

# Discussion / Direction / Decision on the selection of an Acting Administrator(s).

## Home Rule Charter of the City and Borough of Sitka

### Section 4.03 Acting Municipal Administrator

If the administrator is absent from the municipality or is unable to perform his/her duties; if the assembly suspends the administrator; or if a vacancy in the office of the administrator, the assembly may appoint an acting administrator to serve until the administrator returns, until his disability or suspension cease, or until another administrator is appointed. The assembly shall replace the acting administrator with a permanent administrator within a reasonable time, and in no case may he/she serve as acting administrator for more than one year.

## POSSIBLE MOTIONS

**I MOVE TO** appoint \_\_\_\_\_ as “Acting” Municipal Administrator from June 16, 2017 until the first day of employment of a newly appointed Municipal Administrator.

OR

**I MOVE TO** appoint \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ to serve in the role of “Acting” Municipal Administrators, on a rotational basis, beginning June 16, 2017 and ending upon the first day of employment of a newly appointed Municipal Administrator. The schedule of their appointments will be developed by the Mayor, Municipal Clerk, and the appointees and presented to the Assembly.

OR

**I MOVE TO** \_\_\_\_\_.