



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, November 28, 2023

6:00 PM

Assembly Chambers

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#### **REGULAR MEETING**

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. RECITAL OF LANDS ACKNOWLEDGEMENT**

**IV. ROLL CALL**

**V. CORRESPONDENCE/AGENDA CHANGES**

[23-144](#) Reminders, Calendars, and General Correspondence

**Attachments:** [Reminders and Calendars](#)

[Assessing Department Quarterly Report](#)

[Planning & Community Development Quarterly Report](#)

**VI. CEREMONIAL MATTERS**

*None.*

**VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

[23-145](#) Special Report: Sitka Trail Works - Ben Hughey, Executive Director

**Attachments:** [Sitka Trail Works](#)

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [23-146](#)     Approve the minutes of the November 14 Assembly meeting

**Attachments:** [Consent and Minutes](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*None.*

**XI. UNFINISHED BUSINESS:**

- B**     [ORD 23-23](#)     Making supplemental appropriations for fiscal year 2024 (Neogov HRIS/Recruitment Platform)

**Attachments:** [Motion Ord 2023-23](#)

[Memo and Ord 2023-23](#)

**XII. NEW BUSINESS:****New Business First Reading**

- C**     [ORD 23-24](#)     Making supplemental appropriations for fiscal year 2024 (Seawalk Phase II)

**Attachments:** [Motion Ord 2023-24](#)

[Memo SeaWalk Phase II](#)

[Ord 2023-24](#)

**Additional New Business Items**

- D**     [RES 23-27](#)     Support raising the maximum available Alaska Department of Transportation Harbor Facility Grant to \$7,500,000 for eligible projects on an annual basis

**Attachments:** [Motion Resolution 2023-27](#)

[Memo](#)

[Resolution 2023-27](#)

- E      [23-148](#)      Discussion/ Direction/ Decision on acceptance or rejection of the State's draft airport lease

**Attachments:**   [Motion](#)  
                             [Memo - Sitka Airport Lease](#)

**XIII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV.      REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV.      EXECUTIVE SESSION**

*Not anticipated.*

**XVI.      ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Jessica Earnshaw, Acting Municipal Clerk  
Publish: November 22*