

Should this item be pulled from the Consent Agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve the Tree and Brush Clearing service contract to Marshall Albertson dba Absolute Tree Care not to exceed \$175,000 for FY2016.



City and Borough of Sitka

ELECTRIC DEPARTMENT

Memorandum

June 1, 2015

To: Mark Gorman, Municipal Administrator
Sara Peterson, Municipal Clerk
From: Dale Goerner, Interim Utility Director *DG*
Subject: Tree and Brush Clearing Contract Award

Request

This is to request Assembly submittal and approval of a Tree and Brush Clearing contract to Marshall Albertson dba Absolute Tree Care for transmission and distribution line clearing.

Background:

The current Tree and Brush Clearing contract expires June 30, 2015.

The bid for a new contract went through a competitive bidding process. Two bids were received. The high bidder – Carlos Tree Service, contested the bid award to the low bidder – Absolute Tree Care, claiming the low bid was non-responsive due to the low bidder submittal of \$ -0- per hour for Flaggers, and that the low bidder had unqualified Flaggers. CBS then contacted the low bidder for further clarification. The low bidder had proper Flagger certifications, Flagging and their costs were done “in-house”, and that the low bidder could only invoice CBS for their Flaggers, at their submitted bid rate of \$ -0- per hour.

CBS was satisfied and confirmed that the lowest bid was responsive. A letter was sent to the higher bidder notifying them of these CBS’ re-evaluation results.

Analysis:

The Electric Department has utilized a service contractor to maintain clearance of power lines by trimming trees and cutting brush. Consistent line clearing and maintenance is critical to the reliable operations of any electric utility. Maintaining adequate clearance of our lines results in savings in operational costs by reducing outages and crew callouts and improves the level of electrical service to our customers.

The on-going line clearance tree and brush clearing work was bid with two responsive bidders. Absolute Tree Care was the lowest responsive, responsible and qualified bidder.

Fiscal Note:

The requested FY2016 budget is not to exceed \$175,000.

Recommended Motion:

I MOVE to approve the Tree and Brush Clearing service contract to Marshall Albertson dba Absolute Tree Care not to exceed \$175,000 for FY 2016.