



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, May 13, 2025

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Present: 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

V. CORRESPONDENCE/AGENDA CHANGES

No agenda changes.

[25-072](#)

Reminders and Calendars

VI. CEREMONIAL MATTERS

None.

VII. **SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

Sitka Community Land Trust (SCLT) Executive Director Randy Hughey shared an update on the SCLT's projects. Chamber of Commerce/Visit Sitka Executive Director Rachel Roy reviewed the 3-year Strategic Marketing Plan. Harbormaster Stan Eliason and Public and Government Relations Director Melissa Wileman provided quarterly reports.

[25-069](#)

- 1) Sitka Community Land Trust, Randy Hughey
- 2) Visit Sitka 3-Year Strategic Marketing Plan, Rachel Roy
- 3) Department Quarterly Reports - Harbors and Public & Government Relations

VIII. PERSONS TO BE HEARD

Alaska Permanent Fund Corporation Executive Director Deven Mitchell announced meetings would be held in Sitka May 28 and 29.

IX. CONSENT AGENDA

A motion was made by Mosher that the Consent Agenda consisting of Item A be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

- A** [ORD 25-10](#) Making supplemental appropriations for fiscal year 2025 (Homeland Security Grant - Travel for AlaskEx and Fire Department Radios)

This item was APPROVED ON THE CONSENT AGENDA - first reading.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

- B** [ORD 25-09](#) Authorizing the lease of a portion of Tract 4-B, ASLS 81-21, located on Jarvis Street, to Sitka Community Gardens Association

A motion was made by Christianson that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

XII. NEW BUSINESS:**New Business First Reading**

- C** [ORD 25-11](#) Making supplemental appropriations for fiscal year 2025 (Procurement of EV Transit Van for Parks and Recreation Division)

Parks and Recreation Manager Kevin Knox reviewed the request and told of the donation from the Sitka Recreation Foundation.

President of the Sitka Recreation Foundation Andrew Friske, commented.

Assembly Members discussed the item. Some wondered if there would be increased insurance costs for a passenger van.

A motion was made by Mosher that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

D [ORD 25-12](#)

Amending Title 10, "Public Peace, Safety and Morals", and Title 22, "Zoning" of the Sitka General Code by modifying certain sections throughout these titles to add and regulate onsite marijuana consumption facilities

Planning & Community Development Director Amy Ainslie stated in April 2019, State of Alaska Alcohol and Marijuana Control Office regulations allowing for onsite marijuana consumption came into effect. Ainslie explained the endorsement, and said the proposed ordinance sought to incorporate those regulations, and provide for local permitting oversight through zoning authority.

A motion was made by Christianson that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Eisenbeisz, Ystad, Carlson, and Saline

No: 1 - Pike

Additional New Business Items

E [25-070](#)

Accept the donation of a scoreboard for Moller Park from Holland America Line

Connor Dunlap reported the existing scoreboard at Moller Park had long-standing issues and was difficult to maintain. Holland America had generously donated a new scoreboard with no contingencies. While the donation covered the equipment, the City would incur some costs for removal and disposal of the old board by the Electric Department.

Municipal Administrator John Leach expressed appreciation to the donors and staff.

Rachel Roy commented.

Assembly Members thanked Holland America.

A motion was made by Ystad that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

F [25-071](#)

Approve the First Amendment to Lease Agreement between the City and Borough of Sitka and Sitka Maritime Heritage Society, Inc. regarding Japonski Island Boathouse

Planning and Community Development Director, Amy Ainslie reviewed the lease and amendment.

Keith Nyitray commented.

A motion was made by Ystad that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

XIII. PERSONS TO BE HEARD:

Austin Cranford commented on the City's social media policy and a recent lawsuit settlement. Bruce Gazaway thanked the Assembly for approving the lease amendment for the Sitka Maritime Heritage Society.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Mayor - Eisenbeisz reported on the recent Government-to-Government dinner meeting and a town hall hosted by Safeguard Sitka and Small Town Soul.

Administrator - Leach said negotiations with collective bargaining units were ongoing.

Liaison Representatives - Ystad reported on the GPIP Board, and Mosher gave an update on the Parks and Recreation Committee.

Clerk - Peterson told of the location and hours for early voting.

Other - Carlson shared an update on the Sitka Walkability Institute Team.

XV. EXECUTIVE SESSION

None.

XVI. ADJOURNMENT

A motion was made by Mosher to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:30 p.m.

ATTEST: _____

**Sara Peterson, MMC
Municipal Clerk**