

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2016-27S

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA  
ADJUSTING THE FY17 BUDGET (FLOAT PLANE DOCK FUNDING)

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

- 1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.
- 2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.
- 3. **PURPOSE.** The purpose of this ordinance is to adjust the FY17 budgets for known changes.
- 4. **ENACTMENT.** The Assembly of the City and Borough of Sitka hereby adjusts the FY17 budget for known changes. In accordance with Section 11.10(a) of the Charter of the City and Borough of Sitka, Alaska, the budget for the fiscal period beginning July 1, 2016 and ending June 30, 2017 is hereby adjusted as follows:

<b><u>FISCAL YEAR 2017 EXPENDITURE BUDGETS</u></b>
<b><u>CAPITAL PROJECTS</u></b>
<b>This is an FY2017 supplemental budget ordinance. The Assembly hereby appropriates \$170,000 from the Southeast Alaska Economic Development Fund to be transferred to the Harbor Fund.</b>
<b>Explanation –</b>
<b>Harbor Department: At the May 31<sup>st</sup> Assembly meeting an Ordinance was approved to appropriate \$170,000 from the Harbor Department undesignated working capital for the Float Plane Dock Repairs. At the same meeting, the Assembly conceptually approved the transfer of funding from the Southeast Alaska Economic Development Fund to the Harbor Fund to reimburse it for the cost of the dock repairs. This Ordinance formalizes the appropriation necessary to accomplish the reimbursement.</b>

**EXPLANATION**

Necessary revisions in the FY 2017 budget were identified. These changes involve the increase of expenditure accounts and causes decreased cash flows to the fund balance of various funds. A short explanation of each budget revision is included.

5. **EFFECTIVE DATE.** This ordinance shall become effective on the day after the date of its passage.

**PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka, Alaska this 13<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Mim McConnell, Mayor

ATTEST:

\_\_\_\_\_  
Sara Peterson, CMC  
Municipal Clerk

**Absent:** 2 - Hunter, and Eisenbeisz

Sweeney indicated that staff was not equipped to handle judgment calls on eligibility and spoke to the difficulty of personnel time. Clyde Bright wondered what the cost would be to administer it. Guevin stated the amendment would leave options open to contracting it out or not and stated that line 136 would also need to change.

**A motion was made by Potrzuski that this Ordinance be AMENDED deleting lines 128 to 131. The motion PASSED by the following vote.**

**Yes:** 5 - McConnell, Swanson, Miyasato, Guevin, and Potrzuski

**Absent:** 2 - Hunter, and Eisenbeisz

**F**     **ORD 16-19**

Amending Sitka General Code Title 19 "Building and Construction" by amending Chapter 19.01 "Building Code" by adding a new Section 19.01.105 entitled, "The International Building Code Chapter 18 Amended" (*first reading*)

Miyasato questioned if this was a part of the community mapping. Acting Municipal Administrator Michael Harmon stated the city mapping would move forward as a separate element, that this was similar to flood mapping, and was not currently in code. Potrzuski clarified that this would be an expense to the applicant. Harmon told of cost to the developer and their due diligence. Swanson asked the cost of the applicant to have property reviewed. Harmon stated a range of \$5,000 to \$15,000 or more with a major development. Harmon told that risk mapping was in place for the Gary Paxton Industrial Park.

**A motion was made by Miyasato that this Ordinance be PASSED ON FIRST READING. The motion PASSED by the following vote.**

**Yes:** 5 - McConnell, Swanson, Miyasato, Guevin, and Potrzuski

**Absent:** 2 - Hunter, and Eisenbeisz

**G**     **ORD 16-17**

Adjusting the FY16 Budget (*disaster declaration work/PERS funding*)

**A motion was made by Swanson that this Ordinance be PASSED ON FIRST READING. The motion PASSED by the following vote.**

**Yes:** 5 - McConnell, Swanson, Miyasato, Guevin, and Potrzuski

**Absent:** 2 - Hunter, and Eisenbeisz

**H**     **ORD 16-18**

Adjusting the FY16 Budget (*second reading - Sitka Seaplane Base repairs*)

Kevin Knox, Chair of Port and Harbors Commission told of support from the Commission, SouthEast Alaska Aviation Association, and the public. He spoke of replacing the base as it was and brought up the Southeast Economic Development fund since he felt this was an economic driver of the community. Dave Gordon, a seaplane owner was in support of replacing the current structure. Mayor McConnell and Acting Municipal Administrator Michael Harmon told of this community need.

