

## **POSSIBLE MOTION**

**I MOVE TO** authorize the Municipal Administrator to execute a Clean Vessel Act grant with ADF&G for \$39,000 to support the Crescent Harbor Float Replacement project.




# City and Borough of Sitka


100 Lincoln Street • Sitka, Alaska 99835

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## MEMORANDUM

**To:** Mayor Paxton and Assembly Members

**From:** John Leach, Municipal Administrator 

**Reviewed:** Michael Harmon, P.E., Public Works Director   
Stan Eliason, Harbormaster  
Melissa Haley, Controller

**Date:** July 21, 2020

**Subject:** Acceptance of grant offer for sewer pump-out facility  
Crescent Harbor Float Replacement project

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### Background

The ongoing Crescent Harbor Float Replacement project is being executed with a design-build contract, which allowed for an extensive value-engineering process. In the process of finalizing the construction contract amount with Turnagain Marine Construction (TMC), CBS learned that the project budget would not allow for the replacement of the sewer pump-out equipment at the bottom of the gangway nearest the High-Load Dock. TMC committed to solicit grant funding for the sewer pump-out in lieu of including that cost in the contract. On June 23, 2020, CBS was notified that we would be offered a \$39,000 Clean Vessel Act (CVA) grant to provide a sewer pump-out. Public Works requests Assembly approval to accept the grant.

### Analysis

The United States Fish and Wildlife Service's CVA Grant Program provides funds for the construction, renovation, operation and maintenance of pump-out stations and waste reception facilities for recreational boaters. In Alaska, the Department of Fish and Game (ADF&G) administers the program. The Municipal Administrator must sign a Cooperative Agreement if CBS is to have access to the reimbursable grant funds. A draft agreement is attached.

Grant highlights:

- CBS must provide a 25 percent match. The CBS contribution of \$13,000 will result in a \$52,000 budget to purchase and install a sewer pump-out.
- Construction must be completed by December 31, 2020.
- ADF&G will own the equipment through December 31, 2025, and CBS will be responsible for operating and maintaining it in accordance with the agreement. After that date, ADF&G may terminate the agreement and give the pump-out equipment to CBS to use at our discretion.
- CBS must state its intention to offer the use of the pump-out without charging a fee. If certain criteria described in the Cooperative Agreement are met, ADF&G may allow CBS to charge a modest fee.

**Fiscal Note**

The required CBS match will come from the Crescent Harbor Float Replacement project budget. There is ample budget remaining to provide this match.

As the funding is Federal, all project funds, including match, must comply with 2 CFR 200 and will be included the City and Borough of Sitka's annual Single Audit. As the sewer pump-out is a necessary piece of equipment, this funding will reduce the amount of harbor fund working capital that must be spent to complete the project.

**Recommendation**

**Authorize the CBS Municipal Administrator to execute a CVA grant with ADF&G for \$39,000 to support the Crescent Harbor Float Replacement project.**