

# Evaluation of Municipal Attorney Rachel Jones

## **POSSIBLE MOTIONS**

### **Step 1:**

**I MOVE** to go into executive session\* under the statutory categories of discussing subjects that 1) may tend to prejudice the reputation and character of an individual, and, 2) may have an adverse effect upon the finances of the City and Borough of Sitka and invite in, when ready, Municipal Attorney Rachel Jones. In addition, pursuant to customary practice, I move to exclude the Municipal Administrator and Municipal Clerk.

Notes:

- In accordance with Section 3(B) "Salary and Performance Evaluation" of her contract... "Employee may be eligible for raise at annual performance review based on Assembly approval. The annual performance review by the Assembly shall occur on the third Tuesday of April each calendar year."
- In accordance with Section 5(A2) "Vacation and Benefits" of her contract... "...The monthly accrual rate may be reviewed and adjusted at the annual April 2026 performance review based on Assembly approval."

### **Step 2:**

**I MOVE** to reconvene as the Assembly in regular session.

\*Sitka General Code 2.05.020 Meetings

D. All meetings shall be open to the public except that the following may be discussed in closed executive session:

1. Matters, the immediate knowledge of which would adversely affect the finances of the municipality;
2. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
3. Matters which by law, municipal Charter or ordinances are required to be confidential;
4. Communications with the municipal attorney or other legal advisors concerning legal matters affecting the municipality or legal consequences of past, present or future municipal actions.