



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, September 23, 2025

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[25-133](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders Calendars and General Correspondence](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[25-132](#) 1) Sitka Tribe of Alaska Tribal Council - Yeidikook'áa Dionne Brady-Howard
2) Sitka School Board - Phil Burdick

Attachments: [special reports](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [25-123](#) Approve the minutes of the September 9 Assembly meeting
Attachments: [Consent and Minutes](#)
- B** [25-129](#) Approve a liquor license renewal and endorsement application for Mean Queen LLC at 205 Harbor Drive
Attachments: [Motion and Documents](#)
- C** [25-130](#) Approve a new marijuana license application and onsite consumption endorsement application for AKO Farms LLC dba High Tide Cannabis at 4509 Halibut Point Road
Attachments: [Motion and Documents](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D** [25-125](#) Appoint one to a three-year term on the Planning Commission: 1) Margaret Frank 2) Samuel Lee Pointer Jr.
Attachments: [Nomination](#)
[Margaret Frank](#)
[Sam Pointer](#)
- E** [25-126](#) Appoint Amy Wilson to a three-year term on the Health Needs and Human Services Commission
Attachments: [Motion](#)
[Amy Wilson](#)

XI. UNFINISHED BUSINESS:

- F** [ORD 25-23](#) Making supplemental appropriations for fiscal year 2025 and 2026 (Reappropriations)
Attachments: [Motion Ord 2025-23](#)
[Memo Ord 2025-23](#)

- G [ORD 25-24](#) Making supplemental appropriations for fiscal year 2026 (Library Books Unbanned Programming Grant)

Attachments: [Motion Ord 2025-24](#)
[Memo Ord 2025-24](#)

XII. NEW BUSINESS:

New Business First Reading

- H [ORD 25-25](#) Making supplemental appropriations for fiscal year 2026 (Police Vehicles)

Attachments: [Motion Ord 2025-25](#)
[Memo Ord 2025-25](#)

Additional New Business Items

- I [25-128](#) Approve the 2025-2028 Collective Bargaining Agreement between the City and Borough of Sitka and the International Brotherhood of Electrical Workers (IBEW), Local 1547

Attachments: [Motion](#)
[Memo and Draft Tentative Agreement for IBEW 2025 - 2028](#)

J [25-124](#) Award of the FY26 Annual General Fund Non-Profit Grants

Attachments: [00 Motion](#)
[01 FY26 Memo](#)
[02 FY26 Grant app](#)
[03 FY26 NonProfit Grant Requests](#)
[04 FY22 thru FY26 Requests Approvals Non-Profit Grants](#)
[05 Alaska Arts Southeast, Sitka Fine Arts](#)
[06 Betty Eliason](#)
[07 Brave Heart](#)
[08 Friends of Sitka Circus Arts](#)
[09 Greater Sitka Arts Concil](#)
[10 Little Blessings](#)
[11 Outer Coast](#)
[12 Southeast Alaska Independent Living](#)
[13 Sitka Counseling and Prevention Services](#)
[14 Sitka Fastpitch Softball Club](#)
[15 Sitka Homeless Coalition](#)
[16 Sitka Maritime](#)
[17 Sitka Music Festival](#)
[18 Sitka Trail Works](#)
[19 The Salvation Army](#)
[20 United Methodist Church of Sitka](#)

K [25-131](#) Approve a lease agreement between the City and Borough of Sitka and Pacific Jewel Marine, LLC for Block 4, Lot 9b of the Gary Paxton Industrial Park

Attachments: [Motion](#)
[Memo](#)
[2025.09.17 Lease Agreement \(CBSPJM\)\(Draft\)](#)
[Request from Pacific Jewel Marine](#)
[2025.5.22 PJM Letter to Garry White re Operations within GPIIP](#)

L [25-127](#) Discussion / Direction / Decision of the Municipal Administrator's annual recommended transfer to the Public Infrastructure Sinking Fund

Attachments: [Motion_Memo PISF](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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