



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
1332 Seward Ave.
Room 229
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Michelle Putz*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Sara Peterson, CMC*

Tuesday, August 11, 2015

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[15-139](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars](#)

[Public Works Update](#)

V. CEREMONIAL MATTERS

None anticipated.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[15-138](#) Sitka Community Development Corporation - Randy Hughey

Sitka Transient Float Project Update - PND Engineers, Inc.

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [15-140](#) Approve the minutes of the July 28 Assembly meeting

 Attachments: [Consent and Minutes](#)
- B** [15-141](#) Approve a liquor license ownership transfer and restaurant designation permit for GraCED, Inc dba The Larkspur Cafe at 2A Lincoln Street Suite 1A

 Attachments: [Memo liquor license](#)
 [ABC Board docs liquor license](#)
- C** [RES 15-15](#) Authorizing the application for loans to the Alaska Department of Environmental Conservation under the Alaska Drinking Water Fund for Marine Street water improvements and a water storage study, and under the Alaska Clean Water Fund for Marine Street sewer improvements, Crescent lift station replacement and wastewater treatment plant HVAC improvements

 Attachments: [Res 2015-15](#)
- D** [RES 15-16](#) Designating the Municipal Administrator and the Chief Finance and Administrative Officer as authorized officials to execute all documents necessary to sell all financial holdings held in accounts in the name of the City and Borough of Sitka with Putnam Investments, and, to authorize the liquidation of such accounts

 Attachments: [Res 2015-16](#)
- E** [15-143](#) Authorize awarding a sole source contract with WS Construction on an emergency basis for a lump sum of \$84,800 for replacement of failing floatation at the West Transient Dock

 Attachments: [WS Construction](#)
- F** [15-145](#) Approve award of contracts to the following for Electric Department consulting/technical services: 1) Northstar Power Engineering, the amount not to exceed \$300,000 for FY16, 2) Electric Power Systems, Inc., the amount not to exceed \$700,000 for FY16, and 3) Design Southeast, the amount not to exceed \$200,000 for FY16

 Attachments: [FY16 consulting contracts](#)

- G** [15-146](#) Approve award of contracts to the following for Electric Department consulting/technical services in FY15: 1) Electric Power Systems, Inc. in the amount of \$476,850.80 and 2) Northstar Power Engineering in the amount of \$57,955.10

Attachments: [FY15 consulting contracts](#)

- H** [15-147](#) Approve award of a contract to Northern Construction Service in the amount of \$4,986,329 for completion of the Sitka Transient Float Replacement project

Attachments: [Sitka Transient Float Replacement Project](#)

- I** [15-148](#) Approve Amendment No. 5 to Alaska Bulk Water, Inc.'s bulk water export contract

Attachments: [ABWI Amendment No 5](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- J** [15-142](#) Reappoint Carol Berge to a three-year term on the Local Emergency Planning Commission

Attachments: [LEPC Berge](#)

XI. UNFINISHED BUSINESS:

- K** [ORD 15-37A](#) Amending Section 2.12.010 City and Borough of Sitka Hospital Board and Section 2.12.070 Organization, formally dissolving the existing Sitka Community Hospital Board (SCH) and its framework and re-establishing and reorganizing membership under new criteria by decreasing voting membership from seven to five with the goal of providing financial welfare and economic financial stability to Sitka Community Hospital. The new membership will include one CBS standing seat (and alternate) appointed by the Municipal Administrator.

Attachments: [Ord 2015-37A](#)

- L** [ORD 15-40](#) Adjusting the FY15 and FY16 Budgets

Attachments: [Ord 2015-40](#)

XII. NEW BUSINESS:

- M** [15-149](#) Discussion/Decision regarding complaints filed by Marko Dapceovich regarding a water line fee and water and sewer charges for 104 Remington Way

Attachments: [CBS Attorney memo](#)

[Dapceovich submittal](#)

- N** [15-150](#) Conceptual approval of a proposal to add City and Borough of Sitka property to the Gary Paxton Industrial Park for development opportunities
Attachments: [Conceptual approval GPIIP](#)
- O** [ORD 15-41](#) Amending Sitka General Code Chapter 4.09 "Sales Tax" by adding a new Section 4.09.050 "Non-Profit Activities Enhancement Fund," modifying Section 4.09.100L "Exemptions" by clarifying sales made by nonprofit charitable organizations; amending Section 4.09.420 "Definitions" by modifying Subsection "I." to include outcry, silent auctions, and admission fees as sales and adding Subsections "O" "Donation", and "P" "Admission Fee" (first reading)
Attachments: [Ord 2015-41](#)
- P** [15-144](#) Approve the removal of the Finance Director's existing sales tax interpretation regarding taxability of fundraisers
Attachments: [Sales Tax interpretation](#)
- Q** [15-151](#) Appoint two Assembly members to serve on the Marijuana Advisory Committee
Attachments: [Advisory Committee](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION**XV. ADJOURNMENT**

*Sara Peterson, CMC
Municipal Clerk
Publish: August 7*