance Report

Fiscal Year to Date 02/07/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
Division 500 - Administrative										
Department 007 - General Office										
Sub-Department 801 - 100 Lincoln St Bldg										
EXPENSE										
5227										
5227.002	Rent-Equipment	6,320.00	.00	6,320.00	.00	.00	1,424.35	4,895.65	23	3,688.74
5227 - Totals		\$6,320.00	\$0.00	\$6,320.00	\$0.00	\$0.00	\$1,424.35	\$4,895.65	23%	\$3,688.74
5231										
5231.000	Credit Card Expense	80,000.00	.00	80,000.00	.00	.00	63,835.41	16,164.59	80	74,108.47
5231 - Totals		\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$63,835.41	\$16,164.59	80%	\$74,108.47
EXPENSE TOTALS		\$547,753.00	\$0.00	\$547,753.00	\$0.00	\$19,334.55	\$490,124.23	\$38,294.22	93%	\$538,346.35
Sub-Department 801 - 100 Lincoln St Bldg Totals		(\$547,753.00)	\$0.00	(\$547,753.00)	\$0.00	(\$19,334.55)	(\$490,124.23)	(\$38,294.22)	93%	(\$538,346.35)
Sub-Department 802 - 304 Lake St Building										
EXPENSE										
5203										
5203.001	Utilities	87,000.00	.00	87,000.00	.00	.00	38,411.22	48,588.78	44	79,322.09
5203.005	Heating Fuel	.00	.00	.00	.00	.00	974.77	(974.77)	+++	3,371.19
5203.006	Interruptable electric	30,000.00	.00	30,000.00	.00	.00	12,795.45	17,204.55	43	44,518.84
5203 - Totals		\$117,000.00	\$0.00	\$117,000.00	\$0.00	\$0.00	\$52,181.44	\$64,818.56	45%	\$127,212.12
5204										
5204.000	Telephone	620.00	.00	620.00	.00	.00	283.90	336.10	46	620.14
5204 - Totals		\$620.00	\$0.00	\$620.00	\$0.00	\$0.00	\$283.90	\$336.10	46%	\$620.14
5207										
5207.000	Repairs & Maintenance	.00	.00	.00	.00	.00	(603.00)	603.00	+++	(391.00)
5207 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$603.00)	\$603.00	+++	(\$391.00)
5208										
5208.000	Bldg Repair & Maint	88,696.00	.00	88,696.00	.00	.00	51,739.31	36,956.69	58	93,273.96
5208 - Totals		\$88,696.00	\$0.00	\$88,696.00	\$0.00	\$0.00	\$51,739.31	\$36,956.69	58%	\$93,273.96
5212										
5212.000	Contracted/Purchased Serv	56,052.00	.00	56,052.00	.00	22,244.05	29,405.67	4,402.28	92	49,917.72
5212 - Totals		\$56,052.00	\$0.00	\$56,052.00	\$0.00	\$22,244.05	\$29,405.67	\$4,402.28	92%	\$49,917.72
EXPENSE TOTALS		\$262,368.00	\$0.00	\$262,368.00	\$0.00	\$22,244.05	\$133,007.32	\$107,116.63	59%	\$270,632.94
Sub-Department 802 - 304 Lake St Building Totals		(\$262,368.00)	\$0.00	(\$262,368.00)	\$0.00	(\$22,244.05)	(\$133,007.32)	(\$107,116.63)	59%	(\$270,632.94)
Department 007 - General Office Totals		(\$810,121.00)	\$0.00	(\$810,121.00)	\$0.00	(\$41,578.60)	(\$623,131.55)	(\$145,410.85)	82%	(\$808,979.29)
Department 008 - Other Expenditures										
EXPENSE										
5212										
5212.001	Sitka Historical Contract	100,000.00	.00	100,000.00	.00	25,000.00	75,000.00	.00	100	97,200.00



Expense Budget Performance Report

Fiscal Year to Date 02/07/24
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
Division 500 - Administrative										
Department 008 - Other Expenditures										
EXPENSE										
5212										
5212.002	SEDA Contract	70,000.00	.00	70,000.00	.00	17,500.00	52,500.00	.00	100	63,000.00
5212 - Totals		\$170,000.00	\$0.00	\$170,000.00	\$0.00	\$42,500.00	\$127,500.00	\$0.00	100%	\$160,200.00
5228										
5228.000	Donations	175,000.00	.00	175,000.00	.00	.00	169,357.00	5,643.00	97	145,000.00
5228.001	Pass through grants	60,000.00	16,080.00	76,080.00	.00	13,504.89	12,166.55	50,408.56	34	43,920.00
5228 - Totals		\$235,000.00	\$16,080.00	\$251,080.00	\$0.00	\$13,504.89	\$181,523.55	\$56,051.56	78%	\$188,920.00
5290										
5290.000	Other Expenses	.00	.00	.00	.00	.00	.00	.00	+++	100.00
5290 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$100.00
EXPENSE TOTALS		\$405,000.00	\$16,080.00	\$421,080.00	\$0.00	\$56,004.89	\$309,023.55	\$56,051.56	87%	\$349,220.00
Department 008 - Other Expenditures Totals		(\$405,000.00)	(\$16,080.00)	(\$421,080.00)	\$0.00	(\$56,004.89)	(\$309,023.55)	(\$56,051.56)	87%	(\$349,220.00)
Division 500 - Administrative Totals		(\$3,478,102.17)	(\$1,334,854.75)	(\$4,812,956.92)	(\$15,210.44)	(\$392,979.06)	(\$2,625,534.89)	(\$1,794,442.97)	63%	(\$2,737,345.20)
Fund 100 - General Fund Totals		\$3,478,102.17	\$1,334,854.75	\$4,812,956.92	\$15,210.44	\$392,979.06	\$2,625,534.89	\$1,794,442.97		\$2,737,345.20
Grand Totals		\$3,478,102.17	\$1,334,854.75	\$4,812,956.92	\$15,210.44	\$392,979.06	\$2,625,534.89	\$1,794,442.97		\$2,737,345.20