**A motion was made by Swanson that this Ordinance be PASSED ON FIRST READING. The motion PASSED by the following vote.**

**Yes:** 5 - McConnell, Swanson, Miyasato, Guevin, and Potrzuski

**Absent:** 2 - Hunter, and Eisenbeisz

**XIII. PERSONS TO BE HEARD:**

Clyde Bright encouraged the Assembly to release public land for affordable housing.

**XIV. EXECUTIVE SESSION**

I 16-091 Legal matter - Baranof Island Brewing Company loans

**A motion was made by Potrzuski to go into Executive Session with the Acting Municipal Attorney to discuss a legal matter affecting the municipality and the Baranof Island Brewing Company loans and invite in Chief Finance and Administrative Officer, Jay Sweeney.**

**Yes:** 5 - McConnell, Swanson, Miyasato, Guevin, and Potrzuski

**Absent:** 2 - Hunter, and Eisenbeisz

The Assembly met in executive session for 45 minutes regarding two Southeast Alaska Economic Development loans to Baranof Island Brewing Company. Chief Finance and Administrative Officer Jay Sweeney briefed the Assembly on the status of the two loans.

**A motion was made by Miyasato to RECONVENE as the Assembly in regular session. The motion passed by an unanimous voice vote.**

**XV. ADJOURNMENT**

**A motion was made by Miyasato to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:46pm.**

**ATTEST:** \_\_\_\_\_  
**Melissa Henshaw**  
**Acting Municipal Clerk**



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
1332 Seward Ave.  
Room 229  
Sitka, AK  
(907)747-1811

## Minutes - Final

### City and Borough Assembly

*Mayor Mim McConnell*  
*Deputy Mayor Matt Hunter*  
*Vice-Deputy Mayor Benjamin Miyasato*  
*Aaron Swanson, Steven Eisenbeisz*  
*Tristan Guevin, and Bob Potrzuski*

*Municipal Administrator: Mark Gorman*  
*Acting Municipal Attorney: Brian Hanson*

Tuesday, May 31, 2016

6:00 PM

Assembly Chambers

Meeting to be held at the Sealing Cove Business Center 601 Alice Loop

#### SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

**Present:** 4 - McConnell, Swanson, Miyasato, and Guevin

**Absent:** 3 - Hunter, Eisenbeisz, and Potrzuski

IV. CORRESPONDENCE/AGENDA CHANGES

None.

V. PERSONS TO BE HEARD

None.

VI. UNFINISHED BUSINESS:

A ORD 16-18

Adjusting the FY16 Budget (*second reading - Sitka Seaplane Base repairs*)

Administrator Mark Gorman pointed out in the accompanying document to the Ordinance, that it was suggested the Assembly consider providing a grant to the Harbor Enterprise Fund from the Southeast Alaska Economic Development Fund to pay for the float plane dock repairs. Assembly members agreed with this approach. Gorman stated staff would prepare an ordinance for a future meeting to appropriate money from the Southeast Alaska Economic Development Fund for transfer to the Harbor Fund.

A motion was made by Swanson that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 4 - McConnell, Swanson, Miyasato, and Guevin

Absent: 3 - Hunter, Eisenbeisz, and Potrzuski

**VII. NEW BUSINESS:**

**B ORD 16-20 Adopting budgets for Fiscal Year July 1, 2016 through June 30, 2017**

Assembly members spoke favorably of the FY2017 budget process and thanked staff for their work. Gorman stated that while the FY2017 budget had been unusually challenging, ultimately a balanced budget had been presented.

A motion was made by Swanson that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.

Yes: 4 - McConnell, Swanson, Miyasato, and Guevin

Absent: 3 - Hunter, Eisenbeisz, and Potrzuski

**VIII. PERSONS TO BE HEARD:**

None.

**IX. EXECUTIVE SESSION**

None.

**X. ADJOURNMENT**

A motion was made by Miyasato to ADJOURN. Hearing no objections, the meeting ADJOURNED at 6:07pm.

ATTEST: \_\_\_\_\_

Sara Peterson, CMC  
Municipal Clerk