



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Kevin Mosher,
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, August 11, 2020

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[20-165](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)
[Voluntary Donations by CBS Employees](#)
[AMHS Reshaping \(Sitka\) - Signed](#)
[Sitka FERC Letter - BLM \(002\)](#)
[Sitka FERC Letter - DHL](#)
[PW Assembly Update 7 July](#)

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[20-156](#) Special Report: CBS Police Chief Robert Baty

Attachments: [Special Report Sitka Police Department](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [20-158](#) Approve the minutes of the July 28 Assembly meeting

Attachments: [Consent and Minutes](#)

- B** [20-157](#) Approve the following marijuana license renewal applications for licensee Northern Lights Indoor Gardens, LLC at 1321 Sawmill Creek Road Suites M, N, O, and P: 1) retail marijuana store, and, 2) standard marijuana cultivation facility

Attachments: [Motion and Memos](#)

[10138 Renewal Local Government Notice](#)

[10138 Renewal Online Application_Redacted](#)

[10138 Entity Documents](#)

[10138 MJ-20 Renewal Application Certifications](#)

[10138 POPPP](#)

[10136 Renewal Local Government Notice](#)

[10136 Renewal Online Application_Redacted](#)

[10136 Entity Documents](#)

[10136 MJ-20 Renewal Application Certifications](#)

[10136 POPPP](#)

IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [20-159](#) Appoint Jamal Floate to an unexpired term on the GPIIP Board of Directors in the category of At-Large

Attachments: [Motion and Application Floate GPIIP](#)

- D** [20-160](#) Reappoint Darrell Windsor to a three-year term on the Planning Commission

Attachments: [Motion and Application Windsor Planning](#)

X. UNFINISHED BUSINESS:

- E [ORD 20-43](#) Making supplemental appropriations for fiscal year 2021 (GPIP Haulout)

Attachments: [Motion Ord 2020-43](#)
[Memo Ord 2020-43](#)
[Ord 2020-43](#)

XI. **NEW BUSINESS:**

New Business First Reading

- F [ORD 20-44](#) An Emergency Ordinance of the City and Borough of Sitka temporarily authorizing the Mayor to modify and/or waive various sections of the Sitka General Code dealing with public meetings and teleconference participation in those public meetings in order to protect the life, health, welfare, and property of elected and appointed officials, staff, and the public during the government declared COVID-19 public health emergency

Attachments: [Motion Memo and Ord 2020-44](#)

Additional New Business Items

- G [20-162](#) Approve the Request for Proposal for the sale and development of Tract A11, Whitcomb Heights Subdivision

Attachments: [Motion and Memo Whitcomb Heights](#)
[Draft RFP and Attachments_Tract A11 Benchlands Development](#)

- H [20-163](#) Approve the Request for Proposal for the lease of a portion of Tract C, ASLS 79-4 on Harbor Mountain Bypass Road for the purposes of a cell tower site

Attachments: [Motion and Memo Cell Tower](#)
[Draft RFP and Attachments_Cell Tower Site Lease](#)

- I [20-164](#) Discussion / Direction on what level of information the Assembly would like to see before the Administrator enters any CARES Act contracts or subrecipient agreements

Attachments: [Disc Dir CARES Act - Contracts Subrecipient Agreements - Signed](#)

- J [20-161](#) Appoint two Assembly members to serve on the Haulout Task Force

Attachments: [Haulout Task Force Appointment](#)

XII. **PERSONS TO BE HEARD:**

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. **REPORTS**

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**XIV. EXECUTIVE SESSION**

Not anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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