



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Timothy Pike,
Thor Christianson, Chris Ystad,
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, March 26, 2024

6:00 PM

Assembly Chambers

WORK SESSION

5:00 P.M. - WORK SESSION - GREATER SITKA CHAMBER OF COMMERCE & VISIT SITKA

[24-045](#)

Visit Sitka - FY25 Annual Workplan & Budget Request

Attachments: [Visit Sitka FY25 Supplemental Budget Narrative 2024.03.26](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[24-042](#)

Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Service Award Carol Voisin](#)

[Memo Summer Operations](#)

[HR Quarterly Report](#)

[IT Quarterly Report](#)

VI. CEREMONIAL MATTERS

[24-044](#) Service Award - Mo McBride

Attachments: [Service Award Mo McBride](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[24-036](#) Sitka Community Land Trust - Randy Hughey, Executive Director

Attachments: [Sitka Community Land Trust](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [24-037](#) Approve the minutes of the March 12 Assembly meeting

Attachments: [Consent](#)
[Motion Minutes](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

B [24-038](#) Appoint 1) Thomas D'Uva to an unexpired term on the Tree and Landscape Committee, and 2) Gerry Hope to an unexpired term on the Sustainability Commission

Attachments: [Motion](#)
[D'Uva Tree and Landscape Committee](#)
[Hope Sustainability Commission](#)

C [24-043](#) Reappoint Dionne Brady-Howard to a three-year term on the Historic Preservation Commission under the category of Sitka Tribe of Alaska representative

Attachments: [Motion](#)
[Howard Historic Preservation Commission](#)

XI. UNFINISHED BUSINESS:

- D [ORD 24-06](#) Making supplemental appropriations for fiscal year 2024 (Thomsen Harbor Lift Station Replacement)

Attachments: [Motion Ord 2024-06](#)

[Assembly Memo -Thomsen Harbor Lift Station Supplemental 2nd](#)

[Ord 2024-06 Thomsen Harbor Lift Station](#)

XII. NEW BUSINESS:

New Business First Reading

- E [ORD 24-07](#) Amending Title 4 "Revenue and Finance" of the Sitka General Code by updating Chapter 4.85 "Driver Facility Charge"

Attachments: [Motion Ord 2024-07](#)

[Memo and Ord 2024-07](#)

Additional New Business Items

- F [RES 24-09](#) Authorizing the Municipal Administrator to apply for the Denali Commission Grant in the amount of \$510,251.50 under the Infrastructure Fund Program Area to use as leverage for future grant opportunities for the Gary Paxton Industrial Park (GPIP) North Boat Yard Electrical Project

Attachments: [Motion Res 2024-09](#)

[Memo and Res 2024-09](#)

[GPIP Vessel Haulout Project](#)

- G [24-039](#) Approve the Sustainability Commission 2024-2025 Goals and Work Plan

Attachments: [Motion](#)

[Sustainability Commission 2024-2025 WorkPlan FINAL](#)

- H [24-040](#) Discussion / Direction the development of a RFP for management of the Sitka Performing Arts Center

Attachments: [Discussion Direction](#)

[Memo and MOA Performing Arts Center](#)

- I [24-041](#) Discussion / Direction / Decision on the commercial passenger vessel tax fund balance

Attachments: [DDD](#)

[Memo CPV Fund](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XV. EXECUTIVE SESSION**

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Jessica Earnshaw, CMC, Acting Municipal Clerk
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