



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
1332 Seward Ave.  
Room 229  
Sitka, AK  
(907)747-1811

## Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell  
Deputy Mayor Matt Hunter  
Vice-Deputy Mayor Benjamin Miyasato  
Aaron Swanson, Steven Eisenbeisz  
Tristan Guevin, and Bob Potrzuski*

*Municipal Administrator: Mark Gorman  
Municipal Attorney: Robin L. Koutchak  
Municipal Clerk: Sara Peterson, CMC*

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Tuesday, November 10, 2015

6:00 PM

Assembly Chambers

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### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[15-223](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars](#)

[Public Works Update](#)

V. CEREMONIAL MATTERS

[15-214](#) Service Award for Richard Parmelee, Athletic Awards for SHS Cross Country Team, Proclamation for Small Business Saturday

Attachments: [Parmelee Service Award](#)

[SHS Cross Country Team](#)

[Small Business Saturday](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

- [15-213](#) Update on wayfinding/branding project - Greater Sitka Chamber of Commerce, Executive Director Rachel Roy  
**Attachments:** [Chamber Update](#)

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A** [15-215](#) Approve the minutes of the October 27 Assembly meeting  
**Attachments:** [Consent and Minutes](#)
- B** [15-216](#) Approve a liquor license renewal for the Bayview Restaurant, LLC dba Bayview Restaurant & Pub  
**Attachments:** [Bayview liquor license renewal](#)
- C** [15-217](#) Approve a liquor license ownership transfer, restaurant designation permit, and dba name change for Bayview Pub, LLC dba Bayview Pub at 407 Lincoln Street  
**Attachments:** [Bayview Pub liquor license transfer](#)
- D** [15-218](#) Approve a liquor license ownership transfer, restaurant designation permit, and dba name change for Mean Queen, LLC dba Mean Queen at 205 Harbor Drive  
**Attachments:** [Mean Queen liquor license](#)
- E** [15-222](#) Approve a request to expand the Jarvis Bulk Tank Improvement Project scope of work to include additional Jarvis Fuel System Improvements identified as a result of the August 2015 diesel spill  
**Attachments:** [Scope of work Jarvis](#)
- F** [RES 15-22](#) Submitting City and Borough of Sitka FY 2017 State Legislative Priorities to State of Alaska and 2016 Legislature  
**Attachments:** [Res 2015-22](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- G**     [15-220](#)     Appoint Hugh Bevan to an unexpired term on the Citizens' Taskforce, appoint Michael Nurco to an unexpired term on the Port and Harbors Commission, and appoint Jeff Arndt to a three-year term on the Health Needs and Human Services Commission

**Attachments:** [Motion appointments](#)

[Bevan](#)

[Nurco](#)

[Arndt](#)

- H**     [15-221](#)     Appoint one member to the Marijuana Advisory Committee - applicants are: 1) Pamela Ash, 2) Aaron Bean, 3) Ronald Dick, 4) Debra Militello, 5) Royce Rath, 6) Jennifer Robinson, and 7) Jay Stelzenmuller

**Attachments:** [Motion Advisory Committee](#)

[Marijuana Advisory Ash](#)

[Marijuana Advisory Bean](#)

[Marijuana Advisory Dick](#)

[Marijuana Advisory Militello](#)

[Marijuana Advisory Rath](#)

[Marijuana Advisory Robinson](#)

[Marijuana Advisory Stelzenmuller](#)

[Marijuana Advisory](#)

**XI. UNFINISHED BUSINESS:**

- I**     [ORD 15-52](#)     Amending the official Sitka Zoning Map to rezone Tract M of U.S. Survey 3555 from GI (General Island) to LI (Large Island)

**Attachments:** [Ord 2015-52](#)

- J**     [ORD 15-53](#)     Adjusting the FY16 Budget

**Attachments:** [Ord 2015-53](#)

- K**     [ORD 15-54](#)     Repealing Sitka General Code at Chapter 2.66 entitled "Tourism Commission"

**Attachments:** [Ord 2015-54](#)

[Tourism Commission establishing ordinances](#)

- L**     [ORD 15-55](#)     Repealing Sitka General Code at Chapter 2.32 entitled "Strategic Planning Commission"

**Attachments:** [Ord 2015-55](#)

[Reenacting ordinance](#)

**XII. NEW BUSINESS:**

- M**     [ORD 15-56](#)     Authorizing the transfer/sale of a portion of City and Borough of Sitka's "Old City Shops" property located at 1306 Halibut Point Road for an affordable housing project that is not subject to competitive bid and is available to all regardless of ethnicity to the Sitka Community Development Corporation (SCDC) (first reading)  
*Attachments:* [Ord 2015-56](#)
- N**     [ORD 15-57](#)     Amending Title 7 of the Sitka General Code by creating a new chapter 7.20, entitled "Marijuana Advisory Committee" that would establish the Marijuana Advisory Committee to serve as a Local Regulatory Authority with staff support from the Office of Planning and Community Development starting immediately and ending February 24, 2016 or until a permanent body is designated (first reading)  
*Attachments:* [Ord 2015-57](#)
- O**     [15-219](#)     Approve Mayor McConnell signing a letter to Lt. Governor Mallott encouraging the International Joint Commission to fund and support comprehensive baseline water quality testing on transboundary rivers  
*Attachments:* [transboundary letter](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. EXECUTIVE SESSION****XV. ADJOURNMENT**

*Sara Peterson, CMC  
Municipal Clerk  
Publish: November 6*