



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, February 11, 2025

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Present: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

Remote: 1 - Eisenbeisz

V. CORRESPONDENCE/AGENDA CHANGES

No agenda changes.

[25-028](#)

Reminders, Calendars, and General Correspondence

VI. CEREMONIAL MATTERS

[25-021](#)

Service Award - Dr. Paul Bahna (Health Needs and Human Services Commission)

Deputy Mayor Pike read and presented a service award to Dr. Paul Bahna.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[25-020](#)

1) FY2024 ACFR/Audit - BDO, Joy Merriner

2) Department Quarterly Reports - Harbors and Public & Government Relations

Joy Merriner shared an overview of the FY24 audit results.

Harbormaster Stan Eliason and Public & Government Relations Director Melissa Wileman gave quarterly updates.

VIII. PERSONS TO BE HEARD

Michael Nurco commented on the future management of Sitka's boat yard.

IX. CONSENT AGENDA

A motion was made by Christianson that the Consent Agenda consisting of items A & B be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

- A** [25-022](#) Approve the minutes of the January 14 and 28 Assembly meetings

This item was APPROVED ON THE CONSENT AGENDA.

- B** [25-023](#) Approve the liquor license Package Store Delivery Endorsement applications for Triple C Ventures, Inc. dba Watson Point Liquor at 1867 Halibut Point Road and Cascade Convenience Center at 1211 #A Sawmill Creek Road

This item was APPROVED ON THE CONSENT AGENDA.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [25-024](#) Appoint: 1) Mariana Robertson to a three-year term on the Local Emergency Planning Committee under "Category 3: Media/Broadcast", 2) Joshua Badder to an unexpired term on the Port and Harbors Commission

Reappoint: 1) Lauren Howard to a two-year term on the Gary Paxton Industrial Park Board of Directors in the category of "At-Large" and 2) JoAnn Huff to a three-year term on the Tree and Landscape Committee

Mariana Robertson and Joshua Badder introduced themselves.

A motion was made by Mosher that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

XI. UNFINISHED BUSINESS:

- D** [ORD 25-03](#) Making supplemental appropriations for fiscal year 2025 (Mid-year

Supplemental Appropriations)

Finance Director Melissa Haley provided an overview of the ordinance.

A motion was made by Ystad that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

XII. NEW BUSINESS:**New Business First Reading**

- E** [ORD 25-04](#) Making supplemental appropriations for fiscal year 2025 (Electric Fund repayment of USDA RUS Loan)

Utility Director Ron Vinson and Finance Director Melissa Haley explained conditions of the loan had changed.

A motion was made by Christianson that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

Additional New Business Items

- F** [25-025](#) Assembly Liaison Assignment: Tourism Commission

Ystad volunteered to serve as the primary liaison and Saline offered to be the alternate.

XIII. PERSONS TO BE HEARD:

Austin Cranford commented on police department matters.

XIV. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

Mayor - Eisenbeisz gave a recap of topics discussed at the Pacific Northwest Cruise Symposium.

XV. EXECUTIVE SESSION

- G** [25-027](#) Legal / Financial Matters - Wampler v. CBS, Mace v. CBS, Cranford v. CBS

A motion was made by Christianson to go into executive session to receive and discuss attorney client communication from the Municipal Attorney, Legal Assistant Mindy Lowrance, outside legal counsel Megan Sandone of Jermain, Dunnagan & Owens, and Kyle Hardin of Alaska Public Entity Insurance, regarding legal and financial matters affecting the Municipality due to the Wampler v. CBS, Mace v. CBS, and Cranford v. CBS litigation. The motion

PASSED by the following vote.

Yes: 7 - Pike, Mosher, Eisenbeisz, Saline, Carlson, Christianson, and Ystad

The Assembly was in executive session from 7:10 p.m. to 8:30 p.m.

A motion was made by Christianson to reconvene as the Assembly in regular session. The motion PASSED by a unanimous voice vote.

Deputy Mayor Tim Pike stated a special meeting would be held February 13 to continue the discussion.

XVI. ADJOURNMENT

A motion was made by Christianson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 8:32 p.m.

ATTEST: _____

**Sara Peterson, MMC
Municipal Clerk**